

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD
MEETING HELD MAY 22, 2017, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on, 2017, at 2:00 P.M. for their weekly Board meeting. Mayor Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Stutsman, Board Member Landis

ABSENT: Board Member Day

OTHERS: Clerk-Treasurer Administrative Assistants, City Attorney, Assistant City Planning and Zoning Administrator, Assistant Fire Chief, Police Chief, Assistant Building Commissioner, Building Inspector, Assistant Street Commissioner, Contracts and Claims Manager, Legal Compliance Administrator, Mayor's Administrative Assistant, Parks and Recreation Superintendent, Assistant Wastewater Superintendent, Water and Sewer Superintendent, Utilities Billing Office Manager, Director of Public Works, Central Garage Fleet Maintenance Manager, Communications Coordinator.

Minutes of the meeting of May 15, 2017 were presented. On motion of Board Member Landis and second by Mayor Stutsman, the minutes were approved as presented.

REQUEST TO APPROVE ALLEY AND STREET CLOSURE—LIFEPOINT CHURCH

LifePoint Church, Inc. representative Kristie Pressler requested Board approval for the closure of Jackson Street, where it enters the LifePoint Church parking lot, and the alley that runs along the property line from Plymouth Avenue to Fairfield Avenue from Monday, June 5, 2017 through Friday, June 9, 2017 for Day Camp. This is the same closure request as last year.

Board Member Landis moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

**REQUEST TO ACCEPT THREE WATER MAIN EASEMENTS AT PEDDLER'S
VILLAGE JN: 2012-0032**

Director of Public Works Dustin Sailor requested Board approval to accept three water main easements. The Goshen Engineering Department has been working for the past 6 years to acquire the water main that runs through the Peddler's Village Shopping Center. Although this water main is 38 years old, it provides service to multiple businesses and forms an important water main loop along Leedy Ditch.

The three easements are from Englewood Maple Court, LLC, Elijah's Fire International Church, Inc., and United Church Residences of Goshen. The Goshen Engineering Department requests the Board's acceptance of the water main and easements.

Board Member Landis moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

**REQUEST TO APPROVE KERCHER ROAD AND SR 15 INTERSECTION
IMPROVEMENT CHANGE ORDER #2 JN: 2012-0017**

Director of Public Works Dustin Sailor requested Board approval for the Kercher Road and SR 15 Intersection Improvement Change Order #2, which includes the following item: an additional 24" diameter opening with casting was added to structure number 126. The additional opening will allow for better access for maintenance.

Project Funding	\$2,037,677.42
Change Order #1	\$ 28,946.88
Change Order #2	<u>\$ 660.00</u>
Revised Amount	\$2,067,284.30

Board Member Landis moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

REQUEST TO APPROVE RESOLUTION 2017-18 DEDICATION OF PUBLIC RIGHT-OF-WAY ALONG RIVER RACE DRIVE

Legal Compliance Administrator Shannon Marks requested Board approval for Resolution 2017-18.

BE IT RESOLVED that the Goshen Board of Public Works and Safety, on behalf of the City of Goshen and the City of Goshen, Indiana, dedicates to the City of Goshen, Indiana public right-of-way located along River Race Drive from east/west alley located north of West Jefferson Street south to West Madison Street as described in the Deed of Dedication.

BE IT FURTHER RESOLVED that Mayor Jeremy P. Stutsman is authorized to execute any and all documents relating to the dedication of the public right-of-way to the City of Goshen, Indiana.

Board Member Landis moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

PASSED and ADOPTED by the Goshen Board of Public Works and Safety on May 22, 2017.

REQUEST TO DECLARE AS AND DISPOSE OF SURPLUS PROPERTY

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to declare the following items as surplus and to dispose of surplus property in accordance with Indiana Code 5-22-22:

- 2 metal cash drawers with lids
- 5 metal index card boxes
- Xerox Laser Jet printer
- Xerox Phaser 3450 print cartridge
- 1 wood printer stand
- 1 metal 2-drawer file cabinet
- Homemade 1993 paint and sign single axle trailer

Board Member Landis moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

REQUEST TO APPROVE CONTRACT—DUTCH CLEANING SERVICE

Claims and Contracts Manager Keitha Windsor requested Board approval to contract with Dutch Cleaning Services to provide office cleaning in City Hall, Utility Business Office, and the City Annex. The contract is for a 1 year term and the cost is based on the hourly rate of \$33.00/hour for an amount not to exceed \$3,960.00 per month.

Board Member Landis moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

ANNOUNCEMENT

Mayor Stutsman announced that due to the Memorial Day Weekend, the next meeting of the Board of Public Works and Safety would be on Tuesday, May 30, 2017 at 11:00 a.m. Regular meetings will resume on Monday, June 5, 2017.

**PUBLIC HEARING ON ORDER OF THE BOARD OF PUBLIC WORKS AND SAFETY:
324 SOUTH 10TH STREET**

Mayor Stutsman opened the Public Hearing:

City Attorney Larry Barkes asked if anyone was present representing 324 South 10th Street. No one was present.

Building Inspector Steve Bice inspected the property on May 22, 2017 and found there had been no compliance to the list of requested repairs and the property was still in violation.

Mayor Stutsman moved to find the property unsafe. Second by Board Member Landis and motion passed unanimously.

Mayor Stutsman moved to find nothing has been completed on the list of 7 items. Second by Board Member Landis and motion passed unanimously.

**PUBLIC HEARING ON ORDER OF THE BOARD OF PUBLIC WORKS AND SAFETY:
904 SOUTH 10TH STREET**

Mayor Stutsman opened the Public Hearing:

City Attorney Larry Barkes asked if anyone was present representing 904 South 10th Street. No one was present.

Building Inspector Steve Bice inspected the property on May 22, 2017 and found there had been limited compliance to the list of requested repairs and the property was still in violation. Building Inspector Bice stated that the property has now been secured.

Mayor Stutsman moved to find the list of requested repairs outstanding. Second by Board Member Landis and motion passed unanimously.

Mayor Stutsman moved to remove item number 7 from the list of outstanding repairs. Second by Board Member Landis and motion passed unanimously.

Mayor Stutsman moved to find the property unsafe due to item numbers 3-6. Second by Board Member Landis and motion passed unanimously.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:

MAYOR JEREMY STUTSMAN _____

BOARD MEMBER MITCHELL DAY _____

BOARD MEMBER MICHAEL A. LANDIS _____

ATTEST _____

CLERK-TREASURER ANGIE MCKEE