

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD  
MEETING HELD MAY 15, 2017, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on May 15, 2017, at 2:00 P.M. for their weekly Board meeting. Mayor Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Stutsman, Board Member Landis

ABSENT: Board Member Day

OTHERS: Clerk-Treasurer Administrative Assistants, City Attorney, Assistant City Planning and Zoning Administrator, Fire Chief, Assistant Fire Chief, Police Chief, Assistant Building Commissioner, Assistant Street Commissioner, Legal Compliance Administrator, Mayor's Administrative Assistant, Parks and Recreation Superintendent, Wastewater Superintendent, Utilities Billing Office Manager, Director of Public Works, Central Garage Fleet Maintenance Manager, Assistant Brownfield Coordinator, Communications Coordinator.

Minutes of the meeting of April 17, 2017, April 24, 2017, April 28, 2017, May 1, 2017, and May 8, 2017 were presented. On motion of Board Member Landis and second by Mayor Stutsman, the minutes were approved as presented.

**REQUEST TO APPROVE PROMOTION—K.R. STAMM**

Fire Chief Danny Sink requested Board approval to promote Kyle R. Stamm. Mr. Stamm will complete his probationary year at Goshen Fire Department as of May 17, 2017. Based on his performance and recommendations from his Battalion Chief and Training Officer, it is requested that Mr. Stamm be promoted to Private First Class for the Goshen Fire Department effective May 18, 2017.

Board Member Landis moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

Mayor Stutsman swore in Kyle R. Stamm as a Private First Class for the Goshen Fire Department.

**REQUEST TO APPROVE SEWER RELIEF—402 COLORADO DRIVE**

Mrs. Marilyn Bayak requested Board approval for sewer relief for 402 Colorado Drive. Mrs. Bayak was recently widowed and unaware of the plumbing details of her home. The Goshen Water Department has reviewed the request and based on the information received from Mrs. Bayak, the meter information, and conversations with Goshen Plumbing and Heating, it is the recommendation of the Goshen Water Department that sewer relief be granted in the amount of \$65.61.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE ANNUAL RIDE OF SILENCE ROAD BLOCKAGES**

Lincoln Avenue Cycling owner Danny Jones requested Board approval for the temporary blockage of various intersections for the annual Ride of Silence bike event on May 17, 2017. The event will stage at 6:30 pm with a one hour ride beginning at 7:00 p.m. and will help raise awareness for cyclists on roadways and honor those who have been injured or killed while cycling. Intersections will be blocked only for the time it takes the riders to pass through.

Board Member Landis moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

**REQUEST TO APPROVE PARKING SPACE CLOSURE—  
104 S. WHEATLAND DRIVE**

Mr. Jose Hernandez requested Board approval for a parking space closure at 104 S. Wheatland Drive for the placement of a dumpster for concrete removal beginning May 19, 2017 and lasting 3-4 days depending on the weather. The dumpster will be placed south of the driveway to avoid constricting the intersection.

Board Member Landis moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

**REQUEST TO APPROVE ELECTRICAL LICENSE—A.F. GILBERT**

Assistant Building Commissioner Myron Grise requested Board approval for an electrical license. Anthony F. Gilbert of Michiana Electrical Services, LLC, located at 29750 Edwards Way, Niles, Michigan, 49120, has met the requirements for a City of Goshen Electrical license. He achieved a score of 80% on the Block/Prometric Master Electrical exam taken on April 26, 1988 in Elkhart, Indiana.

Board Member Landis moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

**REQUEST TO APPROVE INFRASTRUCTURE—WALMART SUPERCENTER  
MARKET CENTER PN: 2007-2008**

Director of Public Works Dustin Sailor requested Board approval for the infrastructure for Walmart Supercenter. The installation of infrastructure (water main and sanitary sewer) has been satisfactorily completed for the above listed project. The Engineering Department recommends that the infrastructure be accepted for maintenance. The three-year maintenance bond (10% of the construction costs) for the infrastructure has been submitted to the Engineering Department.

Board Member Landis moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

**REQUEST TO APPROVE LOGAN STREET & MONROE STREET & COTTAGE  
AVENUE WATER MAIN REPLACEMENT—  
ROAD CLOSURE REQUEST JN: 2014-0072**

Director of Public Works Dustin Sailor requested Board approval for the Logan Street & Monroe Street & Cottage Avenue Water Main Replacement road closure request. HRP Construction will begin pot holing the railroad crossings in preparation for grouting and the jack and bore under the tracks. Monday, May 22, 2017, HRP would like permission to close Cottage Avenue railroad crossing as their work in this area will be directly in the middle of the roadway. HRP anticipates the work to take up to three days to complete. All of the other railroad crossing work should not disrupt the current traffic flow.

Board Member Landis moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

**REQUEST TO APPROVE LOGAN STREET & MONROE STREET & COTTAGE  
AVENUE WATER MAIN REPLACEMENT—VITON GASKETS CHANGE ORDER  
NUMBER 2 JN: 2014-0072**

Director of Public Works Dustin Sailor requested Board approval for a change order for Viton Gaskets. At the Board of Works and Public Safety Meeting on March 20, 2017, the Engineering Department presented information on the need to add chemical resistant gaskets between the water main joints along the new Monroe Street water main. An estimated cost was provided and the Board offered preliminary approval to proceed with the better gaskets.

The gaskets have been installed and HRP Construction has submitted a formal change order in preparation of being paid for the extra work and materials. The upgraded gaskets, water service materials, expedited shipping, and labor increase the project cost by \$139,281.22, which with prior change orders increases the contract by 4.48%.

At the same time the Engineering Department sought the Board's approval, the Department was also in contact with Johnson Controls' representative in an attempt to seek reimbursement for the additional construction cost. On April 28, 2017, the City received verbal confirmation that Johnson Controls would cover the City's additional cost for the chemical resistant gaskets and staff is working through the reimbursement paperwork process.

Because of Johnson Controls' proactive support, the City's true cost increase for this change order will be zero dollars.

Board Member Landis moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

**REQUEST TO APPROVE SEWARD JOHNSON SCULPTURE EXHIBIT**

Assistant Brownfield Coordinator Becky Hershberger requested Board approval for the installation of the Seward Johnson Sculpture Exhibit. Elkhart County Convention and Visitor's Bureau is planning a county-wide Seward Johnson sculpture exhibit from May through September 2017 to celebrate the 10<sup>th</sup> anniversary of the Quilt Garden Tour. Goshen has been asked to house a total of 12 sculptures with 10 being in the downtown, 1 at the Elkhart County Fairgrounds, and 1 at the Old Bag Factory. Of the 10 downtown, 5 will be located within the Courthouse lawn. We are requesting permission to place the remaining 5 sculptures within the public right-of-way downtown. All locations have been selected to avoid impeding the public walkways and the identified locations are as follows:

1. Outside the Olympia Candy Kitchen—INDOT approval has been granted.
2. Northeast corner of Lincoln and Main—adjacent to the large planter to avoid blocking pedestrian traffic.
3. In front of Gaining Grounds Coffee Shop—Immediately adjacent to the front windows
4. Northwest corner of Washington and Main—to be placed where the old information kiosk was previously placed.
5. Art Alley—in the alley to avoid pedestrian traffic.

All adjacent businesses have approved the placements and we are excited to be part of this project. Elkhart County's sculpture exhibit marks the largest Seward Johnson showcase in the country to date.

Board Member Landis moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

**REQUEST TO APPROVE CONDITIONAL OFFER OF EMPLOYMENT—J.L. SCOTT**

Legal Compliance Administrator Shannon Marks requested Board approval on behalf of the Goshen Police Department for a conditional offer of employment to Justin L. Scott and execute the Conditional Offer of Employment Agreement which sets forth the prerequisites to beginning employment as a probationary patrol officer. Mr. Scott must first complete and pass the baseline statewide physical and mental examinations. The Board will be requested to confirm the offer of employment when a position opening becomes available in the Police Department.

Board Member Landis moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

**REQUEST TO APPROVE RESIGNATION—B.A. LUTTON**

Police Chief Wade Branson requested Board approval to accept the resignation of Probationary Patrol Officer Bo A. Lutton effective May 25, 2017.

Board Member Landis moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:**

**MAYOR JEREMY STUTSMAN** \_\_\_\_\_

**BOARD MEMBER MITCHELL DAY** \_\_\_\_\_

**BOARD MEMBER MICHAEL A. LANDIS** \_\_\_\_\_

**ATTEST** \_\_\_\_\_

**CLERK-TREASURER ANGIE MCKEE**