

**BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD
MEETING HELD FEBRUARY 27, 2017 GOSHEN, INDIANA**

The Board of Public Works and Safety and Storm Water Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on February 27, 2017, at 2:00 P.M. for their weekly Board meeting. Mayor Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Stutsman, Board Member Day

ABSENT: Board Member Landis

OTHERS: Clerk-Treasurer, Clerk-Treasurer Administrative Assistants, City Attorney, Assistant City Planner, Fire Chief, Assistant Fire Chief, Police Chief, Building Inspectors, Assistant Street Commissioner, Legal Contracts and Claims Manager, Legal Administration Assistant, Mayor’s Administrative Assistant Lung, Park Superintendent, Superintendent of Waste Water, Superintendent of Water and Sewer, Utilities Billing Office Supervisor, Director of Public Works, Central Garage Fleet Manager, Communications Coordinator.

Minutes of the meeting of February 20, 2017 were presented. On motion of Board Member Day and second by Mayor Stutsman, the minutes were approved as presented.

REQUEST PERMISSION TO AWARD BID FOR FIREFIGHTER PROTECTIVE CLOTHING—HOOSIER FIRE EQUIPMENT, INC

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to award a bid for firefighter protective clothing. On February 20, 2017, the Board of Public Works and Safety opened quotes for the City’s purchase of 21 sets of structural fire fighter protective clothing and 21 pairs of boots. Two quotes were received:

	Coat, Pant, and Suspender	Boots	Total
T.J. Nowak Supply Co., Inc.	\$72,394.56	\$6,300.00	\$78,694.56
Hoosier Fire Equipment, Inc.	\$52,227.00	\$6,867.00	\$59,094.00

Hoosier Fire Equipment, Inc. took the following exceptions:

1. City requested coats with two (9”x8” hand bellows/hand warmer combination pockets. City agrees and Supplier shall supply 8”x8” pockets.
2. City requested coats and pants with double stitched trim. City agrees and Supplier shall supply Kevlar Trim Trax for trim stitching.
3. City requested leather suspenders. City agrees and Supplier shall supply Yates Carabiner suspenders that are equal to or better than leather suspenders.

Additionally, the City wishes to upgrade from the leather boots specified to a lighter boot at a price increase of \$24.00 per pair.

It is recommended that the Board of Public Works and Safety award the contract to Hoosier Fire Equipment, Inc. as the lowest responsive and responsible quoter for a total contract price of \$59,598.00.

Board Member Day moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

REQUEST PERMISSION TO CONTRACT WITH BAM TREE SERVICE

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to enter into an agreement with BAM Tree Service to grind 60 tree stumps that are in the front of the Environmental Center on the south side of County Road 19, Goshen. Work on the project will be completed within thirty (30) calendar days from receipt of a notice to proceed from the City for the total cost of \$1,200.00.

Board Member Day moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

REQUEST FOR SOUTH 8TH STREET ROAD CLOSURE

Water and Sewer Superintendent Kent Holdren requested Board permission to close South 8th Street. The City of Goshen Sewer Department has contracted Goshen Plumbing and Heating to replace a sanitary sewer lateral to the residential property located at 203 S. 8th Street. The work will require excavation that will be approximately 13 feet in depth to reach the sewer main located in the south bound lane of South 8th Street.

For the safety of the work crews and traffic, the City is requesting permission to close South 8th Street between Washington and Jefferson for two days beginning Wednesday, March 1st through Thursday, March 2nd. The Water and Sewer Department has been in contact with the Street Department to set up a detour which will route traffic to Jefferson, then south the 7th Street, to Lincoln Avenue.

Board Member Day moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

REQUEST TO RELEASE MAINTENANCE BOND FOR WHEATLAND DRIVE AND PLYMOUTH AVENUE TRAIL RESURFACING JN: 2013-0043

Director of Public Works Dustin Sailor requested Board approval for the release of the maintenance bond for the Wheatland Drive and Plymouth Avenue resurfacing. Final inspection of the project has taken place. The infrastructure (asphalt) has been found to meet City standards and specifications. It is, therefore, recommended that the City of Goshen release the 3-year maintenance bond, which was posted by Walsh & Kelly, for asphalt in the amount of \$30,869.14.

Board Member Day moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

REQUEST TO APPROVE TRANSFER ENCUMBRANCE APPROPRIATIONS FROM 2016 TO 2017

Clerk-Treasurer Angie McKee requested Board approval to transfer encumbrance appropriations from 2016 to 2017. Submitted is a summary of the invoices, accrued obligations, and/or contractual obligations which the various department heads have requested be encumbered from the 2016 appropriations to be paid in the calendar year 2017.

The Clerk-Treasurer's office is requesting the Board approve this list in the total amount of \$4,065,985.89 pursuant to the recommendations made by the State Board of Accounts in their most recent year-end publication.

Board Member Day moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

**HEARING TO REVIEW THE ORDER OF BOARD OF BUILDING COMMISSIONER—
520 N. FIFTH STREET**

Mayor Stutsman opened the hearing:

Ronald Davidhizer and Michelle Korach were present for the hearing. Building Inspector Steve Bice reported that as of Monday, February 27, 2017, the inspection shows that there has been no compliance to the violations of the Goshen Minimum Housing Ordinance on the property at 520 N. Fifth Street in Goshen. The property was initially inspected on August 24, 2014 and then re-inspected on September 27, 2016. Per Building Inspector Bice, Mr. Davidhizer stated there was no need to inspect the interior as those repairs have not yet been made. Building Inspector Bice was especially concerned about the holes outside of the property, as well as holes in the interior floor boards as they pose a potential safety hazard to emergency responders. Mr. Davidhizer refuted the claim that the holes were large enough for an adult to completely fall through, though he stipulated that a foot could possibly become caught in the openings. Mr. Davidhizer stated that the structure has been lifted and a new foundation installed, as well as new windows (installation of which was completed after Building Inspector Bice had left the property), a new roof, and new siding. Mr. Davidhizer also claims to have replaced missing soffit and fascia that was lost due to wind damage. Mr. Jose Elizalde of LaCasa spoke to the condition of the property and the negative community value the property currently holds. Per Mr. Elizalde, the property

has been vacant for nearly thirty years and presents a danger to the community by being unsecured and allowing entry to animals and unauthorized persons.

Mayor Stutsman moved to find the property unsafe for the listed items 1-15. Second by Board Member Day and motion passed unanimously.

Mayor Stutsman moved that this property will come under review on May 1, 2017 and at such time must show substantial improvement of the property condition. The Goshen Building Department must be granted access to the property on Friday, April 28, 2017 for an inspection to determine compliance. Second by Board Member Day and motion passed unanimously.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Day and motion passed unanimously.

BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD:

MAYOR JEREMY STUTSMAN _____

BOARD MEMBER MITCHELL DAY _____

BOARD MEMBER MICHAEL A. LANDIS _____

ATTEST _____
CLERK-TREASURER ANGIE MCKEE