

**BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD  
MEETING HELD FEBRUARY 6, 2017 GOSHEN, INDIANA**

The Board of Public Works and Safety and Storm Water Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on February 6, 2017, at 2:00 P.M. for their weekly Board meeting. Mayor Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Stutsman, Board Member Day, Board Member Landis

ABSENT:

OTHERS: Clerk-Treasurer Administrative Assistants, City Attorney, Assistant City Planner, Fire Chief, Assistant Fire Chief, Police Chief, Assistant Police Chief, Building Inspector, Street Commissioner, Assistant Street Commissioner, Legal Contracts and Claims Manager, Legal Compliance Administrator, Legal Administrative Assistant, Mayor's Administrative Assistant Lung, Park Superintendent, Assistant Superintendent of Waste Water, Superintendent of Water and Sewer, Utilities Billing Office Supervisor, Director of Public Works, Communications Coordinator.

Minutes of the meeting of January 30, 2017 were presented. On motion of Board Member Landis and second by Board Member Day, the minutes were approved as presented.

**REQUEST TO APPROVE POST CONSTRUCTION PLAN—SPACEMAKER SELF  
STORAGE JN: 2016-2048**

Director of Public Works Dustin Sailor requested Board approval for the post-construction plan for Spacemaker Self Storage. The developer of Spacemaker Self Storage, affecting 1 or more acres of land, has submitted a sufficient post-construction plan that is compliant with Ordinance 4329, "Uniform Requirements for Post-Construction Stormwater Management."

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE AND AUTHORIZE EXECUTION OF THE SERVICE  
DELIVERY AGREEMENT BETWEEN COUNTY OF ELKHART AND GOSHEN  
POLICE DEPARTMENT FOR 2017 ELKHART COUNTY DRUG-FREE COMMUNITY  
FUNDS RES: 2017-04**

Legal Compliance Administrator Shannon Marks requested Board approval to approve and authorize execution of the service delivery agreement between County of Elkhart and Goshen Police Department. The Goshen Police Department made application to and was awarded grant funding from the Elkhart County Drug-Free Partnership for the purchase of mobile video cameras.

BE IT RESOLVED by the Goshen Board of Public Works and Safety that:

1. The terms and conditions of the Service Delivery Agreement between the County of Elkhart and Goshen Police Department for the 2017 Elkhart County Drug-Free Community Funds attached to and made a part of this resolution are approved.
2. Mayor Jeremy Stutsman is authorized to execute the agreement on behalf of the Goshen Police Department, Goshen Board of Public Works and Safety, and the City of Goshen.

PASSED and ADOPTED on February 6, 2017.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE AND AUTHORIZE EXECUTION OF THE GRANT AGREEMENT BETWEEN INDIANA CRIMINAL JUSTICE INSTITUTE, CITY OF GOSHEN, AND GOSHEN POLICE DEPARTMENT FOR EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM FUNDS RES: 2017-05**

Legal Compliant Administrator Shannon Marks requested Board approval to approve and authorize execution of the grant agreement between Indiana Criminal Justice Institute, City of Goshen, and Goshen Police Department. The Goshen Police Department made application to and was awarded grant funding from the Edward Byrne Memorial Justice Assistance Grant Program for the purchase of tri-band radios.

BE IT RESOLVED by the Goshen Board of Public Works and Safety that:

1. The terms and conditions of the Grant Agreement between the Indiana Criminal Justice Institute, the City of Goshen, and Goshen Police Department for the Edward Byrne Memorial Justice Assistance Grant Program Funds attached to and made a part of this resolution are approved.
2. Assistant Police Chief Jose Miller, Clerk-Treasurer Angie McKee, and the Goshen Board of Public Works and Safety are authorized to execute the Grant Agreement on behalf of the Goshen Police Department and the City of Goshen.

PASSED and ADOPTED on February 6, 2017.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE OCCUPANCY PERMIT AGREEMENT WITH MA INVESTMENTS AND H&G HOME BUILDERS, LLC**

Legal Compliance Administrator Shannon Marks requested Board approval for an occupancy permit agreement with MA Investments and H&G Home Builders, LLC for the new residence constructed at 2105 Newbury Circle, Goshen. The construction project at this location is substantially complete except for certain exterior work that cannot be completed due to weather conditions. MA Investments and H&G Homes, LLC agree to complete all remaining work as soon as conditions permit, but no later than June 15, 2017. Upon execution of the agreement and delivery of the surety amount of \$934 to insure the timely completion of the remaining work, the City will issue a certificate of occupancy for this location.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE CONDITIONAL OFFER OF EMPLOYMENT—A.L. KEIM**

Legal Compliance Administrator Shannon Marks requested Board approval to extend a conditional offer of employment to Andrew L. Keim and execute the Conditional Offer of Employment Agreement which sets forth the prerequisites to beginning employment as a probationary patrol officer. Mr. Keim must first complete and pass the baseline statewide physical and mental examinations. The Board will be requested to confirm the offer of employment when a position opening becomes available in the Police Department.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE AGREEMENT—CUMMINS CROSSPOINT**

Legal Claims and Contracts Manager Keitha Windsor requested Board approval for an agreement with Cummins Crosspoint. The City had the Water Department's generators inspected and tested and it was determined the generator at 111 hilltop Street needed repairs. The City wishes to contract with Cummins Crosspoint to provide the necessary repairs including re-coring the radiator on the generator for the amount of \$7,393.87. Work on the project shall be completed within sixty (60) days from receipt of a notice to proceed from the City.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**COMPLIANCE REVIEW HEARING ON ORDER OF THE BOARD OF WORKS—304  
QUEEN STREET**

Mayor Stutsman opened the hearing:

City Attorney Larry Barkes asked if there was anyone present representing 304 Queen Street. Jesus Reyes and Jeanette Reyes were present for the hearing. Building Inspector Steve Bice performed an inspection on February 3, 2017 that revealed there had been no compliance to the repairs requested by the Goshen Building Department. Additionally, the property is not being maintained and there is an increasing amount of debris in and around the garage. Mr. and Mrs. Reyes did not dispute the current condition of the home. Mr. Reyes stated that he intends to begin repairs in approximately four to six weeks to allow weather improvement. Planned repairs include new roofing, demolition of garages, and repairing the fireplace.

Mayor Stutsman moved to find the listed repair items to be in violation. Second by Board Member Landis and motion passed unanimously.

Mayor Stutsman moved to find the property unsafe for listed repair items three through. Second by Board Member Landis and motion passed unanimously.

Mayor Stutsman moved to set a new inspection date for June 1, 2017, with a hearing set for June 5, 2017. In the event that repairs have been substantially completed by that time, the additional hearing will be cancelled. Second by Board Member Landis and motion passed unanimously.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

**BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD:**

**MAYOR JEREMY STUTSMAN** \_\_\_\_\_

**BOARD MEMBER MITCHELL DAY** \_\_\_\_\_

**BOARD MEMBER MICHAEL A. LANDIS** \_\_\_\_\_

**ATTEST** \_\_\_\_\_  
**CLERK-TREASURER ANGIE MCKEE**