

**BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD
MEETING HELD DECEMBER 12, 2016 GOSHEN, INDIANA**

The Board of Public Works and Safety and Storm Water Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on, December 12, 2016, at 2:00 P.M. for their weekly Board meeting. Mayor Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Stutsman, Board Member Day, Board Member Landis

ABSENT:

OTHERS: Clerk-Treasurer Administrative Assistants, City Attorney, Assistant City Planner, Fire Chief, Police Chief, Building Inspector, Street Commissioner, Assistant Street Commissioner, Legal Contracts and Claims Manager, Legal Administrative Assistant, Mayor's Administrative Assistant Lung, Park Superintendent, Superintendent of Waste Water, Superintendent of Water and Sewer, Utilities Billing Office Supervisor, Director of Public Works, Central Garage Fleet Manager, Brownfield Coordinator, Communications Coordinator.

Minutes of the meeting of October 24, 2016 were presented. On motion of Board Member Landis and second by Board Member Day, the minutes were approved as presented.

REQUEST TO OPEN BIDS FOR HORN DITCH BANK STABILIZATION
PN 2015-0033

Mayor Stutsman opened the following bids:

JW Concrete:	\$36,125.00
HRP Construction:	\$126,000.00
Niblock Excavating:	\$57,305.00
Beer & Slabaugh:	\$34,374.00

Mayor Stutsman moved to refer the bids to the Engineering Department for review and recommendation. Second by Board Member Day and motion passed unanimously.

REQUEST TO AWARD AND APPROVE AGREEMENT FOR PLANTER REPAIR AT
WASHINGTON AND MAIN STREETS JN: 2016-0045

Director of Public Works Dustin Sailor requested Board approval to award and approve an agreement for the repair of the planter located at the corner of Main and Washington Streets. Due to an accident at the intersection of Washington Street and Main Street, the brock and stone planter in the southeast corner of the intersection was damaged. To remedy the damage, 3 quotes were solicited for its repair. The companies solicited and their quoted prices were:

I-Fix-Bricks	\$1,965.00
Vander Wey & Sons Masons	\$2,174.68
Ziolkowski Construction	No Quote Offered

Goshen Engineering requests the Board's approval to award the contract to I-Fix-Bricks for a price of \$1,965.00. Per the contract, the work on the planter is to be completed by December 30, 2016.

Once the final invoice is received, Goshen Legal will file a claim to the driver's insurance company to recover the funding expenditure.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO AWARD AND APPROVE AGREEMENT FOR DICKERSON LANDING

PHASE IV JN: 2014-0046

Director of Public Works Dustin Sailor requested Board approval to award and approve an agreement for Dickerson Landing Phase IV. On December 5, 2016, the following bids were received:

Niblock Excavating:	\$269,589.25
HRP Construction:	\$297,539.00
Selge Construction:	\$310,732.75
Rieth-Riley:	\$332,846.27

The Engineering Department is requesting the Board of Public Works and Safety to award the contract to Niblock Excavating as the lowest responsive and responsible bidder.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE HIRING OF L. CAMPBELL AND M. LOPEZ-FLORES AS PROBATIONARY PATROL OFFICERS

Police Chief Wade Branson requested Board approval to hire Logan K. Campbell and Miguel A. Lopez-Flores as Probationary Patrol Officers. Both Logan and Miguel have passed all exams and have also been approved by both the local and state pension boards. The hirings would be effective December 12, 2016.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

Mayor Stutsman swore in Logan Campbell and Miguel Lopez-Flores as Probationary Patrol Officers.

REQUEST TO DECLARE AND RESOLVE TO DISPOSE OF SURPLUS PROPERTY

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to declare the following equipment as surplus property and to dispose of the surplus property in accordance with IC 5-22-22:

Ricoh Aficio Copier—Model MPC6501—Serial No. V7610701121
Wooden Desk
Desk Chair
TV Cart

The Board of Public Works and Safety is requested to:

1. Declare the above equipment as surplus property; and
2. Resolve to dispose of the surplus property in accordance with IC 5-22-22

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE AGREEMENT WITH CARGILL SALT

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to enter an agreement with Cargill Salt. The City's purchase of road salt was bid out by the State in a Quantity Purchase Agreement for the 2016/2017 winter season and the City ordered 1300 tons of untreated road salt at \$57.49 per ton from Detroit Salt Company.

The Street Department wishes to also order treated salt for testing. Currently, the Street Department is treating salt in-house with an additional cost for additives and man hours. The Street Department would use the pre-treated salt in the downtown area only to test the effectiveness and to determine which option would be the most cost-effective. Cargill Salt is the supplier for treated salt in the State's QPA.

Permission is requested to place an order with Cargill Salt for 200 tons of treated salt at the State's QPA cost of \$78.54 per ton.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE AGREEMENT WITH RICOH USA FOR SERVICE
CONTRACT FOR ANNEX COPIER**

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to enter into an agreement with Ricoh USA. The City Annex is purchasing a new copier from Ricoh and wishes to enter into a service contract with Ricoh.

The service agreement is for 60 months at a rate of \$0.0055 per B&W page and \$0.0400 per color page. Toner and drums are covered under the agreement.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE AGREEMENT RENEWAL WITH OJS
BUILDING SERVICES**

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to renew the current agreement with OJS Building Services for the maintenance of the Police Department's

environmental mechanical systems. The City entered into an Agreement with OJS Building Services, Inc. dated September 1, 2014 to provide a maintenance service program for the Goshen Police Department building's environmental mechanical system. The Agreement provided for a renewal of the Agreement for up to three additional 1 year terms.

The City renewed the Agreement for one additional 1 year term and now wishes to renew for a second 1 year term under the same terms and conditions.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO AMEND AGREEMENT FOR ELECTRICAL MAINTENANCE OF TRAFFIC SIGNALS, SCHOOL FLASHERS, LIGHTING, AIRPORT, CITY BUILDINGS JN: 2016-0006, 2017-0005

Director of Public Works Dustin Sailor requested Board approval for an Agreement Amendment with L&M Electric for the electrical maintenance of Traffic Signals, School Flashers, Lighting, City Buildings, and the Airport. The Amendment extends the Agreement from January 1, 2017 through December 31, 2017 under the same terms and conditions as the November 30, 2015 contract.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE CHANGE ORDER FOR RIVER RACE DRIVE CONSTRUCTION JN: 2011-0036

Director of Public Works Dustin Sailor requested Board approval for a balancing change order with C&E Excavating for the River Race Drive Construction. This change order decreases the total contract by -\$221,567.38 for a total decrease with all change orders to the original contract price by -\$42,415.10 (-2.29%) for a total cost of \$1,807,532.89.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

PRIVILEGE OF THE FLOOR

Assistant Street Commissioner Larry Brown requested Board approval to place temporary NO PARKING signs as needed to facilitate snow removal and maintenance.

Mayor Stutsman moved to approve the request. Second by Board Member Day and motion passed unanimously.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD:

MAYOR JEREMY STUTSMAN _____

BOARD MEMBER MITCHELL DAY _____

BOARD MEMBER MICHAEL A. LANDIS _____

ATTEST _____
CLERK-TREASURER ANGIE MCKEE