

**BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD
MEETING HELD AUGUST 22, 2016 GOSHEN, INDIANA**

The Board of Public Works and Safety and Storm Water Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on August 22, 2016, at 2:00 P.M. for their weekly Board meeting. Mayor Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Stutsman, Board Member Day, Board Member Landis

ABSENT:

OTHERS: Clerk-Treasurer and Office Assistant, City Attorney, Assistant City Planner, Fire Chief, Police Chief, Building Inspector Grise, Street Commissioner and Assistant Street Commissioner, Mayor's Administrative Assistant Lung, Assistant Park Superintendent, Superintendent and Assistant Superintendent of Waste Water, Superintendent of Water and Sewer, Administrative Utilities Engineer, Administrative City Engineer, Central Garage Fleet Manager.

Minutes of the meeting of June 20th and June 27th, 2016 were presented. On motion of Board Member Landis and second by Day Board Member, the minutes were approved as presented.

**REQUEST TO AWARD BID FOR TRAFFIC SIGNAL
PREEMPTION EQUIPMENT PROJECT NO. 2015-0032**

Administrative City Engineer Mary Cripe requested Board approval to award the bid for the Traffic Signal Preemption Equipment, Project No. 2015-0032. On August 15, 2016, bids were received for the project, following are the results:

Michiana Contracting:	\$156,900.00
Shambaugh & Son:	\$191,752.00

The Engineering Department is requesting the Board of Public Works and Safety award the contract to Michiana Contracting as the lowest responsive and responsible bidder.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO CLOSE CLARMONT COURT CUL-DE-SAC FOR
COLONIAL FARMS NEIGHBORHOOD BLOCK PARTY**

Joe Mehl, on behalf of the Colonial Farms Neighborhood, requested Board approval to close Clarmont Court from Revere Drive to the end of the Clarmont Court cul-de-sac from 5:00 pm to 9:00 pm on Sunday, September 11, 2016. This request is the same as last year and all homeowners have approved and refer to last year's signed document. The City will provide barricade cones for the temporary closure to allow safety vehicle access if needed.

Board Member Landis moved to approve the request. Second by Board Member day and motion passed unanimously.

**REQUEST TO CLOSE STREETS FOR THE MARCHING BAND
INVITATIONAL HELD AT GOSHEN HIGH SCHOOL**

Christina Slay, on behalf of the Band Boosters of Goshen High School, requested Board approval to close several streets for the upcoming Marching Band Invitational held at Goshen High School.

This event will be held on September 10, 2016 beginning 5:00 pm to conclude shortly after 9:30 p.m. Bands will be arriving around 1:00 pm and departing no later than 11:00 pm. A police officer will be present before, during, and after the event.

The requested street closures are as follows: East Purl Street from 9th Street East to School Campus and 10th Street intersection of 10th and US 33 to East Reynolds Street.

They also requested parking on the vacant grassy knoll area along 10th Street between Douglas and Plymouth Ave. for parking.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST FOR POST-CONSTRUCTION PLAN APPROVAL
BOYS AND GIRLS CLUB (JN: 2016-2009)

Administrative Utilities Engineer Dustin Sailor requested Board approval of a Post-Construction Plan Approval Boys and Girls Club JN: 2016-2009.

The developer of the Boys and Girls Club, affecting 1 or more acres of land, has submitted a sufficient post-construction plan that is compliant with Ordinance 4329, "Uniform Requirements for Post-Construction Stormwater Management."

The Stormwater Department requests the Stormwater Board's acceptance of the Plan.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE CHANGE ORDER FOR TWELFTH STREET,
THIRTEENTH STREET AND THE GARDENS SUBDIVISION
(JN: 2015-0048)

Administrative City Engineer Mary Cripe requested Board approval of Change Order No. 1 for the 12th Street, 13th Street and The Gardens Subdivision JN: 2016-0048. This serves as a balancing change order to close the project and increases the contract price by \$8,439.60 (6.8%) for the total cost of \$133,399.60.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE CHANGE ORDER FOR
2016 SLURRY SEAL PROJECT (JN: 2016-0002)

Administrative City Engineer Mary Cripe requested Board approval of Change Order No. 1 for the 2016 Slurry Seal Project JN: 2016-0002. This serves as a balancing change order to close the project and increases the contract price by \$4,225.50 (12.2%) for a total cost of \$38,853.00.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE MAYOR'S TRAFFIC
COMMISSION (JN: 2016-0008)

Administrative City Engineer Mary Cripe requested Board approval for the following Mayor's Traffic Commission recommendation:

No Trucks on Weymouth Boulevard, Regent Street, and Truck Route Designation

The Engineering Department is presenting the request for "No Truck" signs to be placed at intersections of Weymouth Boulevard at Kercher Road, Waterford Mills Parkway and Regent Street, Dierdorff Road and Regent Street. The proposed Truck Route Designation is to be South Link Road/Waterford Mills Parkway to Dierdorff Road North and South. This item was approved by the Traffic Commission.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

Stop Signs at South Link Road and Regent Street

The Engineering Department presents the request to switch the position of the stop signs from South Link Road to Regent Street once the overpass is completed and the connection is made to SR 15. A traffic light will be installed at the SR 15 intersection, with the switching of these signs traffic will be able to move to Dierdorff Road/CR 27 with better traffic flow. The Street Department will also have to install stop bars on Regent Street.

Board discusses the installation of the stop signs on Regent Street and requests the installation to be done a couple of weeks prior to allowing traffic on South Link Road and closing of Kercher Road so the public will get used to the new stop.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

3-Way Stop at Weymouth Boulevard and Regent Street

The Engineering Department presents the request to have a 3-Way Stop installed at Weymouth Boulevard and Regent Street once the South Link Road project is complete based on traffic projections and due to road construction projects with evaluations done at a later date for its permanence. It is projected that this intersection will see an increase in traffic when the South Link Road/Waterford Mills Parkway is connected to SR 15 in November 2016, especially when the CR 38/Kercher Road Bridge over the Elkhart River is closed in 2016/2017 for construction. This intersection is also along a designated Goshen community Schools walk route to Prairie View Elementary School. The intersection will need to be re-stripped prior to November due to weather and material installation with a left turn lane and a through/right turn lane on every approach.

Board requested in the motion that the installation be done as soon as possible prior the opening of South Link Road.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

Chicago Avenue Restriping Between Pike Street and Lincoln Avenue

The Engineering Department is presenting the request to re-stripe Chicago Avenue between Pike Street and Lincoln Avenue. The roadway would have a northbound lane, southbound lane, and a center turn lane. The re-striping will be necessary when US 33 is detoured onto Chicago Avenue in the spring of 2017 when Pike Street/US 33 is closed between the Elkhart River Bridge and Second Street. This item was approved by the Traffic Commission, and the work is to be done before the end of the year.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

Olive Street No Parking Signs

The Goshen Police Department presented the request for No Parking Signs to be installed in the 200 block of Olive Street on the East side along the back side of Lionshead property. Vehicles that park along the street are damaging the yard and it is difficult to maintain by the property owner. Lionshead has taken many measures to help remedy the situation without any results. This item has been approved by the Traffic Commission.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

No Parking Sign Removal on Gra-Roy Drive

Councilman Adam Scharff presented the request on behalf of Residents on the 100 block of Gra-Roy Drive to remove one "No Parking" sign on the North side of the street just west of the alley. This will allow residents to park from the alley to Lawndale Place on the North side of the street. The portion from SR 15/Main Street to the alley will remain "No Parking" due to safety concerns. This item was approved by the Traffic Commission.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE SOIL AND GROUNDWATER INVESTIGATION
AT 308 N. 5TH STREET AGREEMENT AMENDMENT
RATIFICATION (JN: 2016-0018)**

Administrative Utilities Engineer Dustin Sailor requested Board approval of Soil and Groundwater Investigation at 308 N. 5th Street Agreement Amendment Ratification to JN: 2016-0018.

The Agreement Ratification with Keramida Environmental, Inc. for soil sampling and testing to classify soils to be removed at 308 N. 5th Street. Testing of the soil will allow it to be taken to a Contractor's yard or a designated disposal facility/landfill. The additional cost for the soil sampling and testing is \$243.75 and brings the total contract cost to \$10,543.75.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE THE WATER MAIN INSTALLATION
ACROSS THE ELKHART RIVER CONTRACT
AMENDMENT (JN: 2015-0010)**

Administrative Utilities Engineer Dustin Sailor requested Board approval of a Contract Amendment of the Water Main Installation across the Elkhart River JN: 2015-0010.

The Contract Amendment with Lawson Fisher & Associates is for the modification of the contract documents to include Federal Bidding Requirements. They were originally contracted to prepare the bid documents using local funds, but the project was later included in the City's SRF loan, which resulted in the need for Construction Contract Amendments. The professional services contract amendment is for \$2,000.00 and brings the total professional contract fee to \$63,407.00.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE PLYMOUTH AVENUE TRAIL
CROSSING MODIFICATION JN: 2015-0051**

Administrative City Engineer Mary Cripe requested Board approval of a Plymouth Avenue Trail Crossing Modification JN: 2015-0051.

On April 13, 2016 the City entered into an Agreement with Abonmarche for the design engineering, parcel plats and assistance with permitting of the proposed Plymouth Avenue Trail Crossing Modification project, with a not to exceed amount of \$53,400.00.

During the design of this project, additional engineering and surveying services were required beyond the scope of the original project. Additional Engineering Services were for the following:

- Addition of storm sewer and curb. The original design was for drainage soil.
- Revised alignment due to the Goshen Middle School parking lot expansion.
- Revised modifications to the Refuge Island from INDOT.
- Utility potholing to find the depth of existing utility lines for possible conflicts.
- Revised plans to shift roadway to avoid major conflicts with the high pressure gas main.
- Revised plans to avoid water main conflicts.
- Preparation of additional easement documents.

The above modifications and additions resulted in additional design fees of \$31,800.00 and were necessary to keep the project moving forward with construction. As a side note, Walsh & Kelly are working hard to get SR 119 open to traffic by September 12, 2016 prior to the closure of the Kercher Road/CR 38 Bridge over the Elkhart River.

Mayor Stutsman noted that Goshen Schools is donating \$250,000.00 to the City to assist with the costs. Mary Cripe added that Goshen Schools has also donated Land and Easements to assist with the project.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO POSTPONE APPROVAL OF NORTHWEST BIKE TRAIL
DES. NO. 1382811 AND KERCHER ROAD FROM RAILROAD
TO DIERDORFF ROAD DES. NO. 1400713**

Administrative City Engineer Mary Cripe requested Board approval to postpone the Contract

Approval for Northwest Bike Trail Des. No. 1382811 and Kercher Road from Railroad to Dierdorff Road Des. No. 140073 due to contract modification that are needed.

No motion was required.

US 33 NORTH CONNECTOR – CONSTRUCTION SCHEDULE JN: 2011-0041

Administrative City Engineer Mary Cripe informs Board of Construction Schedule for US 33 North Connector JN: 2011-0041.

Rieth Riley Construction anticipates the following Construction Schedule for the weeks of August 22 and 29.

Week of August 22, 2016

The demolition contractor (Jackson) has razed 3 of the 4 structures to the ground on Fifth Street and Pike Street. On Wednesday, August 24th, the contractor will be installing an orange snow fence along Pike Street in preparation for the building demolition along Pike Street between Elkhart River Bridge and Third Street.

Week of August 29, 2016

The demolition contractor (Jackson) will be razing the structures along Pike Street between Elkhart River Bridge and Third Street.

The underground subcontractor, HRP Construction, will start with the sanitary sewer installation on Seventh Street from Lincoln Avenue North to the East/West alley. The sanitary sewer will need to connect into the sanitary sewer manhole in the center of Lincoln Avenue. So, HRP will maintain traffic on the lanes on the South side of Lincoln Avenue with one lane in each direction. When the actual connection into the manhole is being made, HRP Construction will have flaggers to assist when traffic is restricted even further down to just one lane near the open trench. At the present time, HRP Construction has not given a specific date for connection into the existing sanitary sewer manhole.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD:

MAYOR JEREMY STUTSMAN _____

BOARD MEMBER MITCHELL DAY _____

BOARD MEMBER MICHAEL A. LANDIS _____

ATTEST _____

CLERK-TREASURER TINA M. BONTRAGER