

**BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD
MEETING HELD JULY 1, 2016 GOSHEN, INDIANA**

The Board of Public Works and Safety and Storm Water Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on July 1, 2016, at 2:00 P.M. for their weekly Board meeting. Mayor Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Stutsman, Board Member Day, Board Member Landis

ABSENT:

OTHERS: Clerk-Treasurer Office Assistants, City Attorney, Asst. Police Chief, Building Inspector Grise, Street Commissioner, Legal Contracts and Claims Manager, Legal Compliance Administrator, Mayor's Administrative Assistant Lung, Park Superintendent, Superintendent of Waste Water, Superintendent of Water and Sewer, Utilities 1st Deputy, Central Garage Fleet Manager, Charlie Riggs, T. Walter

**REQUEST TO OPEN BIDS FOR TEST AND REPAIR COLD WATER METER
Q16-05-007**

No bids were submitted

**REQUEST TO APPROVE CONDITIONAL HIRING OF DONALD J. DAESCHLER
FOR POSITION OF PROBATIONARY PATROL OFFICER**

Police Chief Wade Branson requested Board approval of the hiring of Donald J. Daeschler as Probationary Patrol Officer with the condition he successfully passes the PERF physical and psychological examinations and is approved by both the Local and State Pension Boards.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST FOR PERMISSION TO ENTER INTO AN AGREEMENT WITH FRANKO
DESIGN LLC TO PROVIDE A CITYWIDE WAYFINDING PLAN**

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to enter into a contract with Franko Design LLC to provide a citywide wayfinding plan. Consultant shall develop a Citywide wayfinding plan that would incorporate a master brand into various signage applications including new gateway signs, municipal building signage on facades and freestanding signs, public parking, informational kiosks and miscellaneous wayfinding/directional signs to be done in Phases I – IV. The project shall be completed within 6 months and the total cost for all work shall not exceed \$16,000.00

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO ENTER A CONTRACT WITH K&K TREE SERVICE LLC

Legal Contracts and Claims Manager Keitha Windsor requested Board permission to enter into an agreement with K&K Tree Service LLC to remove 7 walnut trees from the City's Violet Cemetery. The City has determined that since the value of walnut timber is high and the trees are not part of any current or future landscape plan, the City could generate income from the sale of them for use in projects under consideration by the Cemetery Board. City will receive \$6,000.00 and work will be completed within 1 week from receipt of the notice to proceed from the City.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO AWARD QUOTES TO REPLACE FENCING
AROUND STARCRAFT LIFT STATION**

Legal Contracts and Claims Manager Keitha Winsor requested Board permission to award a contract for fence replacement at Starcraft Lift Station. The City solicited quotes as follows:

Crady Fence, Inc.	\$2,865.00
Mike's Fencing	\$3,420.00
Midwest Fencing	no response

The Legal Department is requesting the Board of Public Works & Safety to award the contract to Crady Fence, Inc. with the work being completed by July 20, 2016.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE MADISON STREET RAILROAD CROSSING CLOSURE

Administrative City Engineer Mary Cripe requested Board approval to close the Madison Street Railroad Crossing starting Thursday July 7, 2016 and reopen Thursday July 14, 2016. INDOT will have a State Road detour and the City will provide a local route detour. The detour routes will be:

US 33 northbound traffic will turn right at Monroe St, left at Logan St, left at Lincoln Ave, and right at Main St.

US 33 southbound traffic will continue straight on Main St, turn left at College Ave, and turn right at US 33/Lincolnway East.

The Engineering Department is requesting review and approval of the closure and detours.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE DEDICATION OF EASEMENT FOR PLYMOUTH AVENUE TRAIL CROSSING – PROJECT NO. 2015-0051

Administrative City Engineer Mary Cripe stated as part of the Plymouth Avenue Trail Crossing the City had to acquire easement from parcel 20-11-16-151-027 S.R. 119. The Engineering Department is requesting the Board of Public Works & Safety to review and accept the Dedication of Easements.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

NOTIFICATION OF ROAD CLOSURE FOR PLYMOUTH AVENUE TRAIL CROSSING MODIFICATION – PROJECT NO. 2015-0051

Administrative City Engineer Mary Cripe notified the Board of Plymouth Avenue lane closures. Both lanes of Plymouth Avenue from Indiana Avenue to the entrance of Shanklin Park will be closed to through traffic beginning Saturday July 9, 2016. The construction zone is approximately 1,400 feet long. The closure will allow for construction of a new path on the North side of Plymouth Avenue, new sanitary and storm systems, curb and gutter, median island with bicycle/pedestrian crossing. The closure re-opening to traffic is expected by Friday September 2, 2016 with lane restrictions until the project is completed Fall of 2016. A detour will be fully marked by signs.

REQUEST TO APPROVE SOUTH LINK ROAD FROM SR 15 TO REGENT STREET DESIGN EXCEPTION FOR CONTRACT NO. R-34132

Administrative City Engineer Mary Cripe requested Board approval of a Level Three Design Exception to omit the fencing and gates surrounding the drainage basins #1, #2, and #3 in the South Link Road project. The geotechnical investigation report indicates that the underlying soils of the all drainage basins are highly permeable and allow for rapid percolation of the storm water in the retention basin into the subsoil below, as long as the bottom of the basin is above the groundwater level for percolation to be possible, which is the case for Basins #1 and #2.

The groundwater level for Basin #3 rose slightly above the bottom of the excavation at the planned elevation shortly after the excavation was completed. As such, the Engineering

Department is proposing the fill in of Basin #3 with percolating soils to just above the ground water level elevation and plans on planting emerging wetland vegetation.

Maintenance of the drainage basins will be easier with the Street Department’s mower if fencing is not installed.

Omission of 4,435 feet of chain link fence and 3 gates will result in a savings of approximately \$71,683.75.

Board Member Landis moved to approve the request. Second by Board Member day and motion passed unanimously.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Day and motion carried.

BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD:

MAYOR JEREMY STUTSMAN _____

BOARD MEMBER MITCHELL DAY _____

BOARD MEMBER MICHAEL A. LANDIS_____

ATTEST _____
CLERK-TREASURER TINA M. BONTRAGER