

**BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD  
MEETING HELD JUNE 27, 2016 GOSHEN, INDIANA**

The Board of Public Works and Safety and Storm Water Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on, 2016, at 2:00 P.M. for their weekly Board meeting. Board Member Landis was the presiding officer with members of the Board present or absent as follows:

PRESENT: Board Member Day, Board Member Landis

ABSENT: Mayor Stutsman

OTHERS: Clerk-Treasurer Office Assistants, City Attorney, Assistant City Planner, Assistant Fire Chief Miller, Assistant Police Chief Miller, Building Inspector Grise, Street Commissioner, Legal Compliance Administrator, Mayor's Administrative Assistant Lung, Park & Recreation Coordinator, Superintendent of Waste Water, Superintendent of Water and Sewer, Wastewater Maintenance Technician, Administrative City Engineer, Central Garage Fleet Manager.

**REQUEST TO AWARD BID FOR SIGNALIZED INTERSECTION OF KERCHER  
& WEYMOUTH – PROJECT NO. 2012-0016**

Administrative City Engineer Mary Cripe requested Board approval to award the bid for the Signalized Intersection of Kercher & Weymouth project. On June 20<sup>th</sup>, 2016, bids were received for the project, following are the results:

Michiana Contracting: \$135,963.10  
Hawk Enterprises: \$161,315.42

The Engineering Department is requesting the Board of Public Works and Safety to award the contract to Michiana Contracting, Inc. as the lowest responsive and responsible bidder.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE ROAD CLOSURE FOR PARKWEST 8<sup>TH</sup> – JN: 2015-2046**

Administrative City Engineer Mary Cripe requested Board approval of a time extension for the road closure at Park West Drive from Pringle Drive to Janewood Court until July 2016. The Contractor needs additional time to install the storm sewer along Park West Drive because there were utility conflicts discovered between the storm sewer and sanitary sewer.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO CLOSE HICKORY PLACE FROM WEST AVENUE  
TO MAPLE COURT FOR BLOCK PARTY**

Josh Baxtor, on behalf of the Hickory Place Neighborhood, requested Board approval to close Hickory Place from West Avenue to Maple Court from 12:00 noon to midnight on Saturday, July 2<sup>nd</sup>, 2016. This request is the same as previous years, and all neighbors have signed a petition to close the street for the block party. The Street Department will provide barriers for the temporary closing.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE BLOCKING PARKING SPACES IN FRONT  
OF 212 SOUTH 6<sup>TH</sup> STREET**

Renee Miller, owner of 212 South 6<sup>th</sup> Street, requested Board approval to block parking spaces in front of her residence for a gathering. Ms. Miller stated that her 1975 Goshen High School class have been meeting on a monthly basis at restaurants and classmates homes since the first of the year. She has been asked to host the July 1<sup>st</sup> gathering in conjunction with First Friday's cruise-in due to the close proximity to this event. Ms. Miller requested to block off 6 to 8 parking spaces in front of her home to accommodate parking for her classmates and would like the blocking off of spaces starting at 2:00 pm to 9:00 pm. Ms. Miller stated she has notified her

neighbors of her intentions and they are all ok with the event. Board Members discuss with the Street Department about this, the blocking off of the spaces will start at 12:00 pm until 9:00 pm with the Street Department providing cones for the spaces to be blocked.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO INSTALL TEMPORARY SIGNS ALONG WILDEN AVENUE TRAIL**

Paula Turk on behalf of Bike Elkhart, requested Board approval to install additional route signs along the existing MapleHeart Maple City Greenway Pumpkinvine Trail. Ms. Turk stated that as of now, the current signage for the trail is insufficient. For example, the path crosses the road twice, at Missouri and then at Indiana, with no warning and no signage. At Indiana, the trail then goes through a cemetery, so it is wondered if it is ok to ride bikes there. Once someone rides the trail a few times it can be figured out, but it isn't clear and not comforting. Also, it is not clear if cyclists should be on the road or on the path. The Elkhart County Commissioners have approved the County Highway Department to produce and install said signs. The parties involved in this so far have been the Elkhart City Engineers, Elkhart Board of Works, Elkhart Parks Department, Elkhart County Parks Department and Goshen Parks & Recreation Department. They all are in agreement, but did not want sign pollution, as in too many signs. Ms. Turk stated that she is coordinating a bike ride on July 23<sup>rd</sup> called Bloom & Zoom and is trying to bring in people from outside the area to visit the Quilt Gardens on their bicycles. There is a choice of Family Fun Ride and a 24, 44, 65 and 100 mile routes. Last year, comments were that people got lost on the MapleHeart trail. It is understood that Goshen has funding for an extensive wayfinding plan and if any signage is not relevant to that plan, it can be taken down or removed. Ms. Turk presented the Board with pictures of what the signs will look like. The signs will be aluminum and will be made by Premier Signs, who creates all of the County traffic signs. The signs will be attached to existing poles; there will be no request for new poles. The signs will not be attached to any STOP signs. The signs will be off the path so that a disabled person will not hit their head and they will be attached using bolts or zip ties depending on the location and the pole. Ms. Turk also provided sign locations along the path with pictures to indicate where the signs will be installed for Board Members. Board Members and Department Heads discussed how the process happened with the other boards and discussed the wayfinding study.

Board Member Landis moved to approve the request for signs in Goshen City and will wait until a wayfinding study is complete before removing or changing signage. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE POST-CONSTRUCTION PLAN FOR FAMILY CARE AND URGENT CARE AT 2824 ELKHART ROAD – JN: 2015-2019**

Administrative City Engineer Mary Cripe requested Board approval of the Post Construction Plan at 2824 Elkhart Road. The Developer of Family Care and Urgent Care affecting 1 or more acres of land, has submitted a sufficient post construction plan that is compliant with Ordinance 4329, "Uniform Requirements for Post-Construction Stormwater Management."

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE ROAD CLOSURES FOR SEALING OF BRIDGE DECKS**

Administrative City Engineer Mary Cripe requested Board on behalf of the Elkhart County Highway Department of the following road closures for the purpose of epoxy sealing the bridge decks:

- July 5<sup>th</sup> – Eisenhower Drive over the Horn Ditch – no detour
- July 5<sup>th</sup> or 6<sup>th</sup> – North Main Street over Rock Run Creek – no detour
- July 6<sup>th</sup> or 7<sup>th</sup> – North First Street over Rock Run Creek – no detour
- July 11<sup>th</sup> – 13<sup>th</sup> – Lincoln Avenue over the Elkhart River – detour to Pike Street

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE PLYMOUTH AVENUE TRAIL CROSSING  
MODIFICATION EASEMENTS – JN: 2015-0051**

Administrative City Engineer Mary Cripe requested Board approval of the Plymouth Avenue Trail Crossing Modifications. As part of the project, the City had to acquire easements from the following:

- 20-11-16-151-009      807 West Plymouth Avenue
- 20-11-16-151-007      807 West Plymouth Avenue
- 20-11-16-151-025      807 West Plymouth Avenue

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE DEDICATION OF PUBLIC RIGHT-OF-WAY**

Legal Compliance Administrator Shannon Marks requested Board approval of the Dedication of Public right-of-way for the real estate consisting of an access drive extending south from Berkey Avenue to West Goshen Cemetery and authorize Mayor Stutsman to execute any and all documents relating to the dedication.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE PROMOTIONS OF N. KAUFFMAN AND J. MCKALIPS**

Assistant Police Chief Jose Miller requested Board approval for the promotions of Nicolas M. Kauffman and Jonathan D. McKalips from the rank of Probationary Patrol Officer to the rank of Patrol Officer. Nick and Jonathan have completed their one year of probation. It is requested these promotions to be effective June 29<sup>th</sup>, 2016. Neither officer was present for the promotion.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

There being no further business Board Member Landis moved to process claims and then to adjourn. Second by Board Member Day and motion passed unanimously.

**BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD:**

**MAYOR JEREMY STUTSMAN** \_\_\_\_\_

**BOARD MEMBER MITCHELL DAY** \_\_\_\_\_

**BOARD MEMBER MICHAEL A. LANDIS** \_\_\_\_\_

**ATTEST** \_\_\_\_\_  
**CLERK-TREASURER TINA M. BONTRAGER**