

**BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD  
MEETING HELD MARCH 28, 2016 GOSHEN, INDIANA**

The Board of Public Works and Safety and Storm Water Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on March 28, 2016, at 2:00 P.M. for their weekly Board meeting. Mayor Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Stutsman, Board Member Day, Board Member Landis

ABSENT:

OTHERS: Clerk-Treasurer Office Assistants, City Attorney, Assistant City Planner, Fire Chief, Police Chief, Building Inspector Bice, Street Commissioner, Assistant Street Commissioner, Legal Compliance Administrator, Mayor's Administrative Assistant Lung, Park & Recreation Coordinator, Superintendent of Water and Sewer, Water Quality Manager, Utilities Administrative Assistant, Administrative Utilities Engineer, Central Garage Fleet Manager.

Minutes of the meeting of February 29<sup>th</sup> and March 7<sup>th</sup>, 2016 were presented. On motion of Board Member Day and second by Board Member Landis, the minutes were approved as presented.

**REQUEST TO APPROVE PROMOTION OF J. YODER TO PRIVATE FIRST CLASS**

Fire Chief Danny Sink requested Board approval for the Promotion of John J. Yoder to Private First Class. Mr. Yoder completed his probationary year at the Goshen Fire Department as of March 24<sup>th</sup>, 2016. Based on his performance and recommendations from his shift Battalion Chief and Training Officer, it is requested that his promotion be retroactive to March 24<sup>th</sup>, 2016.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

Mayor Stutsman swore in John J. Yoder to Private First Class.

**OPEN BIDS FOR THE 2016 SIDEWALK & CURB REPLACEMENT PROGRAM –  
PROJECT NO. 2016-0001**

Mayor Stutsman opened the following bid:

Yaw Construction: \$157,900.00

Mayor Stutsman moved to refer the bid to the Legal Department for review and recommendation. Second by Board Member Day and motion passed unanimously.

**OPEN BIDS FOR THE 2016 SLURRY SEAL PROJECT – PROJECT NO. 2016-0002**

Mayor Stutsman opened the following bid:

Pavement Solutions: \$34,627.50

Mayor Stutsman moved to refer the bid to the Legal Department for review and recommendation. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE AGREEMENT AMENDMENT #1  
FOR THE KERCHER ROAD RECONSTRUCTION FROM RAILROAD TO  
DIERDORFF ROAD: DES. NO. 1400713**

Administrative Utilities Engineer Dustin Sailor requested Board approval of the Kercher Road Reconstruction from the Railroad to Dierdorff Road. American Structurepoint has submitted an Agreement Amendment #1 for the addition of providing translation services, as needed for appraisers, buyers and others providing right-of-way services for the project. This work will be done on an hourly basis not to exceed \$5,000.00. The design fees will be 80% federally funded with Transportation Enhancement (TE) grant and 20% locally funded. The total contract not to exceed fee for the Agreement Amendment #1 is \$304,215.00.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE AGREEMENT AMENDMENT #4 FOR THE KERCHER  
ROAD RECONSTRUCTION FROM MARION BRANCH RAILROAD TO DIERDORFF  
ROAD: DES. NO. 1400713 – JN: 2012-0016**

Administrative Utilities Engineer Dustin Sailor requested Board approval of Agreement Amendment #4 for the Kercher Road Reconstruction from Marion Branch Railroad to Dierdorff Road. Kercher Road carries approximately 12,000+ vehicles per day, and the residential area on the south side of Kercher Road experiences excessive delays in trying to turn onto Kercher Road. With the construction of the new convenience store at Kercher Road and Weymouth Boulevard, the number of pedestrians trying to cross Kercher Road has significantly increased. Therefore, in order to provide a safer intersection for motorists and pedestrians, a traffic signal has been proposed. Attached for Board Members, is Agreement Amendment #4 with American Structurepoint, Inc. for the engineering design of a traffic signal to be located at the intersection of Weymouth Boulevard (near the convenience store) and Kercher Road. This agreement amendment is in the amount of \$9,700.00 for the initial signal design plus \$5,250.00 for the design of re-installation of elements during the Kercher Road Reconstruction from the Marion Branch Railroad to Dierdorff Road, for a total addition of \$14,950.00.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE RESOLUTION TO DECLARE AS SURPLUS  
& APPROVAL OF DISPOSAL OF SURPLUS PROPERTY**

Legal Compliance Administrator Shannon Marks requested Board approval of a Resolution to Declare as Surplus & Approval of Disposal of Surplus Property. The City wishes to have the electronics, furniture, tools, cameras and miscellaneous items from the Goshen Inn that are itemized on the attached list for the Board Members, declared as surplus property and to dispose of the surplus property in accordance with IC 5-22-22. The Board of Public Works and Safety is requested to:

1. Declare the above equipment as surplus property; and
2. Resolve to dispose of the surplus property in accordance with IC 5-22-22.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE UNPAID FINAL UTILITY ACCOUNTS**

Utilities Administrative Assistant Norma Herrera requested Board approval for Unpaid Final Utility Accounts. The original amount of unpaid final water/sewer accounts for this period was \$25,727.72. Collection letters were sent out and payments of \$8,565.39 have been collected. The uncollected amount equals \$17,162.33. Therefore, it is requested to move the uncollected finalized accounts from active to Credit Bureau, Sewer Liens, write offs and bankruptcy. These are accounts, for the most part, were final thru June 30<sup>th</sup>, 2015.

<b><u>Water:</u></b>	<b><u>\$6,111.96</u></b>
<b><u>Sewer:</u></b>	<b><u>\$11,050.37</u></b>

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**INFORMATION ON BRUSH TRAILER PROGRAM**

Street Commissioner Denny Long stated the Goshen Street Department is now accepting reservations for the Brush Trailer program. The first day one may receive a trailer for brush is April 1<sup>st</sup>, 2016. The Brush Trailer program runs until October 28<sup>th</sup>, 2016. You may call the Street Department at 533-9711 for more information.

**REQUEST TO APPROVE RELEASE OF GEENEN DEKOCK PROPERTIES**

Legal Compliance Administrator Shannon Marks requested Board approval for the Release of Geenen DeKock Properties. The City has received a request from Geenen DeKock properties, the owner of the real estate at 3802, 3818, 3826 and 3842 Midway Road (the commercial development including Kohl's, Ulta, Five Below, Michaels, Bath & Body Works, and Rue 21) to be released from the Agreement In Lieu of Annexation for the development of that real estate. It is recommended that the Board approves and authorizes Mayor Stutsman to execute any documents to release Geenen DeKock Properties from any obligations created under the Agreement In Lieu of Annexation between the City of Goshen and Jack B. Tuff, dated December 3, 1996 and recorded December 24<sup>th</sup>, 1997 as instrument number 97-033467, and from any obligations created under the Amendment to the Agreement In Lieu of Annexation between the City of Goshen, The Willows, LP, and Indiana Limited Partnership and successor in interest to Jack B. Tuff, and Geenen DeKock Properties, a Michigan co-partnership, effective May 31<sup>st</sup>, 2001 and recorded June 14<sup>th</sup>, 2001 as instrument number 2001-17229 for the two tracts of real estate.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

There being no further business Mayor Stutsman moved to process claims and then to adjourn.  
Second by Board Member Landis and motion passed unanimously.

**BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD:**

**MAYOR JEREMY STUTSMAN** \_\_\_\_\_

**BOARD MEMBER MITCHELL DAY** \_\_\_\_\_

**BOARD MEMBER MICHAEL A. LANDIS** \_\_\_\_\_

**ATTEST** \_\_\_\_\_  
**CLERK-TREASURER TINA M. BONTRAGER**