

**BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD
MEETING HELD AUGUST 17, 2015 GOSHEN, INDIANA**

The Board of Public Works and Safety and Storm Water Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on August 17, 2015, at 2:00 P.M. for their weekly Board meeting. Board Member Landis was the presiding officer with members of the Board present or absent as follows:

PRESENT: Board Member Day, Board Member Landis

ABSENT: Mayor Kauffman

OTHERS: Clerk-Treasurer Office Assistants, City Attorney, Assistant City Planner, Assistant Fire Chief Ramer, Police Chief, Building Inspector Bice & Haney, Street Commissioner, Assistant Street Commissioner, Legal Contracts and Claims Manager, Legal Compliance Administrator, Legal Administrative Assistant, Mayor's Administrative Assistant Lung, Superintendent of Wastewater, Superintendent of Water and Sewer, Utilities 1st Deputy, Administrative Utilities Engineer, Administrative City Engineer, Central Garage Fleet Manager, Wastewater Maintenance Technician, Councilwoman Robinson.

**REQUEST TO AWARD BID FOR THE HARTZLER CANAL BANK STABILIZATION
AND WILSON AVENUE STORM SEWER – PHASE I (JN: 2014-0076)**

Administrative Utilities Engineer Dustin Sailor requested Board approval to award the bid for the Hartzler Canal Bank Stabilization and Wilson Avenue Storm Sewer. At the Board of Works and Safety meeting on Monday, August 10th, 2015 the Board received 4 bids for the project. Following are the results:

HRP Construction \$356,000.00

Selge Construction \$409,572.50

Niblock Excavating: \$409,970.00

HIS Constructors: \$258,262.00

At the Redevelopment Commission meeting on Tuesday, August 11th, 2015, the Redevelopment Commission, with a 5-0 vote, approved the funding for the low bid.

Goshen Engineering has reviewed the provided bid documents and found all submitted paperwork to be in order. Because HIS Constructor's bid was substantially lower than the engineer's estimate and the grouping of the other bidders, Goshen Engineering requested the contractor verify its bid. The contractor reviewed its bid and verbally confirmed the bid was accurate. With the contractor's verification, Goshen Engineering recommends the Board of Public Works and Safety award the contract to HIS Constructors for the amount of \$258,262.00.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

OPEN BIDS FOR PURCHASE AND INSTALLATION OF 30KW GAS GENERATOR

Board Member Landis opened the following bids:

Quote Tabulation for 30 KW Generator Set

Middlebury Electric	\$26,463.00
Kemp Electric Inc.	\$27,689.00
Cummins	\$27,800.00
Koontz-Wagner	\$33,000.00

Board Member Landis moved to refer the bids to the Engineering and Utility Departments for review and recommendation. Second by Board Member Day and motion passed unanimously.

OPEN BIDS FOR THE WASTEWATER LIFT STATION CONTROLS UPGRADE – PHASE I – PROJECT NO. 2015-0014

Board Member Landis opened the following bids:

HRP Construction: \$876,500.00

Selge Construction: \$794,444.00

Board Member Landis moved to refer the bids to the Engineering and Legal Departments for review and recommendation. Second by Board Member Day and motion passed unanimously.

REQUEST TO BLOCK PARKING SPACES AT 115 WEST JEFFERSON STREET

Tara Sparks, owner of Home Again Consignment at 115 West Jefferson Street, requested Board approval to block 5 parking spaces in front of her store for a grand opening event on September 4th, 2015. She would like to use these spaces to put a few furniture pieces from her store and have a small band play music during the grand opening. Ms. Sparks stated she would like 5 parking spaces marked for no parking for the entire day. She has spoken with one of the organizers for First Friday, Adrienne Nesbitt about the closure and also has spoken with the neighboring businesses and had signatures from them approving the closure.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE TEMPORARY CLOSURE OF THE EAST/WEST ALLEY LOCATED ON THE NORTH SIDE OF ST. JOHN THE EVANGELIST CHURCH AT 417 SOUTH MAIN STREET

Robb Huber, representing DJ Construction, requested Board approval of the closure of the east/west alley located on the north side of St. John the Evangelist Church at 417 South Main Street. This closure is requested so that DJ Construction can bring in a lift to paint and make caulking and light fixture repairs on the steeple. The work is anticipated to be the week of August 24th or August 31st, 2015 unless there is weather related occurrences that would stall the

job. Actual work will take place Monday through Friday from 7:00 am to 4:00 pm each day, but the lift will be left in place 24 hours a day during that week. The lift will be parked on the north side of the church in the alley and directly across from the steeple. The neighbors have been notified on Thursday, August 13th, with a letter stating the weeks where the closure will most likely happen and for how long the closure is expected to be.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE AGREEMENT AMENDMENT #2
WITH OJS BUILDING SERVICES, INC.**

Legal Contracts and Claims Manager Keitha Windsor requested Board approval of Agreement Amendment #2 with OJS Building Services, Inc. The City entered into an agreement for 1 year with OJS, dated September 1st, 2014 to provide a maintenance service program for the Goshen Police Department building's environmental mechanical system. The agreement provided for a renewal of the agreement for up to 3 additional 1 year terms. The City wishes to renew the September 1st, 2014 agreement under the same terms and conditions for an additional 1 year term.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE SIDEWALK & CURB 50/50 PROGRAM – JN: 2015-0001 –
AGREEMENT WITH SHERER – 1110 SOUTH MAIN STREET**

Administrative Utilities Engineer Dustin Sailor requested Board approval of the Sidewalk & Curb 50/50 program with Michael Sherer to replace the sidewalk at 1110 South Main Street. The total cost is \$1,640.00, so the City's portion would be \$820.00. Mr. Sherer has already submitted his payment of \$820.00.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE RESOLUTION 2015-Q: AUTHORIZING THE TRANSFER
OF REAL ESTATE AT 908 NORTH SIXTH STREET**

Legal Compliance Administrator Shannon Marks requested Board approval of Resolution 2015-Q, Authorizing the Transfer of Real Estate at 908 North 6th Street. The City of Goshen acquired title to the real estate by Quitclaim Deed dated April 2nd, 2012 and recorded April 4th, 2012 as instrument number 2012-007420, and subsequently demolished and removed the unsafe building on the premises. The City has determined the real estate as surplus and, as authorized by Indiana Code 36-7-14-22.5(a)(4), desires to donate or transfer the real estate to the Goshen Redevelopment Commission to be held and disposed of under Indiana Code 36-7-14-22.5.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

PUBLIC HEARING ON ORDER OF THE BUILDING COMMISSIONER:
127 NORTH 20TH STREET

Board Member Landis opened the public hearing:

Deb Jones, owner of 127 North 20th Street was present for the hearing.

Building Inspector Steve Bice stated there has been a demolition permit pulled for this property. He stated he talked with Deb Jones and would like to get a time line in place for the demolition. Deb Jones stated to Board Members that the demolition permit gave her 6 months to start and 1 year to finish. She stated that the property had been tangled up in the estate with an unresponsive executor for some time and that has finally been resolved at the end of May. She received the deed from the lawyer on July 28th and then paid the back taxes on the property. She would like to see if the fire department would be interested in the property but the hydrant in front of the property is blacked out, she would still like the chance to ask them. She further stated she would get it all done within the time line of the permit. City Attorney Larry Barks stated this hearing is different and separate from the demolition permit. It would be up to the Board as to how long they would give for demolition and that is a fully extensive time period. Ms. Jones stated that the property is on a dead end street right next to her house which no one goes past, and one other neighbor on the street. Steve Bice stated the Building Department would really like to see the property demolished before the year is up. Ms. Jones agreed that it needed to go soon and explained the process she had to go through to acquire the property. Board Member Landis asked about the other neighbors and what they thought of this. Building Inspector Steve Bice stated there are only a few neighbors in that area as it is a dead-end street and it was the last house on the street. She stated that all of the neighbors would like to see it go but she stated that she had put quite a bit of money into it in the last few weeks and didn't have a contractor or have started any of the other steps as of yet.

Board Member Landis moved to give three months from today to get a demolition plan in place and required Ms. Jones to submit her plan to the Building Department for review and recommendation and then the Board will revisit it at a later date. Second by Board Member Day and motion passed unanimously.

There being no further business Board Member Landis moved to process claims and then to adjourn. Second by Board Member Day and motion passed unanimously.

BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD:

MAYOR ALLAN KAUFFMAN _____

BOARD MEMBER MITCHELL DAY _____

BOARD MEMBER MICHAEL A. LANDIS _____

ATTEST _____
CLERK-TREASURER TINA M. BONTRAGER