

**BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD
MEETING HELD DECEMBER 7, 2015 GOSHEN, INDIANA**

The Board of Public Works and Safety and Storm Water Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on December 7, 2015, at 2:00 P.M. for their weekly Board meeting. Board Member Landis was the presiding officer with members of the Board present or absent as follows:

PRESENT: Board Member Day, Board Member Landis

ABSENT: Mayor Kauffman

OTHERS: Clerk-Treasurer Office Assistants, City Attorney, Assistant City Planner, Fire Chief, Police Chief, Building Inspector Bice, Street Commissioner, Legal Contracts and Claims Manager, Mayor’s Administrative Assistant Lung, Park & Recreation Coordinator, Superintendent of Waste Water, Superintendent of Water and Sewer, Utilities 1st Deputy, Administrative Utilities Engineer, Administrative City Engineer, Wastewater Maintenance Technician, Councilman Stutsman.

OPEN BIDS FOR 410 WEST WILKINSON STREET

Board Member Landis opened the following bids:

Freddie Moles: \$1,000.00

Board Member Landis moved to refer the bid to the Legal Department for review and recommendation. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE 12TH & 13TH STREET MICRO-SURFACING FROM COLLEGE AVENUE TO PLYMOUTH AVENUE: PROJECT NO. 2015-0048

Administrative Utilities Engineer Dustin Sailor requested Board approval to award the bid for the 12th & 13th Street Micro-Surfacing from College Avenue to Plymouth Avenue. On November 30th, 2015, bids were received for the project. Following are the results:

	<u>Base Bid</u>	<u>Alt. Bid – The Gardens Subdivision</u>
Pavement Solutions, Inc.	\$80,975.00	\$43,985.00

The Engineering Department is requesting the Board of Public Works and Safety to award the contract to Pavement Solutions, Inc. as the lowest responsive and responsible bidder for both the Base & Alternate bids for a total contract of \$124,960.00.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO BLOCK PARKING SPACES AT 212 SOUTH MAIN STREET

Robb Huber on behalf of DJ Construction, requested Board approval to block parking spaces at 212 South Main Street, and also the closure of the sidewalk in front of 212 South Main Street.

This is in order to replace the second story windows located along the façade on Main Street. Accommodations will be made for pedestrians to safely get around the work area. The work will begin the week of December 14th, 2015, unless there are weather related occurrences that would stall the job. The sidewalk would be closed for 1 week while the work is being completed and actual work will take place on Monday through to Friday from 7:00 am to 4:00 pm each day. The lift will be left in place 24 hours a day during that week. Neighbors will be notified on Wednesday, December 2nd, 2015 with a letter stating the week where the closure will most likely happen and for how long the closure is expected to be. The neighbors have also been notified of the time and location of the next Board of Works meeting where this will be discussed.

Board Member Landis moved to approve the request to close 2 spaces for one week starting on December 14th, 2015. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE RESIGNATION OF S. MCCRINDLE AS A PARAMEDIC
FOR THE GOSHEN FIRE DEPARTMENT**

Fire Chief Dan Sink requested Board approval of the Resignation of Scott McCrindle as a Paramedic for the Goshen Fire Department. Scott McCrindle submitted his desire to resign as an active paramedic and would like to affirm his request effective December 31st, 2015.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE CHANGE ORDER NO. 2 FOR THE WASTEWATER
HEADGATE REPLACEMENT – JN: 2015-0015**

Administrative Utilities Engineer Dustin Sailor requested Board approval of Change Order No. 2 for the Wastewater Headgate Replacement project. As construction progresses with the replacement of the headgates, some minor contract changes are required. These changes are:

1. The floor around the hatch had to be cut to allow the gates access into the chamber. The floor will be repaired with a steel plate and concrete.
2. The actuator gear assembly for the gates is being modified to accommodate the longer travel distance of the new gate.
3. Once the influent chamber could be accessed and cleaned, it was determined the chamber walls were in better condition than was anticipated. The planned grout coating has been deleted from the contract with a field order and the painted coating that was bid will be thickened and extended into the screen channel.

With work additions and subtractions, the Board of Works and Safety is requested to approve a \$2,464.00 contract addition. This is the first change order requiring a change in the contract price and represents a 0.9% increase for a revised contract price of \$260,660.50.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE AGREEMENT WITH NORFOLK SOUTHERN FOR THE SOUTH LINK ROAD – DES. NOS. 1005734 & 1297229

Administrative City Engineer Mary Cripe requested Board approval to enter into an agreement with Norfolk Southern to install a bridge over the railroad tracks as part of the South Link Road project. This agreement establishes the estimated cost for all of the Norfolk Southern responsibility during the bridge construction at \$285,657.00. Federal funds will pay for \$228,525.60 (80%), and local funds will pay for \$57,131.40 (20%). Another portion of this agreement establishes Norfolk Southern's financial obligation, when/if Elkhart County and the City of Goshen decide to close the existing railroad crossing at CR 40. Norfolk Southern would then contribute to 5% of the overpass construction costs up to a maximum of \$217,399.10. Norfolk Southern would be required to submit 100% of the estimated cost at the time of the closure of the existing at-grade crossing to traffic.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE AGREEMENT WITH ATLAS ENTERPRISES CO., INC. D/B/A ATLAS LICENSE COMPANY & DATA SERVICES

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to enter into an agreement with Atlas Enterprises Co., Inc. d/b/a Atlas License Company & Data Services. In 2012 the City's lift stations at CR 28, Century Drive, Kercher Road and Goshen Airport were changed from the wideband 16K rating to the narrowband 11K rating however the Federal Communications Commission (FCC) was not notified of the change. Therefore, when the City tried to renew its radio license, the FCC responded it no longer renews any radio license that has not been narrowbanded.

The license expired on 11/17/15, and the FCC will allow up to 30 days past this date to renew the license with a late waiver otherwise the license will be terminated and the City will need to apply for a new authorization.

The City wishes to contract with Atlas Enterprises Co., Inc. to provide services for the renewal of the 4 lift stations WPRM380 radio licenses with the FCC that includes filing an amendment to the FCC for the radio license renewal application with a late waiver. The total cost for this service is \$245.00.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE AGREEMENT WITH RT, LLC FOR THE DEVELOPMENT OF STORMWATER FACILITIES

City Attorney Larry Barkes requested Board approval to enter into an agreement with RT, LLC for the Development of Stormwater Facilities. The City and GRC Investment have entered into an agreement to design and construct a Stormwater drainage project that will benefit the City, GRC and RT, LLC by providing improved Stormwater detention and release of Stormwater reducing the likelihood that the real estate owned by or developed by RT, LLC will flood. RT, LLC agreed to donate to the City the Stormwater drainage facility and the City agrees to

maintain the Stormwater facilities at the City’s expense in perpetuity. The City will connect, enlarge and modify the donated Stormwater facilities, provide an emergency Stormwater release under State Road 119 and connect the Stormwater drainage facilities on the real estate to GRC Stormwater drainage facilities by a transport pipe at the expense of the City and/or GRC. Other than the donation of the real estate and Stormwater drainage facilities, RT, LLC will not assume any expense for the described project.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

NOTIFICATION OF NO PARKING SIGNS DURING SNOW EVENTS

Street Commissioner Denny Long stated to Board Members that the Street Department will be posting signs stating “No Parking during Snow Events” in certain areas of the parking lots downtown. During the 1st snow storm of this year, where the Street Department normally would try to pile snow was filled with vehicles. As we move forward, the Street Department would like to remind folks where they shouldn’t be leaving vehicles overnight so that they may clean the lots in an efficient and effective manner. Once the snow piles have been established, the signs can be removed.

There being no further business Board Member Landis moved to process claims and then to adjourn. Second by Board Member Day and motion passed unanimously.

BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD:

MAYOR JEREMY STUTSMAN_____

BOARD MEMBER MITCHELL DAY_____

BOARD MEMBER MICHAEL A. LANDIS_____

ATTEST_____
CLERK-TREASURER TINA M. BONTRAGER