

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD
MEETING HELD APRIL 9, 2018, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on April 9, 2018, at 2:00 P.M. for their weekly Board meeting. Mayor Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Stutsman, Board Member Day, Board Member Landis

ABSENT:

OTHERS: Clerk-Treasurer Administrative Assistants, City Attorney, Assistant City Planning and Zoning Administrator, Fire Chief, Assistant Fire Chiefs, Police Chief, Assistant Building Commissioner, Street Commissioner, Assistant Street Commissioner, Contracts and Claims Manager, Legal Compliance Administrator, Mayor's Administrative Assistant, Parks and Recreation Superintendent, Water and Sewer Superintendent, Director of Public Works, Civil Traffic Engineer, Central Garage Fleet Maintenance Manager, Communications Coordinator.

REQUEST TO APPROVE PROMOTIONS—GOSHEN FIRE DEPARTMENT

Fire Chief Danny Sink requested Board approval for the promotion of Steffen Schrock to the rank of Battalion Chief. Mr. Schrock has passed all of the required tests and standards for promotion to his new rank. The promotion will be retroactive to April 6, 2018.

Fire Chief Danny Sink requested Board approval for the promotion of Shane Heeter to the rank of Fire Captain. Mr. Heeter has passed all of the required tests and standards for promotion to his new rank. The promotion will be retroactive to April 6, 2018.

Fire Chief Danny Sink requested Board approval for the promotion of Anthony Powell to the rank of Fire Lieutenant. Mr. Powell has passed all of the required tests and standards for promotion to his new rank. The promotion will be retroactive to April 6, 2018.

Fire Chief Danny Sink requested Board approval for the promotion of Courtney Snyder to the rank of Fire Sergeant. Mr. Snyder has passed all of the required tests and standards for promotion to his new rank. The promotion will be retroactive to April 6, 2018.

Board Member Landis moved to approve the requests. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE ROAD CLOSURES—MEMORIAL DAY PARADE

Fire Chief Danny Sink requested Board approval on behalf of the VFW and DAV for the annual Memorial Day Parade. The planned parade route will be the usual route that starts on Jefferson Street at the Police Department, to Main Street, to Pike Street, to North First Street, and ends at Oakridge Cemetery. An additional closing of Jefferson Street in front of the Police Department from Main Street east to Sixth Street and South Fifth Street between Washington Street and Madison Street for parade staging.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO OPEN BIDS—LAWN MOWING

Mayor Stutsman opened the following bids:

		Yardshark LLC Michigan City	Stiver Group
ITEM	SITE LOCATION	LUMP SUM PER SITE FOR TERM OF CONTRACT	
1.	405 South 3rd Street	\$370.00	\$400.00
2.	409 South 3rd Street	\$370.00	\$400.00
3.	411 South 3rd Street	\$370.00	\$400.00
4.	417 South 3rd Street	\$370.00	\$400.00
5.	621½ South 3rd Street	\$350.00	\$400.00
6.	1120 South 11th Street	\$1,000.00	\$1,800.00
7.	65736 State Road 15	\$1,350.00	\$1,700.00
8.	313 North Main Street	\$475.00	\$400.00
9.	315 North Main Street	\$475.00	\$400.00
10.	321 North Main Street	\$475.00	\$400.00
11.	323 North Main Street	\$475.00	\$400.00
12.	208 West Monroe Street	\$370.00	\$400.00
13.	305 East Kercher	\$1,250.00	\$1,800.00
14.	Kercher Road Retention Pond	\$1,300.00	\$2,400.00
15.	602 East Kercher Road	\$1,200.00	\$600.00
16.	A. 3rd Street boulevard from 3rd St.t and Pike St. to Main St. and 3rd St. B. The section of City Property at the S/W corner of Washington and 3rd St. C. The N/E corner of 3rd Street and Madison St. (south of the gun store and west of the funeral home parking lot. D. Sites A, B and C include <u>Weed Treatment</u>	\$6,500.00	\$6,700.00
17.	908 North 6th Street	\$1,200.00	\$1,200.00
18.	204 East Crescent Street	\$700.00	\$800.00
19.	Clover Trails Retention Area <u>Section B</u>	\$1,300.00	\$1,800.00
TOTAL		\$19,900.00	\$22,800.00

ITEM	SITE LOCATION	Yardshark LLC Michigan City		Stiver Group	
		PRICE PER MOWING	PRICE FOR FALL CLEANUP	PRICE PER MOWING	PRICE FOR FALL CLEANUP
20.	65706 State Road 15	\$75.00	\$150.00	\$90.00	
21.	300 block South 3rd Street	\$55.00	\$75.00	\$75.00	
22.	714 East Lincoln Avenue	\$55.00	\$80.00	\$30.00	
23.	716 East Lincoln Avenue	\$55.00	\$80.00	\$30.00	
24.	718 East Lincoln Avenue	\$55.00	\$80.00	\$30.00	
25.	800 East Lincoln Avenue	\$55.00	\$80.00	\$30.00	\$120.00
26.	East Lincoln Avenue Retention Pond	\$75.00	\$100.00	\$90.00	\$80.00
27.	Clover Trails Retention Area <u>Section A</u>	\$25.00	\$50.00	\$30.00	
TOTALS		\$450.00	\$695.00	\$405.00	\$200.00

Mayor Stutsman moved to refer the request to the Legal Department for review and recommendation. Second by Board Member Landis and motion passed unanimously.

REQUEST TO OPEN BIDS--DEMOLITION

Mayor Stutsman opened the following bids:

ITEM NO.	DESCRIPTION	UNIT	TOTAL COST
1.	Demolition project only at 213 South 3 rd St.	LSUM	\$17,000.00
2.	Demolition project only at 219 South 3 rd St.	LSUM	\$10,000.00
3.	Demolition project only at 223 South 3 rd St.	LSUM	\$10,000.00
4.	Demolition projects only at 213, 219 and 223 South 3 rd St.	LSUM	\$37,000.00
5.	Demolition & Remediation project at 213 South 3 rd St.	LSUM	\$18,100.00
6.	Demolition & Remediation project at 219 South 3 rd St	LSUM	\$10,900.00
7.	Demolition & Remediation project at 223 South 3 rd St.	LSUM	\$11,250.00

Mayor Stutsman moved to refer the request to the Legal Department for review and recommendation. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE ELECTRICAL LICENSE—P.M. SCHAUB

Assistant Building Commissioner Myron Grise requested Board approval for an electrical license. Paul M. Schaub of E.M. Company, Inc., located at 2221 East Southport Road, Indianapolis, Indiana, 46227, has met the requirements for a City of Goshen Electrical License. He achieved a score of 85.2% on the Prometric Master Electrical exam taken on May 18, 2002 in Indianapolis, Indiana.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE AGREEMENT—BRUNK LLC/OMNISOURCE

Legal Compliance Administrator Shannon Marks requested Board approval for an agreement with Brunk LLC/OmniSource. The Fire Department has been in discussions with Brunk LLC/OmniSource to allow the Fire Department to conduct confined space training in the Brunk LLC facility located at 803 Logan Street. Brunk LLC requires an indemnification and hold harmless agreement before it will allow training to occur at its facility. This agreement is very similar to the Agreement the City entered into with OmniSource that allows the Fire Department to conduct training in the use of “Jaws of Life” on its facility.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE RESOLUTION 2018-13

Legal Compliance Administrator Shannon Marks required Board approval for Resolution 201813 entitled, “CITY OF GOSHEN BICYCLE REGISTRATION PROGRAM DESIGNATION OF LOCATIONS AND EVENTS TO REGISTER BICYCLES AND AUTHORIZING THE WAIVER OF REGISTRATION FEES AT CERTAIN CITY-SPONSORED EVENTS.”

The City of Goshen has a Bicycle Registration Program to facilitate the identification, recovery, and return of bicycles found in the City to the rightful owner. Participation in the Bicycle Registration Program is voluntary for citizens of Goshen and the surrounding area. A bicycle owner may register their bicycle with the City of Goshen by completing a registration form and paying a bicycle registration fee.

Pursuant to Ordinance 4599, the Board of Public Works and Safety may authorize the waiving of payment of the bicycle registration fee for an event sponsored by the Goshen Police Department, Goshen Fire Department, or Goshen Parks and Recreation Department.

NOW, THEREFORE, BE IT RESOLVED that the following locations are designated for the registration of bicycles with the City of Goshen:

- GOSHEN POLICE DEPARTMENT
Goshen Police and Court Building, 111 East Jefferson Street, Goshen
Monday through Friday (excluding holidays) from 8:00 a.m. to 4:00 p.m.

- **GOSHEN FIRE DEPARTMENT**
Central Fire Station, 209 North Third Street, Goshen
Reliance Memorial Fire Station, 1728 Reliance Road, Goshen
College Avenue Fire Station, 1203 College Avenue, Goshen
Saturday (excluding holidays) from 8:00 a.m. to 12:00 p.m., provided that staff is available at the station and not out on a call.
- **GOSHEN PARKS AND RECREATION DEPARTMENT**
Goshen Parks Administrative Office, 410 West Plymouth Avenue, Goshen
Monday through Friday (excluding holidays) from 7:00 a.m. to 4:00 p.m.
- **LINCOLN AVENUE CYCLE & FITNESS**
430 West Lincoln Avenue, Goshen
Regular business hours

BE IT FURTHER RESOLVED that the City of Goshen shall waive the payment of the bicycle registration fee by bicycle owners registering their bicycles at the following events:

- Kerry's Kids 14th Annual Kids' & Teens Try-athlon, Saturday July 14, 2018
Shanklin Park, 411 West Plymouth Avenue, Goshen

BE IT FURTHER RESOLVED that the City of Goshen shall waive the payment of the bicycle registration fee by bicycle owners registering their bicycle at First Friday events in downtown Goshen in which the Goshen Police Department, Goshen Fire Department, or Goshen parks and Recreation Department elect to promote bicycle registration. This waiver shall be effective for the monthly First Friday events occurring through April 2019.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

PRIVILEGE OF THE FLOOR

Clerk-Treasurer First Deputy Lori Warrick requested Board approval to place three moving pods in front of her home located at 513 East Washington Street from Friday, April 13, 2018 at noon until Monday, April 16, 2018 until noon. The pods will take up three parking spaces.

Mayor Stutsman moved to approve the request. Second by Board Member Landis and motion passed unanimously.

Street Commissioner David Gibbs announced the following:

- Spring leaves will be collected from April 30, 2018 until May 11, 2018.
- Brush collection will take place from now until November 26, 2018.
- Dial-a-Trailer program will begin on May 14, 2018 and continue until September 21, 2018. Reservations will start being taken beginning the last week of April.
- Beautify Goshen will take place the week of May 5, 2018.

There being no further business Mayor Stutsman moved to process claims and then to adjourn.
Second by Board Member Landis and motion passed unanimously.

BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:

MAYOR JEREMY STUTSMAN _____

BOARD MEMBER MITCHELL DAY _____

BOARD MEMBER MICHAEL A. LANDIS _____

ATTEST _____
CLERK-TREASURER ANGIE MCKEE