

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD
MEETING HELD FEBRUARY 12, 2018, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on February 12, 2018, at 2:00 P.M. for their weekly Board meeting. Mayor Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Stutsman, Board Member Day, Board Member Landis

ABSENT:

OTHERS: Clerk-Treasurer Administrative Assistants, City Attorney, Assistant City Planning and Zoning Administrator, Assistant Building Commissioner, Street Commissioner, Assistant Street Commissioner, Legal Compliance Administrator, Mayor’s Administrative Assistant, Parks and Recreation Superintendent, Wastewater Superintendent, Water and Sewer Superintendent, Utilities Billing Office Manager, Director of Public Works, Central Garage Fleet Maintenance Manager, Communications Coordinator.

Minutes of the meeting of January 22, 2018, January 29, 2018, and February 5, 2018 were presented. On motion of Board Member Day and second by Board Member Landis, the minutes were approved as presented.

REQUEST TO OPEN BIDS—PURCHASE OF BACKHOE LOADER

Mayor Stutsman opened the following bids:

<u>Supplier</u>	<u>Backhoe Loader</u>	<u>Thumb for Bucket</u>	<u>Trade-In</u>
RPM Machinery	\$106,191.00	\$2,201.00	\$27,000.00
Westside Tractor	\$120,800.00	\$8,100.00	\$21,000.00

Mayor Stutsman moved to refer the bids to the Legal Department for review and recommendation. Second by Board Member Landis and motion passed unanimously.

REQUEST FOR SEWER RELIEF—193

Mr. and Mrs. Roger and Connie Chrispyn requested Board approval for sewer relief at 193 The Willows. The Goshen Water and Sewer Department has investigated the claim for relief and has determined that the water was leaking through the line from the meter it to the home and did not enter the sewer. It is the Water and Sewer Department’s recommendation that sewer relief be granted as calculated by the Utilities Billing Office for the amount of \$358.07.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE CONDITIONAL OFFER OF EMPLOYMENT—

K.L. CORONA

Legal Department Paralegal Amanda Fisher requested Board approval on behalf of the Goshen Police Department to extend a conditional offer of employment to Kevin Lawrence Corona and execute the Agreement which sets forth the prerequisites to beginning employment as a probationary patrol officer. Mr. Corona must first complete and pass the baseline statewide physical and mental examinations. The Board will be requested to confirm the offer of employment when a position opening becomes available in the Police Department.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE UNPAID FINALED ACCOUNTS FOR WRITE OFFS,
SEWER LIENS, AND COLLECTIONS**

Utilitites Billing Office Manager Kelly Saenz requested Board approval to move the uncollected finaled accounts from Active to Collection, Sewer Liens, and Write Offs. The original amount of unpaid final Water/Sewer accounts for this period was \$6,392.31. Collection letters were sent out and payments of \$2,277.06 have been collected. The uncollected amount equals \$4,115.25. These are accounts that for the most part were finaled through Wednesday, December 20, 2017.

Water: \$1,656.78

Sewer: \$2,458.47

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO SOLICIT BIDS—SUPREME COURT RECONSTRUCTION

JN: 2016-0017

Director of Public Works Dustin Sailor requested Board approval to issue the Supreme Court Reconstruction plans and specifications for bid. The work entails the reconstruction of Supreme Court with drainage improvements and the addition of a cul-de-sac. The project is being jointly funded by Supreme Corporation, the Redevelopment Commission, and with Community Crossings grant funding. The project will be advertised on February 16, 2018 and February 23, 2018 with bids due to the Board of Public Works and Safety on March 5, 2018.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

PRIVILEGE OF THE FLOOR

Blue Diamond Communities Developer Tonya Detweiler requested Board approval for a variance from the hard surface requirements for new construction and permission to install temporary gravel driveways and sidewalks at the following locations:

- 1614 Autumn Blaze Drive
- 1470 Firestar Drive
- 1472 Firestar Drive

- 1513 Firestar Drive

The required hard surfaces cannot be installed at this time due to weather conditions. Requests for Occupancy Permit Agreements for the listed addresses will be made at a future date, with the possibility of February 19, 2018 being the first request.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:

MAYOR JEREMY STUTSMAN _____

BOARD MEMBER MITCHELL DAY _____

BOARD MEMBER MICHAEL A. LANDIS _____

ATTEST _____
CLERK-TREASURER ANGIE MCKEE