

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD
MEETING HELD JANUARY 2, 2018, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on January 2, 2018, at 2:00 P.M. for their weekly Board meeting. Mayor Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Stutsman, Board Member Day, Board Member Landis

ABSENT:

OTHERS: Clerk-Treasurer Administrative Assistants, City Attorney, City Planning and Zoning Administrator, Fire Chief, Assistant Building Commissioner, Street Commissioner, Assistant Street Commissioner, Legal Compliance Administrator, Parks and Recreation Superintendent, Wastewater Superintendent, Water and Sewer Superintendent, Utilities Billing Office Manager, Director of Public Works, Civil Traffic Engineer, Central Garage Fleet Maintenance Manager, Communications Coordinator.

REQUEST TO APPROVE AGREEMENT WITH ABONMARCHE FOR SURVEY OF REYNOLDS, DOUGLAS, AND SIXTEENTH STREET JN: 2017-0021

Director of Public Works Dustin Sailor requested Board approval for an agreement with Abonmarche. Submitted are three (3) agreements for the survey of Reynolds, Douglas, And Sixteenth Street with Abonmarche Consultants. The purpose of the survey is for the design of the roadway and storm water improvements in this neighborhood. The road is in poor condition due to storm water sitting in the roadway with no place to go. The survey will give the Engineering Department information to design the improvements in this area. The request for quotes for this work was sent to six (6) surveyors, and Abonmarche provided the lowest, responsive, and responsible quote. The amount for this work is \$11,900.00.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST FOR SEWER RELIEF—512 SOUTH SEVENTH STREET

Mr. Roger Stickel requested Board approval for sewer relief at 512 South Seventh Street. Mr. Stickel was out of town traveling when an outdoor spigot burst and allowed the water to flow at full force until he returned home from vacation. Water and Sewer Superintendent Kent Holdren verified that the threads on the spigot fitting dialed. The amount of relief calculated by the Utilities Billing Office is \$95.77.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO INSTALL ALLEY LIGHTS

Stephanie Honderich requested Board approval for the installation of alley lights between the buildings located at 113-115 East Lincoln Avenue and 119 East Lincoln Avenue on behalf of Eric Kanagy. All neighboring businesses were contacted except one due to lack of contact information. The Engineering Department requires that the lights be installed so that they are at least 17 feet in height at their lowest point. The City further requires that the lights be ran on a private electric meter and that the building residents will be responsible for the utility bills, as well as the maintenance and any costs for light removal due to hazard or disrepair.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE 2018 FIRST FRIDAYS CALENDAR

Eyedart Creative Studio Event Coordinator Adrienne Nesbitt requested Board approval for the 2018 First Fridays Event Calendar. The requested closures are as follows:

- 3 parking spaces in front of Goshen Theater for food trucks in March
- 4 parking spaces in front of Goshen Theater for food trucks in April

- 4 parking spaces in front of Goshen Theater for food trucks, the parking lot behind Electric Brew for trash trailer and 4 containers, and the 100 block of East Washington for Taste of Goshen vendors in May
- Goshen Powerhouse and Patio for a trash trailer and 8 containers, and the west side of the Millrace Trail for an arts show in June
- Lincoln Avenue from Main Street to Third Street for sponsors and entertainment, the south side of the Courthouse for a trash trailer and 8 containers, Main Street to Pike Street, and Jefferson Street from Main Street to Third Street for a block party in July
- East Washington Street from Main Street to Fifth Street for Corn Hole, Beer, Sponsors, and food vendors, and the parking lot behind the Electric Brew for a trash trailer and 8 containers in August
- East Washington from Main Street to Fifth Street for the Volkswagen show, sponsors, and entertainment, West Washington from Main Street to Third Street for a Volkswagen showcase, and the west side of the Millrace Trail for Volkswagen camping in September
- Goshen Powerhouse for a trash trailer and 4 containers for the Maple City Walk in September
- 4 parking spaces in front of Goshen Theater for food trucks in October
- 4 parking spaces in front of Goshen Theater for food trucks in November
- 4 spaces in front of Goshen Theater for food trucks and West Washington from Main Street to the alley for a tree lighting in December

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE OCCUPANCY PERMIT

Legal Compliance Administrator Shannon Marks requested Board approval and authorization for the Mayor to execute an Occupancy Permit Agreement with North Meadow Storage Center, LLC for the new self-storage facility constructed at 165 West Hackett Road. The construction project is now substantially complete except for certain exterior work that cannot be completed due to weather conditions (site stabilization, planting all required trees and landscaping, sidewalk installation, fence installation, final asphalt surface installation and striping, and connecting the storm water retention basin to City's storm sewer). With the execution of this agreement, the City will issue a certificate of occupancy for the location provided that a surety in the amount of Sixty-One Thousand Sixty-Eight Dollars (\$61,068.00) is given to the City to insure the timely completion of the remaining work. The remaining work will be completed as soon as conditions permit, but no later than June 15, 2018.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE OCCUPANCY PERMIT

Legal Compliance Administrator Shannon Marks requested Board approval and authorization for the Mayor to execute an Occupancy Permit Agreement with Goshen Day Care Board, Inc. and Majority Builders, Inc. for the new facility constructed at 1700 Shasta Drive. The construction project is now substantially complete except for certain exterior work that cannot be completed due to weather conditions (site stabilization and repair of retention basin). With the execution of this agreement, the City will issue a certificate of occupancy for the location provided that a surety in the amount of Eleven Thousand Eight Hundred Fifty Dollars (\$11,850.00) is given to the City to insure the timely completion of the remaining work. The remaining work will be completed as soon as conditions permit, but no later than June 15, 2018.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE AGREEMENT AMENDMENT FOR ELECTRICAL MAINTENANCE—TRAFFIC SIGNALS, SCHOOL FLASHERS, LIGHTING, AIRPORT, CITY BUILDINGS JN: 2017-0005, 2018-0005

Director of Public Works Dustin Sailor requested Board approval for an Agreement Amendment with L&M Electric for the Electrical Maintenance of Traffic Signals, School Flashers, Lighting, City Buildings, and the Airport. The Amendment extends the Agreement from January 1, 2018 through December 31, 2018 under the same terms and conditions as the November 30, 2015 contract.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE AGREEMENT AMENDMENT FOR ELECTRICAL MAINTENANCE—WASTEWATER AND WATER UTILITIES JN: 2018-0006

Director of Public Works Dustin Sailor requested Board approval for an Agreement Amendment with Middlebury Electric for the Electrical Maintenance of Municipal Wastewater and Water Utilities. The Amendment extends the Agreement from January 1, 2018 through December 31, 2018 under the same terms and conditions as the January 25, 2017 contract.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE WATERFORD MILLS OVERPASS PROPERTY RELEASE FOR WORK TRAILER JN: 2008-0078

Director of Public Works Dustin Sailor requested Board approval for the property release for the site of the work trailer during construction of the Waterford Mills Overpass. The site was returned to an acceptable condition.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:

MAYOR JEREMY STUTSMAN _____

BOARD MEMBER MITCHELL DAY _____

BOARD MEMBER MICHAEL A. LANDIS_____

ATTEST_____

CLERK-TREASURER ANGIE MCKEE