

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD
MEETING HELD OCTOBER 23, 2017, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on October 23, 2017, at 2:00 P.M. for their weekly Board meeting. Mayor Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Stutsman, Board Member Day

ABSENT: Board Member Landis

OTHERS: Clerk-Treasurer Administrative Assistant, Assistant City Planning and Zoning Administrator, Assistant Fire Chief, Assistant Police Chief, Building Inspector, Street Commissioner, Assistant Street Commissioner, Contracts and Claims Manager, Legal Compliance Administrator, Parks and Recreation Superintendent, Wastewater Superintendent, Water and Sewer Superintendent, Utilities Billing Office Manager, Director of Public Works, Communications Coordinator.

Minutes of the meeting of October 16, 2017 were presented. On motion of Board Member Day and second by Mayor Stutsman, the minutes were approved as presented.

**REQUEST TO APPROVE PARKING SPACE CLOSURE AND PARTIAL
LANE CLOSURE**

Water and Sewer Superintendent Kent Holdren requested Board approval for the temporary blocking of four parking spaces on South Fifth Street. The Goshen Water and Sewer Department will be unloading equipment to repair a storm line at the Police Department and will need to block off four parking spaces on the east side of South Fifth Street in front of the First Methodist Church located at 214 South Fifth Street. The Unloading of the equipment will be done on Wednesday, October 25, 2017 from 8:00 a.m. until 11:30 a.m.

Also, the Water and Sewer Department will need to close a short section of the south bound lane on South Fifth Street between Jefferson Street and the alley to the north, from Wednesday, October 25, 2017 until Friday, October 27, 2017 to complete the repair work.

Board Member Day moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

REQUEST TO DISPOSE OF FINALED ACCOUNTS

Utilities Billing Manager Kelly Saenz requested Board approval to move uncollected finaled accounts from active to Collection, Sewer Liens, and Write-offs. The original amount of unpaid Water/Sewer accounts for this period was \$6,172.24. Collection letters were sent out and payments of \$2,544.86 has been collected. The uncollected amount equals \$3,627.38. These are accounts that for the most part were finaled through Wednesday, August 23, 2017.

Board Member Day moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

REQUEST TO APPROVE AGREEMENT—RICOH USA INC

Legal Contracts and Claims Manager Keitha Windsor requested Board approval for a copier service agreement. The Water and Sewer Department is purchasing a new copier from Ricoh USA Inc, for \$3,575.00 and wishes to enter into a service contract with Ricoh. The service agreement is for 60 months at a rate of \$0.0055 per black and white page and \$0.04 per color page. Toner and Drums are covered under the agreement.

Board Member Day moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

**REQUEST TO APPROVE AGREEMENT—FIREFIGHTERS ASSOCIATION
LOCAL #1443**

Legal Compliance Administrator Shannon Marks requested Board approval for an agreement with the Firefighters Association. Negotiations with the Goshen Firefighters Association Local

#1443, International Association of Firefighters, have concluded and the Union has approved and executed the new agreement. It is recommended that the Board approve and execute the agreement. Following is a summary of the changes:

Effective Dates—The new contract is effective January 1, 2018 through December 31, 2020.

Wages—Base salary increases of 3.5% plus \$865.00 in 2018; 3% increase in 2019; 2.5% increase in 2020.

Holidays—Christmas Eve was added to the list of holidays and holiday pay to be received by each firefighter was increased from 2% of the base salary to 2.2% of the base salary total for all holidays.

Health Insurance—Employees will continue to contribute no more than 20% of the cost of the weekly insurance premium. City’s contribution will be \$308.56 per week in 2018; not to exceed \$408.80 per week in 2019; and not to exceed \$449.70 per week in 2020.

Department Strength—City agrees to hire 3 additional firefighters in 2018.

Family Emergency Leave—Employees may leave the station for immediate family emergencies requiring immediate attention. The employee must use sick leave, compensatory time, unscheduled vacation, or personal days for absences exceeding one hour. A firefighter may also leave for other immediate family situations providing staffing allows or a replacement can be found.

Paramedics—All new hires will be required to become a paramedic within 48 months of the first day of paramedic class as a condition of employment. A firefighter enrolling in paramedic training after being hired agrees to serve as a paramedic for the department for three years or will be required to repay the department a prorated share of \$15,000.00. Any firefighters currently enrolled in paramedic training will have their maximum reimbursement amount revised to the actual cost of \$15,000.00, whichever is less.

The \$865.00 EMT pay has been rolled into the base salary. Active paramedics will receive 3.5% of the base salary of a private plus \$625.00 for each year as a paramedic up to a maximum of 9% of the base salary of a private.

Board Member Day moved to approve the request. Second by Board Member Mayor and motion passed unanimously.

REQUEST TO APPROVE RESOLUTION 2017-32 “REPEAL OF AMENDMENT TO LEASE AGREEMENT WITH SOLSCIENT ENERGY OF INDIANA, LLC FOR WILDEN AVENUE REAL ESTATE”

Legal Compliance Administrator Shannon Marks requested Board approval for Resolution 2017-32. Director of Public Works Dustin Sailor requested the Board postpone the Resolution until the City could clarify the exact location of the Solar Array construction.

Mayor Stutsman moved to postpone the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE POST-CONSTRUCTION PLAN—SYNERGY RV TRANSPORT JN: 2014-2045

Director of Public Works Dustin Sailor requested Board approval to accept a post-construction plan. The developer of Synergy RV Transport, located at 3012 Eisenhower Drive North, affecting one or more acres of land, submitted a sufficient post-construction plan that is compliant with Ordinance 4329, “Uniform Requirements for Post-Construction Stormwater Management” on April 23, 2015. Due to changes made to the project, and amendment to the post-construction plan was submitted and has been found to be sufficient.

Board Member Day moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

**REQUEST TO APPROVE POST-CONSTRUCTION PLAN—GOSHEN PHYSICIANS
ORTHOPEDICS & SPORTS MEDICINE PARKING AND BUILDING
EXPANSION JN: 2010-2008**

Director of Public Works Dustin Sailor requested Board approval to accept a post-construction plan. The developer of Goshen Orthopedics & Sports Medicine Parking and Building Expansion, affecting one or more acres of land, submitted a sufficient post-construction plan that is compliant with Ordinance 4329, “Uniform Requirements for Post-Construction Stormwater Management.”

Board Member Day moved to approve the request. Second by Board Member Mayor and motion passed unanimously.

ANNOUNCEMENT

Stormwater Coordinator Jason Kauffman announced to the Board that the 2018-2019 Stormwater calendars are available to the public at City offices, the Parks and Recreation Department, and at two area businesses. The goal of the calendars is to help educate the public on matters relating to stormwater and contamination prevention.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member and motion passed unanimously.

BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:

MAYOR JEREMY STUTSMAN _____

BOARD MEMBER MITCHELL DAY _____

BOARD MEMBER MICHAEL A. LANDIS _____

ATTEST _____
CLERK-TREASURER ANGIE MCKEE