

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD  
MEETING HELD AUGUST 28, 2017, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on August 28, 2017, at 2:00 P.M. for their weekly Board meeting. Mayor Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Stutsman, Board Member Day, Board Member Landis

ABSENT:

OTHERS: Clerk-Treasurer Administrative Assistants, City Attorney, Assistant City Planning and Zoning Administrator, Assistant Fire Chief, Police Chief, Assistant Police Chief, Assistant Building Commissioner, Assistant Street Commissioner, Contracts and Claims Manager, Legal Compliance Administrator, Mayor's Administrative Assistant, Parks and Recreation Superintendent, Wastewater Superintendent, Water and Sewer Superintendent, Utilities Billing Office Manager, Director of Public Works, Civil Traffic Engineer, Central Garage Fleet Maintenance Manager, Communications Coordinator.

Minutes of the meeting of August 21, 2017 were presented. On motion of Board Member Landis and second by Board Member Day, the minutes were approved as presented.

**REQUEST TO APPROVE PROMOTION—K.L. KALB**

Police Chief Wade Branson requested Board approval to promote Kyle. L. Kalb to the rank of Sergeant, retroactive to Friday, August 25, 2017.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

Mayor Stutsman Swore in Sergeant Kalb.

**REQUEST TO OPEN BIDS—TEST & REPAIR COLD WATER METERS Q17-07-011**

Mayor Stutsman opened the following bids:

M.E. Simpson	\$53,400.00
Vanguard Utility Service, Inc.	\$33,485.00
Utility Sales Agency of America, LLC	\$32,441.14

Mayor Stutsman moved to refer the bids to Utilities for review and recommendation. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO OPEN BIDS—UNIFORM SERVICE Q17-04-009**

Mayor Stutsman opened the following bids:

UniFirst Corporation	\$591.70
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Wildman Business Group	\$304.95
Cintas Corporation	\$544.69

Mayor Stutsman moved to refer the bids to the Legal Department for review and recommendation. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO OPEN BIDS—NORTH FIFTH STREET ASPHALT PAVING**  
**PN: 2017-0002**

Mayor Stutsman opened the following bids:

Phend & Brown	\$244,420.00
Niblock Excavating	\$144,737.50
Rieth-Riley	\$125,429.06

Mayor Stutsman moved to refer the bids to the Engineering Department for review and recommendation. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO OPEN BIDS—GREENE, INDIANA, LINCOLN, AND BAKER ASPHALT**  
**PAVING PN: 2017-0002**

Mayor Stutsman opened the following bids:

Phend & Brown	\$1,608,980.20
Niblock Excavating	\$843,680.30
Rieth-Riley	\$1,179,872.50

Mayor Stutsman moved to refer the bids to the Engineering Department for review and recommendation. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE VARIANCE FOR DRAIN BASIN—SYNERGY RV**  
**TRANSFER FACILITY**

Marbach, Brady, & Weaver, Inc. Project Engineer Debra Hughes requested Board approval for a drain basin variance on behalf of Synergy RV, located at 3012 Eisenhower Drive North. Synergy RV owner Kyle Newcomer was also present for the request. Synergy RV is requesting the variance to allow for one half-inch of rainfall. Synergy RV Transport was allowed by the Elkhart County Surveyor to release “clean” stormwater to Horn Ditch in exchange for participating in the 2-stage ditch project. To date, the design has not shown that the proposed detention basin functions as a stormwater pretreatment treatment system. The industry standard is for the first one inch of rainfall to be treated. With the one half-inch stormwater detention request, the Engineering Department has no verification that the released water into the ditch will be cleaned of the pollutants that runoff the developed parcel. The Engineering Department requested that the Board table Synergy RV’s request until they can demonstrate that the site pollutants will be adequately addressed by the proposed basin.

Mayor Stutsman moved to table the request until the September 5, 2017 meeting. Second by Board Member Landis and motion was tabled.

**REQUEST TO APPROVE ELECTRICAL LICENSE—R. EVANS**

Assistant Building Commissioner Myron Grise requested Board approval to issue an electrical license. Robin Evans of Wabash Building Services, located at 804 West National Avenue, Brazil, IN, 47834 has met the requirements for a City of Goshen electrical license. He achieved a score of 83% on the Prometric Master Electrical exam taken on October 13, 2012.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO DECLARE AS AND DISPOSE OF SURPLUS PROPERTY**

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to declare as and dispose of the following surplus property in accordance with IC 5-22-22:

- Street Department: 2000 Ford F450 Dump Truck VIN #1FDXF46F2YEC72172
- Tech Support: 2 Printers—HP LaserJet, HP Inkjet  
2 Routers—mobile broadband  
2 USB—mobile broadband  
15 HDDs—11 3.5 HDDs and 4 2.5 HDDs  
Backup Server  
Courts Server  
7 Boxes of Cables/Components  
Lenovo Laptop

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE CONTRACT TERMINATION--ZOLL**

Assistant Fire Chief Mervin Miller requested Board approval to discontinue the Fire Department's service maintenance agreements with Zoll. Zoll has discontinued RescunetFireRMS, the software the Fire Department is currently using for fire reporting. The Department has acquired ESO Fire to replace RescunetFireRMS. ESO Fire works with the existing patient care reporting system, ESO EHR. The Department will save \$5,000.00 per year.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE ROAD CLOSURE—AUTUMN BLAZE LANE**

Water and Sewer Superintendent Kent Holdren requested Board approval for a temporary road closure. The City of Goshen Sewer Department will be installing a water tap to the residential property located at 1627 Autumn Blaze Lane. The work will require excavation of the road that will be approximately 6 feet in depth. For the safety of the work crews and traffic, the City is requesting permission to close Autumn Blaze Lane for three days starting at 8:00 a.m. on Thursday, August 31, 2017. Because Autumn Lane is a circle, the residents will be able to have access to their homes during this time.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE SIDEWALK AND CURB 50/50 PROGRAM AGREEMENT—  
1208 WILSON AVENUE JN: 2017-0001**

Director of Public Works Dustin Sailor requested Board approval for a Sidewalk and Curb 50/50 Program Agreement with Ruth Richards to replace a sidewalk at 1208 Wilson Avenue. The total cost is \$3,227.00 and the City's portion would be \$1,613.50. Mrs. Richards has already submitted her payment of \$1,613.50.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE CONNECTION TO STORM SEWER—NORTH MEADOWS  
STORAGE CENTER JN: 2017-2025**

Director of Public Works Dustin Sailor requested Board approval for a storm sewer connection at 165 West Hackett Road.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST FOR GROUND WATER SAMPLING**

Director of Public Works Dustin Sailor requested Board approval for ground water sampling. The Indiana Department of Environmental Management has requested permission to do a standard groundwater test on City property. The location of the sample will be taken within the West Goshen Cemetery.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO REMOVE PARKING SPACE MEMORIAL—TRAFFIC COMMISSION**

Director of Public Works Dustin Sailor requested Board approval to remove a parking space memorial in City Parking Lot "E" and revert it back to a parking space. This request was made to the Traffic Commission by Yoder, Ainley, Ulmer, & Buckingham Law Office, who made the original request in 2014. This request was approved by the Traffic Commission.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE NO PARKING SIGN INSTALLATION—EIGHTH STREET**

Director of Public Works Dustin Sailor requested Board approval for the installation of "No Parking" signs on the east side of Eighth Street from Bridge Street to Mercer Avenue. Cars parked on both sides of the street have made it difficult to maneuver through the neighborhood and to maintain the property on the east side of the street. This request was made by several residents in the area and was approved by the Traffic Commission.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO RELEASE MAINTENANCE BOND INTERSECTION IMPROVEMENT  
KERCHER ROAD AND US 33 JN: 2013-0023**

Director of Public Works Dustin Sailor requested Board approval to release the maintenance bond for the Intersection Improvement Kercher Road and US 33. Final inspection of the above referenced project has taken place. The infrastructure (water, storm sewer, curb, and asphalt) has been found to meet City standards and specifications. It is, therefore, recommended that the City release the 3-year maintenance bond, which was posted by C&E Excavating for water, storm sewer, curb, and asphalt in the amount of \$38,607.00.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO AMEND MINUTES FROM AUGUST 14, 2017**

Clerk-Treasurer Administrative Assistant Erin Britt requested Board approval to amend the Minutes from August 14, 2017 to show that Mike and Julia Truex, of 628 South Sixth Street, will have their continuation hearing before the Board on May 28, 2018. The date was previously recorded as May 28, 2017.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**ANNOUNCEMENT—RESCHEDULED MEETING**

Mayor Stutsman announced that due to the Labor Day holiday, the next Board of Works and Public Safety meeting will be held on September 5, 2017 at 2:00 p.m.

**REQUEST TO APPROVE ROAD CLOSURE—LOGAN STREET, MONROE STREET,  
AND COTTAGE AVENUE WATER MAIN REPLACEMENT JN: 2014-0072**

Director of Public Works Dustin Sailor requested Board approval for a temporary road closure. The City's contractor, HRP Construction, has requested permission to close the west bound lane of Monroe Street from Logan Street to a point 100 feet west of Norfolk Southern's railroad tracks. In addition, HRP Construction has requested permission to close the south bound lane of Logan Street from Lincoln Avenue to Monroe Street. The new closures will allow HRP Construction's subcontractor to install grouting tubes and install grout beneath the railroad beds to stabilize the sandy soil.

Traffic patterns will return to pre-fair condition with one-way traffic east on Monroe Street and one-way traffic north on Logan Street. HRP Construction believes they will be able to temporarily reopen Monroe Street to two-way traffic by Friday, September 22, 2017. Another request to close Monroe Street will occur to allow the final boring operation to take place beneath the Monroe Street tracks. The common goal is to be finished with the railroad borings at Cottage Avenue, Logan Street, and Monroe Street before the end of October. The Lincoln Avenue boring may or may not be completed during the 2017 construction season.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**PRIVILEGE OF THE FLOOR**

Historic Southside Neighborhood Association representative Teri Wentz requested Board approval for the neighborhood association discount of 50% on three trailers for the City’s Dial-a-Trailer program on September 8, 2017.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

City Traffic Engineer Leslie Biek announced a railroad closure update. Plymouth and Burdick Streets are currently open to traffic. Jefferson and Beaver Streets are currently closed.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:**

**MAYOR JEREMY STUTSMAN** \_\_\_\_\_

**BOARD MEMBER MITCHELL DAY** \_\_\_\_\_

**BOARD MEMBER MICHAEL A. LANDIS** \_\_\_\_\_

**ATTEST** \_\_\_\_\_  
**CLERK-TREASURER ANGIE MCKEE**