

**BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD
MEETING HELD APRIL 24, 2017 GOSHEN, INDIANA**

The Board of Public Works and Safety and Storm Water Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on April 24, 2017, at 2:00 P.M. for their weekly Board meeting. Mayor Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Stutsman, Board Member Day, Board Member Landis

ABSENT:

OTHERS: Clerk-Treasurer Administrative Assistants, City Attorney, Assistant City Planner, Fire Chief, Assistant Police Chief, Building Inspector, Assistant Street Commissioner, Legal Contracts and Claims Manager, Legal Compliance Administrator, Mayor's Administrative Assistant Lung, Park Superintendent, Superintendent of Waste Water, Superintendent of Water and Sewer, Utilities Billing Office Supervisor, Director of Public Works, Communications Coordinator.

REQUEST TO OPEN BIDS—CONCRETE SERVICES

Mayor Stutsman opened the following bid:

Ozinga Ready Mix \$115,450.00

Mayor Stutsman moved to refer the bid to the Engineering Department for review and recommendation. Second by Board Member Landis and motion passed unanimously.

REQUEST TO USE POWERHOUSE PARKING LOT—INTERRA CREDIT UNION

Vice President of Communications & Community Engagement Karen Steffensen requested Board approval to use the Powerhouse parking lot on Friday, June 2, 2017 from 7:30 a.m. until 4:30 p.m. and on Saturday, June 3, 2017 from 7:30 a.m. until 12:00 p.m. for the "Shred-It Days" event.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE PARKING SPACE CLOSURE—GOSHEN NOON KIWANIS

Goshen Noon Kiwanis member Karen Steffensen requested Board approval to close parking spaces on Main Street in front of Constant Spring and The Window on Friday, June 2, 2017 from 8:00 a.m. until 8:00 p.m. for the First Fridays meal at The Window fundraiser. Goshen Noon Kiwanis contacted Aaron Nafzinger of Constant Spring and he has no objections to the parking space closure.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST FOR APPROVAL FOR MEMORIAL DAY PARADE
ROUTE AND CLOSURES**

Fire Chief Danny Sink requested Board approval on behalf of the VFW and the DAV for the annual Memorial Day parade on Monday, May 29, 2017. Because of construction, the recommended parade route will be starting on Jefferson at the Police Department, traveling North on Main Street to Pike Street, from Pike Street traveling West to North 2nd Street, from North 2nd Street traveling North to Wilkinson Ave, from Wilkinson Avenue traveling West to North 1st Street, from North 1st Street traveling North to Oakridge Cemetery. Chief Sink also requested the closure of Jefferson Street in front of the Police Department and the 300 block of South 5th Street for parade staging.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST FOR APPROVAL FOR PARKING SPACE CLOSURE—WASHINGTON STREET ANNEX BUILDING SIDEWALK REPLACEMENT JN: 2016-0036

Director of Public Works Dustin Sailor requested Board approval on behalf of the Goshen Engineering Department for the closure of four parking spaces along the north side of Washington Street near 119 W. Washington Street. Expected closure should take approximately one week while crews work on repairing the sidewalk.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE PARKING SPACE CLOSURE TIME EXTENSION—WASHINGTON STREET ANNEX BUILDING SIDEWALK REPLACEMENT JN: 2016-0036

Director of Public works Dustin Sailor requested Board approval for a time extension on the closure of parking spaces along the south side of Jefferson Street, from 5th Street to the east alley for removal and construction of the Annex Building sidewalk. This is to extend the original request by one week to May 5, 2017 for asphalt pavement replacement. During construction:

1. Access into the building will be off of 5th Street.
2. Parking on the south side of Jefferson Street will be blocked off.
3. Annex building employees that park on 5th Street and Jefferson Street are asked to park in the lot between the church and City Hall.
4. Those employees who park in the back of the building should not be impacted by the work unless the contractor is working right at the alleyway.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO REMOVE WAVERLY AVENUE ONE LANE BRIDGE SIGN—MAYOR'S TRAFFIC COMMISSION JN: 2017-0007

Director of Public Works Dustin Sailor requested Board approval to remove the “One Lane Bridge” sign for eastbound traffic on Waverly Avenue. The sign for westbound traffic will remain. This item was approved by Traffic Commission.

Mayor Stutsman moved to deny the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE POST-CONSTRUCTION PLAN—THE GREEN HOUSE VILLAGE OF GOSHEN JN: 2017-2012

Director of Public Works Dustin Sailor requested Board approval for a post-construction plan. The developer of The Green House Village of Goshen, affecting one (1) or more acres of land, has submitted a sufficient post-construction plan that is compliant with Ordinance 4329 “Uniform Requirements for Post-Construction Stormwater Management”.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE AGREEMENT WITH TYLER TECHNOLOGIES

Contracts and Claims Manager Keitha Windsor requested Board approval for an agreement with Tyler Technologies. The City entered into an agreement with Tyler Technologies, Inc., INCODE Division, May 19, 2006 to have INCODE provide software, hardware, maintenance, and support for Clerk Treasury and Utilities. The City is changing out the water meters and Sensus is providing new software to collect data from the new meters for billing purposes; therefore, new software is required to merge the INCODE system with the Sensus software. The cost is \$8,400.00 for the license fees on the “INCODE Customer Relationship Management Suite” plus an annual amount of \$2,100.00 maintenance fees.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE AGREEMENT WITH CONSOLIDATED FIRE PROTECTION

Contracts and Claims Manager Keitha Windsor requested Board approval for an agreement with Consolidated Fire Protection. An annual and a five (5) year fire sprinkler system inspection are required by National Fire Protection Act (NFPA). The City entered into an Agreement with Consolidated Fire Protection on June 6, 2016 for inspections at the City’s Police and Courts building and the Wastewater Treatment Plan for an amount of \$2,610.00. The City wishes to add the City’s CSO sprinkler system at 705 North Indiana Avenue to the Agreement. The Agreement Amendment includes one five (5) year inspection and 3 annual inspections for an amount of \$900.00 for a total contract amount of \$3,510.00.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE CONDITIONAL OFFER OF EMPLOYMENT WITH POLICE DEPARTMENT—A.M. EVERAGE

Legal Compliance Administrator Shannon Marks requested Board approval for a conditional offer of employment on behalf of the Goshen Police Department with Austin M. Everage which sets forth the prerequisites to beginning employment as a probationary patrol officer. Mr. Everage must first complete and pass the baseline statewide physical and mental examinations. The Board will be requested to confirm the offer of employment when a position opening becomes available in the Police Department.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

PRIVILEGE OF THE FLOOR

Director of Public Works Dustin Sailor informed the Board that a progress meeting was held regarding the SR 15 and Kercher Road construction. At this time, there is a hold on single lane traffic and the road closure on May 5th is uncertain.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD:

MAYOR JEREMY STUTSMAN _____

BOARD MEMBER MITCHELL DAY _____

BOARD MEMBER MICHAEL A. LANDIS _____

ATTEST _____
CLERK-TREASURER ANGIE MCKEE