

**BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD  
MEETING HELD MARCH 27, 2017 GOSHEN, INDIANA**

The Board of Public Works and Safety and Storm Water Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on March 27, 2017, at 2:00 P.M. for their weekly Board meeting. Mayor Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Stutsman, Board Member Day, Board Member Landis

ABSENT:

OTHERS: Clerk-Treasurer Administrative Assistants, City Attorney, Assistant City Planner, Fire Chief, Assistant Fire Chiefs, Police Chief, Street Commissioner, Assistant Street Commissioner, Legal Contracts and Claims Manager, Legal Compliance Administrator, Park Superintendent, Superintendent of Waste Water, Superintendent of Water and Sewer, Utilities Billing Office Supervisor, Director of Public Works, Civil Traffic Engineer, Central Garage Fleet Manager, Communications Coordinator.

Minutes of the meeting of March 20, 2017 were presented. On motion of Board Member Day and second by Board Member Landis, the minutes were approved as presented.

**REQUEST TO APPROVE CHANGE IN RANK—M. WHITFORD**

Assistant Fire Chief Merv Miller requested Board approval for the voluntary rank change for Matt Whitford from E.M.S. Fire Sergeant to Fire Private effective March 23, 2017.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE CHANGE IN RANK—J. WEISHAAPT**

Assistant Fire Chief Merv Miller requested Board approval to promote Jonathan Weishaupt to the rank of E.M.S. Fire Sergeant. Jon has passed all of the required tests and standards for promotion to his new rank to be retroactive to March 24, 2017.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE SEWER RELIEF—105 PROSPECT AVENUE**

Water and Sewer Superintendent Kent Holdren requested Board approval to grant sewer relief for Ronald Davidhizer of 105 Prospect Avenue. On February 6, 2017, a service technician from the Water and Sewer Department was called to the address to meet Mr. Davidhizer about a leak. Mr. Davidhizer showed him that the basement floor was wet. He told the technician that the leak occurred between the first and second floors. The technician said that he did not see the area of the leak. On inspection of the basement, the water could not enter the sewer. The sump pump looked as if it had not been operable for quite some time.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO AWARD LAWN MOWING CONTRACT—STIVER GROUP D/B/A  
STIVER LAWN CARE**

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to award a lawn mowing contract to Stiver Lawn Care. On March 13, 2017, the Board of Public Works and Safety opened quotes for lawn mowing service. There was only one quote submitted.

It is recommended that the Board of Public Works and Safety award their portion of the contract to Stiver Group, Inc. d/b/a Stiver Lawn Care as the lowest responsible and responsive quoter.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO AMEND CONTRACT—TEMCO MACHINERY**

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to amend the contract with Temco Machinery. On January 30, 2017, the City entered into a contract with Temco Machinery d/b/a Global Emergency Products for the purchase of a fire truck for \$643,833.00. The City wishes to add an additional feature to the fire truck—a 6” front suction intake with a 90 degree swivel connection in the front bumper for a cost of \$12,331.00 for a total contract price of \$647,164.00.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO PURCHASE RADIOS—GOSHEN FIRE DEPARTMENT**

Legal Contracts and Claims Manager Keitha Windsor requested Board approval for the purchase of radios for the Goshen Fire Department. The City wishes to make a special purchase as allowed by Indiana Code § 5-22-10 when the purchase is made from a person who has a contract with a state agency and the contract with the state requires the person to make the supplies available to political subdivisions.

Motorola Solutions, Inc. has a quantity purchase agreement (#9167) with the State of Indiana for mobile voice and data communications equipment and is offering a trade-in for the City’s surplus radios that are no longer operable or needed.

The Board of Public Works and Safety is requested:

1. To authorize the Goshen Fire Department to make a special purchase pursuant to Indiana Code § 5-22-10-15(b) from Motorola Solutions, Inc. through their authorized representative Emergency Radio Service for the purchase of fifty-five APX8000 tri-band radios for a unit price of \$6,255.17, fifty-five chargers for a unit price of \$112.50, and fifty-five remote speaker microphones for a unit price of \$360.00.
2. To declare as surplus property 32 Goshen Fire Department radios that are no longer operable or needed.

Radios (\$6,255.17 x 55)	\$344,034.35
Chargers (\$112.50 x 55)	\$ 6,187.50
Remote Speaker Microphones (\$360 x 55)	<u>\$ 19,800.00</u>
	\$370,021.85
Minus trade-in special	<u>-\$ 28,531.25</u>
	\$341,490.60

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE VIOLETT ROAD BACK STABILIZATION—  
GEOTECHNICAL WORK JN: 2011-0014**

Director of Public Works Dustin Sailor requested Board approval for the Violet Road Back Stabilization. Elkhart County is designing a river bank stabilization plan for the City in conjunction with the County’s Kercher Road Bridge Project. To complete the design for the piling, the County needs geotechnical work completed. Because the design is being performed at no cost to the City, they are asking the City to cover outside costs such as the geotechnical work. The County has been working with Alt Witzig and they solicited a quote with Alt Witzig to complete two 50-foot borings along Violet Road. Alt Witzig’s not to exceed price to perform the borings, lab analysis, and report is \$7,080.00.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE REMOVAL OF STOP SIGNS 9<sup>TH</sup> STREET  
AND DOUGLAS STREET**

Director of Public Works Dustin Sailor requested Board approval to remove the stop signs at 9<sup>th</sup> Street at Douglas Street. This will remove the current 3-way stop making 9<sup>th</sup> street a through street and cars will continue to stop on Douglas Street. This item was approved by the Traffic Commission.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE STOP SIGN INSTALLATION AT CARINA CIRCLE AND NEWBERRY CIRCLE JN: 2017-0007**

Director of Public Works Dustin Sailor requested Board approval for the installation of stop signs on Carina Circle at Regent Street and on Newberry Circle at Regent Street. This item was approved by the Traffic Commission.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE TEMPORARY TWO-WAY TRAFFIC AND NO STREET PARKING ON 2<sup>ND</sup> STREET FROM PIKE STREET TO WILKINSON STREET**

Director of Public Works Dustin Sailor requested Board approval for a temporary two-way traffic order and a temporary parking restriction for 2<sup>nd</sup> Street between Pike Street and Wilkinson Street. Pike Street will be closing on April 3, 2017 due to the U.S. 33 relocation project. Part of the closure will be at the intersection of 2<sup>nd</sup> Street and Pike Street. 2<sup>nd</sup> Street is a narrow one-way street with parking allowed on one side. In order for residents to be able to access their property, 2<sup>nd</sup> Street will need to be a temporary two-way street with parking restricted on both sides. INDOT is working to allow residents to use the parking lot at the former Subway during construction.

It is requested that the Board of Works and Public Safety allow temporary two-way traffic on 2<sup>nd</sup> Street from Pike Street to Wilkinson Street and prohibit parking on both sides while Pike Street is closed for construction.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO CLOSE INDIANA AVENUE BRIDGE**

Director of Public Works Dustin Sailor requested Board approval to close the Indiana Avenue Bridge. The County needs to do repair work to the bridge on Indiana Avenue due to an accident that occurred last fall. They will need to close the bridge as a result. They would like to start the work on April 24, 2017 and work would be completed by April 27, 2017. Pike Street will also be closed to traffic at this time. The County could not push the work back until Pike Street was re-opened, but was able to shorten the time of the closure.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST FOR DEDICATION OF PUBLIC RIGHT-OF-WAY**

Legal Compliance Administrator Shannon Marks requested Board approval for the dedication of a public right-of-way at the southwest corner of Kercher Road and Dierdorff Road.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST FOR ACCEPTANCE OF EASEMENT**

Legal Compliance Administrator Shannon Marks requested Board approval for the acceptance of a public utility easement from Blue Diamond Development Communities, LLC at 1641 Clover Creek Lane.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**ANNOUNCEMENTS**

Mayor Stutsman announced the appointment of Brad Hunsberger to the Board of Zoning Appeals. Mr. Hunsberger was recently made an alternate for 2017 for both City Council and Mayor. As there is now an opening for one of the regular member terms, he will shift to that mid-term spot instead. His term will end December 31, 2019.

Mayor Stutsman announced that the April 3, 2017 meeting of the Board of Public Works and Safety would be cancelled due to scheduling conflicts. The Board will reconvene at the regularly scheduled meeting on April 10, 2017.

**PRIVILEGE OF THE FLOOR**

Kline Excavating representative Casey Kline requested Board approval to close the alley adjacent to 210 W. Washington Street to make a sewer repair. The alley would be closed on April 3, 2017 and April 4, 2017 during normal business hours and would be reopened at the end of the work day for public access.

Mayor Stutsman moved to approve the request. Second by Board Member Landis and motion passed unanimously.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

**BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD:**

**MAYOR JEREMY STUTSMAN** \_\_\_\_\_

**BOARD MEMBER MITCHELL DAY** \_\_\_\_\_

**BOARD MEMBER MICHAEL A. LANDIS** \_\_\_\_\_

**ATTEST** \_\_\_\_\_  
**CLERK-TREASURER ANGIE MCKEE**