

**BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD
MEETING HELD MARCH 13, 2017 GOSHEN, INDIANA**

The Board of Public Works and Safety and Storm Water Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on March 13, 2017, at 2:00 P.M. for their weekly Board meeting. Mayor Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Stutsman, Board Member Day, Board Member Landis

ABSENT:

OTHERS: Clerk-Treasurer Administrative Assistants, City Attorney, Assistant City Planner, Assistant Fire Chief, Police Chief, Assistant Police Chief, Street Commissioner, Assistant Street Commissioner, Legal Contracts and Claims Manager, Mayor's Administrative Assistant Lung, Park Superintendent, Assistant Superintendent of Waste Water, Superintendent of Water and Sewer, Utilities Billing Office Supervisor, Director of Public Works, Communications Coordinator.

Minutes of the meeting of March 6, 2017 were presented. On motion of Board Member Landis and second by Board Member Day, the minutes were approved as presented.

REQUEST TO PROMOTE A. ROSALES TO PATROL OFFICER

Police Chief Wade Branson requested Board approval to promote Alexandro Rosales to the rank of Patrol officer effective Tuesday, March 14, 2017.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO HIRE S.A. JOHNSON—GOSHEN POLICE DEPARTMENT

Police Chief Wade Branson requested Board approval to hire Sammy A. Johnson as a probationary patrol officer effective Monday, March 13, 2017. Sammy Johnson has passed all exams and has also been approved by both the local and state pension boards.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

Mayor Stutsman swore in Probationary Patrol Officer Sammy A. Johnson.

**REQUEST TO OPEN BIDS—DIERDORFF ROAD AND ARDMORE COURT
INTERSECTION IMPROVEMENT PN:2016-0033**

Mayor Stutsman opened the following bids:

Phend & Brown	\$237,686.00
Reith-Reilly	\$222,647.32

Niblock Excavating	\$226,974.80
Walsh & Kelly	\$212,602.81
Selge Construction	\$267,212.35

Mayor Stutsman moved to refer the bids to the Legal Department for review and recommendation. Second by Board Member Landis and motion passed unanimously.

REQUEST TO OPEN BIDS—LAWN MOWING

Mayor Stutsman opened the following bid from Stiver Lawn Care:

Mowing	\$22,150.00	Fall Clean-up
\$845.00		

Mayor Stutsman moved to refer the bid to the Legal Department for review and recommendation. Second by Board Member Landis and motion passed unanimously.

REQUEST TO OPEN BIDS—TRUCK BED REPLACEMENT AND V BOX SPREADERS

Mayor Stutsman opened the following bid FROM W.A. Jones Truck Bodies and Equipment:

Replacement Heavy Duty Dump Body on Single Axle Truck Chassis
\$41,858.00

Supply and Install 2 (10') VBox Salt Spreaders
\$34,974.00

Mayor Stutsman moved to refer the bids to the Legal Department for review and recommendation. Second by Board Member Landis and motion passed unanimously.

REQUEST TO CLOSE ROAD—LOGAN STREET & MONROE STREET & COTTAGE AVENUE WATER MAIN REPAIR JN:2014-0072

Director of Public Works Dustin Sailor requested Board approval for a road closure for a water main repair. HRP Construction is prepared to start work on this project. Because of conflicts between the City's project and INDOT's project, HRP Construction will be starting work on Monroe Street segment between Lincolnway East and Logan Street. The plan is to mobilize equipment on Monday, March 13, 2017 and install traffic control on Tuesday, March 14, 2017.

The traffic control plan calls for one-way traffic on Monroe Street to the east. West bound traffic will be diverted to either Blackport Drive or Logan Street and then to Lincoln Avenue. Work on this stretch of the corridor is estimated to take 8 weeks.

Fliers notifying residents and businesses along Monroe Street and Logan Street were distributed on Friday, March 10, 2017.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE AGREEMENT FOR GOSHEN INDUSTRIAL PARK STORM SEWER DESIGN—DLZ

Director of Public Works Dustin Sailor requested Board approval for the agreement with DLZ for professional engineering services for the drainage design, permitting, and survey work for the Goshen Industrial Park Storm Sewer. The contract price is not to exceed \$43,600.00. Requests for proposals for this project were due on October 31, 2016. This agreement was previously presented to the board of Public Works and Safety, but it was never executed. Amendments were made to define the scope, change the project timeline, change the language of page six (6), and correct an hourly fee.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE KERCHER ROAD RECONSTRUCTION FROM MARION BRANCH RAILROAD TO DIERDORFF ROAD—DES. NO. 1400713 JN:2012-0016

Director of Public Works Dustin Sailor requested Board approval to amend the agreement for the Kercher Road reconstruction. The Indiana Department of Transportation (INDOT) Fee Schedule for Right-of-Way Acquisition was modified on July 1, 2016, which has not increased since 2008. Amendment #5 with American Structurepoint, Inc. is for the additional fees for the Appraisal Problem Analyses (APA). The original fee for the APAs was \$10,200.00 and the revised fee would be \$11,875.00. The agreement amendment is in the amount of \$1,675.00.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO AMEND CONTRACT—CROSSROADS AMBULANCE SERVICE & SALES, LLC

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to amend the contract with Crossroads Ambulance Service & Sales, LLC. On August 18, 2016, the City entered into a contract with Crossroads Ambulance for an Ambulance remount Project for the amount of \$156,824.00 and on January 27, 2017, a Contract Amendment to replace the rear bumper sub fram for an additional \$919.00. The Supplier requested and the City agrees to extend the March 27, 2017 delivery date of the equipment to May 5, 2017.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO ENTER AGREEMENT—BECKER'S BACKFLOW PREVENTION & IRRIGATION

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to enter into an agreement with Becker's Backflow Prevention & Irrigation. The City is required to annually inspect and test backflow preventer valves in accordance with 327 IAC 8-10.

The City entered into an agreement with Kevin Becker d/b/a Becker's Backflow Prevention & Irrigation dates June 9, 2015 to inspect and test backflow preventer vales for the amount of

\$3,328.00 plus any repairs at \$75.00 per hour plus parts and retests at \$52.00 per device. The Agreement permitted renewal for 3 additional 1 year terms under the same terms and conditions. The work shall be completed by June 30, 2017.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE AGREEMENT—FOX FIRE SAFETY, INC.

Legal Contracts and Claims Manager Keitha Windsor requested Board approval for an agreement with Fox Fire Safety, Inc. The City entered into an Agreement on December 30, 2014 with Fox Fire Safety, Inc. to provide annual inspections and any necessary maintenance on the City's fire extinguishers for a cost based on the rate of \$2.00 per extinguisher inspection and tag and \$8.00 per site service call plus any maintenance that may be required. The Agreement permitted renewal for 3 additional 1 year terms under the same terms and conditions. The term of the Agreement Amendment is through December 31, 2017.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE FIELD INTERNSHIP—GOSHEN HOSPITAL

Legal Contracts and Claims Manager Keitha Winsdor requested Board approval to enter into a Field Internship with Goshen Hospital for the Goshen Fire Department to participate in the clinical phase portion of the Hospital's Emergency Medical Education Programs by permitting students to ride along in the City's ambulance and to participate as allowed.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO PARTICIPATE IN STATE QUANTITY PURCHASING AGREEMENT
FOR ROAD SALT**

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to participate in the State's Quantity Purchasing Agreement (QPA). For the last few years, the State of Indiana has provided quantity purchasing for any Indiana government entity for the purchase of road salt. The City of Goshen has been participating in the QPA. The State of Indiana is now collecting information from local government entities to prepare the road salt bid for the 2017-2018 winter season. When the City's information is input on their website, it is a commitment for the purchase.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO DECLARE AS AND DISPOSE OF SURPLUS PROPERTY

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to declare as surplus property the following items in accordance with IC 5-22-22:

3 2006 Monroe 10ft Box Salt/Sanders

2007 Chevy Impala VIN #0857

Miscellaneous electronics including 3 CD drives, 2 internal fans, cables, and PCI card

The Board of Public Works and Safety is requested to:

1. Declare the miscellaneous equipment, furniture, and electronics listed in the declaration as surplus property; and
2. Resolve to dispose of the surplus property in accordance with IC 5-22-22.

Permission is requested for the Mayor to sign the insurance company's Proof of Loss Statement for the \$4,163.00 settlement on the Chevy Impala.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

PRIVILEGE OF THE FLOOR

Los Primos Mexican Grill representative Carlos Maldonado requested Board approval to install a retractable awning in order to use the restaurant as a commissary. The Board requested additional information, including specific times a food truck would need to be parked in a City-owned lot, so they could consider the request at a future meeting.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD:

MAYOR JEREMY STUTSMAN _____

BOARD MEMBER MITCHELL DAY _____

BOARD MEMBER MICHAEL A. LANDIS _____

ATTEST _____

CLERK-TREASURER ANGIE MCKEE