

**BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD
MEETING HELD MARCH 6, 2017 GOSHEN, INDIANA**

The Board of Public Works and Safety and Storm Water Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on March 6, 2017, at 2:00 P.M. for their weekly Board meeting. Mayor Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Stutsman, Board Member Day, Board Member Landis

ABSENT: None

OTHERS: Clerk-Treasurer Administrative Assistants, City Attorney, Assistant City Planner, Fire Chief, Assistant Fire Chief, Police Chief, Assistant Police Chief, Building Inspector, Legal Contracts and Claims Manager, Mayor's Administrative Assistant Lung, Park Superintendent, Superintendent of Waste Water, Superintendent of Water and Sewer, Utilities Billing Office Supervisor, Director of Public Works, Central Garage Fleet Manager, Communications Coordinator.

Minutes of the meeting of February 2, 2017 were presented. On motion of Board Member Day and second by Board Member Landis, the minutes were approved as presented.

REQUEST TO PROMOTE M.D. CLERE TO THE RANK OF LIEUTENANT—GPD

Police Chief Wade Branson requested Board approval to promote Office Mark D. Clere to the rank of Lieutenant. Chief Branson requested that this promotion be made retroactive to Friday, March 3, 2017.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

Mayor Stutsman swore in Lieutenant Clere.

REQUEST TO DETOUR U.S. HWY 33 TRAFFIC TO LOCAL STREETS

Director of Public Works Dustin Sailor requested permission to detour U.S. Hwy traffic to local streets. The Indiana Department of Transportation (INDOT) is not permitted to divert state and federal highway traffic to local streets without having an agreement with the local jurisdiction. Starting as early as April 3, Pike Street will be closed for up to 6 months allowing for reconstruction of Pike Street between the Elkhart River and Third Street.

INDOT's detour for U.S. Hwy 33 is Pike Street to Chicago Avenue to Lincoln Avenue to Third Street and then back to State Road 15 (South Main Street) or U.S. Hwy 33 (East Madison Street). Goshenites are aware Chicago Avenue can flood and become impassable at times; therefore, an alternate detour route has been established as U.S. Hwy 33 to Greene Road to State Road 119, but this route will only be used in the event of Chicago Avenue flooding.

Should the local roadways be adversely affected by the additional traffic, INDOT's agreement allows the City to be reimbursed a maximum of \$40,000.00 for damages. Goshen Engineering staff is of the opinion that this is a very low offer and Goshen's legal counsel is concerned about the financial cap. For evaluation purposes, Goshen Engineering estimated the cost to mill and resurface impacted sections of Chicago Avenue, Lincoln Avenue, and Third Street. Based upon the preliminary estimate, the total cost to resurface these roadway segments is \$487,000.00. Because Third Street will become INDOT's in the future, the City would most likely focus its repair efforts on Chicago Avenue and Third Street, which together have a future resurfacing cost of \$257,000.00. Of the two roadway segments to remain in the city's care, Chicago Avenue is the most vulnerable to deterioration as a result of the heavier traffic. Chicago Avenue alone is estimated to have a milling cost of \$44,000.00 and a resurfacing cost of \$25,000.00. If Chicago Avenue does need to be resurfaced, the City would attempt to limit its financial exposure by hiring out the milling and self-performing the installation of the bituminous pavement.

Closure of Pike Street is necessary as well as the need to detour traffic onto local roadways. The detour routes have been discussed for several years, and everything is ready to be implemented come April. It is the staff's recommendation that the Board sign the agreement and Goshen Engineering and Goshen Street Departments will do everything they can to address any pavement damage in a cost effective manner.

Mayor Stutsman agreed to approve the request but would withhold his signature until he could contact INDOT and assess their willingness to renegotiate their maximum reimbursement for road damages.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE AGREEMENT—BUCKEYE POWER SALES CO

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to enter into an agreement with Buckeye Power Sales Co. The City needs to replace the radiator on the Fire Department's generator at 1728 Reliance Road and wishes to contract with Buckeye Power Sales Co. to do the work for an amount not to exceed \$2,257.19. Work is to be completed within thirty (30) days from receipt of the notice to proceed.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE AGREEMENT—JEFFREY COOPER PAINTING

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to enter into an agreement with Jeffrey Cooper d/b/a Jeffrey Cooper Painting to paint the interior of the City's Utility Billing Office at 203 South 5th Street. Work on the project shall be completed within thirty (30) days from receipt of a notice to proceed and the total cost for all work is \$4,240.00.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE AGREEMENT—DANO’S PAINTING LLC

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to enter into an agreement with Dano’s Painting LLC to paint the exterior of the City’s Annex at 204 East Jefferson Street and City Hall at 202 South 5th Street. Work on the project shall be completed by June 30, 2017 and the total cost for all work shall not exceed \$27,450.00.

Board Member Landis moved to amend the agreement to include “all exterior, non-masonry surfaces” to the scope of the project. Second by Board Member Day and motion passed unanimously.

Board Member Landis moved to approve the request as amended. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE IDEM WATER SAMPLING

Water and Sewer Superintendent Kent Holdren requested Board approval to allow access to DEM for ground water sampling at the following locations:

1. City owned parking lot to the north of Goshen City Church of the Brethren
2. City owned parking lot to the southwest of the intersection of E. Lincoln Avenue and South 5th Street
3. Right-of-way of the east-west alley located between East Jefferson Street and Madison (U.S. 31) and between 9th Street and 10th Street
4. Right-of-way of the north side of Lincoln Avenue between Best Dry Cleaners and Second On Third used furniture store (208 West Lincoln Avenue)
5. The parking lot area located on the north side of the Goshen Fire Department Central Station
6. City owned lot at 408 North 5th Street (location of the bulk water dispenser)
7. Right-of-way of the northwest intersection of Lincoln Avenue and North Cottage Avenue
8. The southeastern corner of the Elkhart County Work Release property

The City of Goshen Water Department was contacted by IDEM to request permission to perform ground sampling to attempt to identify source(s) of chlorinated volatile organic compounds (VOCs), specifically cis-1,2 dichloroethene. Site Investigation (SI) staff is requesting permission to collect ground water samples from city owned properties that are located down gradient from certain facilities that may be potential sources of the chlorinated VOCs. These locations have been proposed by IDEM’s staff geologist. They are proposing to conduct the sampling event sometime in late April or early-mid May of the year. IDEM is requesting a signed access agreement and will replace and repair all bores made by IDEM during the testing process.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

PRIVILEGE OF THE FLOOR

201 NORTH MAIN STREET

Mr. Roland Shetler of Master Steel Roofing requested Board approval to close the sidewalk in front of First State Bank, located at 201 North Main Street. Master Steel Roofing has been contracted to place a chimney cap and will be using a lift. The sidewalk closure would keep pedestrians from walking under the lift while it is in operation. The closure would be for one day to allow completion of the work and would be dependent on the weather. The timeframe for closure permission is from March 7-March 13, 2017 on an as needed basis depending on weather conditions.

Mayor Stutsman moved to approve the request. Second by Board Member Landis and motion passed unanimously.

117 SOUTH 5TH STREET

Mr. Phil Miller of 117 South 5th Street requested Board approval to block two parking spaces in the City owned parking lot located next to City Hall until repairs can be made to a water damaged column located on the north side of the structure located at 117 South 5th Street. Due to the water damage, vehicles and pedestrians could be at risk for falling masonry. Mr. Miller requested that the spaces be blocked until repairs can be completed. If repairs are not completed within thirty (30) days, Mr. Miller's request must come back to the Board of Public Works and Safety for review.

Mayor Stutsman moved to approve the request. Second by Board Member Landis and motion passed unanimously.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD:

MAYOR JEREMY STUTSMAN _____

BOARD MEMBER MITCHELL DAY _____

BOARD MEMBER MICHAEL A. LANDIS_____

ATTEST_____
CLERK-TREASURER ANGIE MCKEE