

**BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD  
MEETING HELD JANUARY 13, 2017 GOSHEN, INDIANA**

The Board of Public Works and Safety and Storm Water Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on January 13, 2017, at 2:00 P.M. for their weekly Board meeting. Board Member Landis was the presiding officer with members of the Board present or absent as follows:

PRESENT: Board Member Day, Board Member Landis

ABSENT: Mayor Stutsman

OTHERS: Clerk-Treasurer, Clerk-Treasurer Administrative Assistant, Assistant City Planner, Fire Chief, Assistant Fire Chief, Police Chief, Building Inspector, Street Commissioner, Legal Contracts and Claims Manager, Legal Compliance Administrator, Mayor’s Administrative Assistant Lung, Park Superintendent, Assistant Superintendent of Water and Sewer, Utilities Billing Office Supervisor, Director of Public Works, Civil Traffic Engineer, Assistant Brownfield Coordinator, Communications Coordinator.

Minutes of the meeting of November 21, 2016, December 12, 2016, and December 19, 2016 were presented. On motion of Board Member Day and second by Board Member Landis, the minutes were approved as presented.

**REQUEST TO OPEN BIDS-DEMOLITION AT 311 E. KERCHER ROAD**

Board Member Landis opened the following bids:

Jerry Reed Excavating	\$6,300.00
John Ward Concrete	\$8,500.00
J. Shoffner General Contractor, Inc.	\$10,396.00
Martin Enterprises Inc.	\$17,500.00

Board Member Landis moved to refer the bids to the Legal Department for review and recommendation. Second by Board Member Day and motion passed unanimously.

**REQUEST TO OPEN BIDS—IMPROVEMENT AND STORMWATER BASIN AT  
LINCOLN AND STEURY AVENUES**

Board Member Landis opened the following bids:

	<b>Base Bid</b>	<b>Base + Alternate A</b>	<b>Base + Alternate B</b>
John Ward Concrete	\$386,267.75	\$509,304.50	\$523,334.50
Indiana Earth	\$480,106.92	\$632,448.59	\$659,047.99
R&R Excavating	\$573,184.50	\$752,828.30	\$779,493.00
HRP Construction	\$608,507.70	\$792,686.80	\$832,616.80
Selge Construction	\$616,748.95	\$828,370.65	\$864,040.65
Niblock Excavating	\$800,553.00	\$1,023,521.30	\$1,084,724.00

Rieth-Riley                                      \$868,403.70    \$1,073,306.95                                      \$1,102,631.65

Board Member Landis moved to refer the bids to the Engineering Department for review and recommendation. Second by Board Member Day and motion passed unanimously.

**REQUEST TO AWARD CONTRACT FOR UTILITY ELECTRICAL MAINTENANCE—MIDDLEBURY ELECTRIC JN 2017-0006**

Director of Public Works Dustin Sailor requested Board approval to award a contract for utility electrical maintenance. Electric services quotes were received at the Board of Public Works and Safety meeting on Monday, January 9, 2017. One quote was received from Middlebury Electric for an estimated service cost of \$38,140.00. Middlebury Electric was the City’s service provider in 2016, and this new service cost represents a 41.5 percent increase over 2016’s estimate. Middlebury Electric has provided the City with good service in the past and they are willing to work around wastewater.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO AWARD CONTRACT FOR FERRIC CHLORIDE—KEMIRA WATER SOLUTIONS, INC.**

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to award a contract for ferric chloride. On January 9, 2017, the Board of Public Works and Safety opened the following quotes for the purchase of chemicals—ferric chloride:

	Ferric Chloride	Mercury Free/Reduced Ferric Chloride
Roswell Chemical Corp.	No Bid	No Bid
Kemira Water Solutions, Inc.	\$0.542	\$0.542
Technologies Inc.	\$0.690	\$0.690

It is recommended that the Board of Public Works and Safety award the purchase of ferric chloride to Kemira Water Solutions, Inc. as the lowest responsible and responsive quoter for a unit price of \$0.542/lb. of Fe.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST FOR RELIEF FROM WATER AND SEWER BILL**

**210 Citizens Avenue**

Mr. Oscar Murillo, homeowner of 210 Citizens Avenue, requested Board approval for relief from the sewer bill. On December 19, 2016, a Meter Technician from the Goshen Water and Sewer Department met with Mr. Murillo to investigate a possible leak. The Meter Technician observed the meter leak detector was spinning and when searching for the source of the leak they found that water was flowing from a burst pipe in the garage and was not entering the sewer. Customer is set to be billed for \$93.07. Water and Sewer Superintendent Kent Holdren

recommended a sewer credit of \$74.31 be applied to the account per the calculation of the Utility Billing Department.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**1101 N Eisenhower Drive**

Ian Hutchinson, representative for New Life Church located at 1101 N Eisenhower Drive, requested Board approval for relief from the sewer bill. Dave Hinkle, a Supervisor for the Goshen Water and Sewer Department, discovered a leaking 1 ¼ inch pipe that was under the concrete floor and determined that it did not enter the sewer. The church was billed \$1,780.80 for November 2016 and \$2,120.00 for December 2016. Assistant Superintendent of Water and Sewer John Hutsell recommended a sewer credit of \$3,800.00 combined credit for the months of November and December 2016 be applied to the account per the calculation of the Utility Billing Department.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**1442 Hampton Court**

Assistant Superintendent of Water and Sewer John Hutsell requested Board approval for relief from the sewer bill at 1442 Hampton Court. In September, 2016 the Water and Sewer Department was called to the home to check on a low pressure complaint. The Water and Sewer Department personnel installed a pressure gauge on the outside spigot in order to diagnose the problem. They were unable to find an issue with the pressure and they instructed the homeowner, Mrs. Ernst, to contact her water softener company to determine if the softener could be the problem. On December 19, 2016, Water and Sewer Department personnel were dispatched back to the home and discovered they had left the pressure gauge on the outside spigot which had frozen, broke, and was currently leaking water. Assistant Superintendent of Water and Sewer John Hutsell requested a water and sewer credit of \$13.50 be applied to the account per the calculation of the Utility Billing Department.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE AGREEMENTS**

**Kent's Excavating & Plumbing LLC**

Legal Contracts and Claims Manager Keitha Windsor requested Board approval for the inclusion of Kent's Excavating & Plumbing LLC on the list of City approved contractors/plumbers who assist with:

1. The City's repair/replacement of residential building water lines according to Ordinance 4531 for the Building Line Repair Program; and
2. The City's repair/replacement of residential building sewer lines according to Ordinance 4333 'Regulations Governing the Services of the Goshen Sewer Utility', Section 3.

The application contained the contractor's equipment and manpower rates that were approved by the City's Water and Sewer Superintendent and those rates are included in the agreement. The agreement term is until December 1, 2017 and may continue month-to-month thereafter under the same terms and conditions.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**Crossroads Ambulance**

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to amend the City's contract with Crossroads Ambulance. On August 18, 2016, the City entered into a contract with Crossroads Ambulance for an Ambulance Remount Project for the amount of \$156,824.00. The City determined it was necessary to replace the rear bumper sub frame and Crossroads Ambulance will supply and install the rear bumper sub frame for \$919.00.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**S.A. Johnson**

Legal Compliance Administration Shannon Marks requested Board approval for a Conditional Offer of Employment on behalf of the Goshen Police Department to Sammy A. Johnson which sets forth the prerequisites to beginning employment as a probationary patrol officer. Mr. Johnson must first complete and pass the baseline statewide physical and mental examinations. The Board will be requested to confirm the offer of employment when a position opening becomes available in the Police Department.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE TEMPORARY CLOSURE OF KERCHER ROAD**

Director of Public Works Dustin Sailor requested Board approval for a temporary closure of Kercher Road. NIPSCO has requested permission to close Kercher Road between Norfolk Southern's Marion railroad line and State Road 15 in order to make their final gas main connection. The closure will begin Monday, January 23, 2017 and will extend through Friday, January 27, 2017.

The designated detour will be Kercher Road to Dierdorff Road (north), to Eisenhower Drive North, to Fifteenth Street, to college Avenue. An alternate, but unmarked, route to the south will be Kercher Road to Dierdorff Road to Waterford Mills Parkway. Which includes the recently completed connection to State Road 15.

Due to the traffic impacts experienced last year, the City is starting the notification process to the public a week in advance. Postings on the City's Facebook and website are part of the public notification process.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO DISPOSE OF FINALED UTILITY ACCOUNTS**

Utilities Office Manager Kelly Saenz requested Board approval to dispose of finaled utility accounts. The original amount of unpaid final Water/Sewer accounts for this period totaled \$25,321.05. The uncollected amount of \$18,059.21 breaks down into the following:

Water: \$7,739.01  
Sewer: \$10,320.20

These are accounts that were largely finaled through September 30, 2016.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**ANNOUNCEMENT OF APPOINTMENTS AND REAPPOINTMENTS TO BOARDS  
AND COMMISSIONS**

Due to Mayor Stutsman's absence, a Memorandum listing the following appointments and reappointments was submitted:

Patty Morgan—Board of Aviation Commissioners  
Mary Lou Hetler—Board of Cemetery Trustees  
John King—Plan Commission

Special thanks go to Felipe Merino for his service on the Board of Zoning Appeals. He is no longer eligible to serve on the BZA as he is now an elected official, beginning his first term on the Goshen Community School Board. Cathie Cripe will be completing Felipe's term which runs through December 2019.

David Arujo is reappointed, and Evan J. Miller has agreed to accept his first four-year term, on the Community Relations Commission.

It was also recommended that the Board of Works and Public Safety reappoint Connie Garber to Plan Commission for another one-year term. She has been on the Commission since 2007 and has served as Chair since 2011.

**PRIVILEGE OF THE FLOOR**

Mr. Dave Pottinger requested Board approval for a sign for 107 E Washington Street. The sign would project 47 inches into the City's Right of Way. The sign has been approved by City Planner Rhonda Yoder, and Assistant City Planner Jon Hunsberger stated that the sign meets all of the City's requirements.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

There being no further business Board Member Landis moved to process claims and then to adjourn. Second by Board Member Day and motion passed unanimously.

**BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD:**

**MAYOR JEREMY STUTSMAN** \_\_\_\_\_

**BOARD MEMBER MITCHELL DAY** \_\_\_\_\_

**BOARD MEMBER MICHAEL A. LANDIS** \_\_\_\_\_

**ATTEST** \_\_\_\_\_  
**CLERK-TREASURER ANGIE MCKEE**