

**BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD  
MEETING HELD SEPTEMBER 19, 2016 GOSHEN, INDIANA**

The Board of Public Works and Safety and Storm Water Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on September 19, 2016, at 2:00 P.M. for their weekly Board meeting. Mayor Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Stutsman, Board Member Day, Board Member Landis

ABSENT:

OTHERS: Clerk-Treasurer Office Assistants, City Attorney, Assistant City Planner, Fire Chief and Assistant Fire Chief, Building Inspector - Bice, Assistant Street Commissioner, Legal Contracts and Claims Manager, Legal Compliance Administrator, Mayor's Administrative Assistant Lung, Superintendent and Assistant Superintendent of Waste Water, Assistant Superintendent of Water and Sewer, Utilities 1st Deputy, Administrative Utilities Engineer, Communications Co-coordinator.

Minutes of the meeting of July 18 and July 25, 2016 were presented. On motion of Board Member Day and second by Board Member Landis, the minutes were approved as presented.

**REQUEST TO AWARD BID FOR SURPLUS PROPERTY**

Legal Contracts and Claims Manager Keitha Windsor requested Board approval for award of Surplus Property Bids.

On September 12, 2016 the Board of Public Works and Safety opened one bid for the sale of surplus property – a Royer 365 Dirt Shredder. It is recommended that the Board award the sale to the highest bidder, DeWayne Bontrager for the amount of \$2,500.00. Permission is requested for the Mayor to sign the Bill of Sale for the Royer 365 Dirt Shredder.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO PROMOTE MATTHEW R. STAMM TO FIRE INSPECTOR**

Fire Chief Danny Sink requested Board approval to promote Matthew R. Stamm to Fire Inspector for the Goshen Fire Department effective September 19, 2016.

Board Member Landis moved to approve the request. Second by Board Day Member and motion passed unanimously.

Mayor Stutsman swore in Matthew R. Stamm to Goshen Fire Department Fire Inspector.

**REQUEST OF DECLARATION OF EMERGENCY**

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to declare an emergency for repairs to a sewer line.

A sewer line collapse on North 9<sup>th</sup> Street south of Mercer Street intersection is causing a sink hole in the road and could also cause sewer blockage and sewer backup if not repaired quickly. The sewer pipe is too deep for the City's equipment and the City is soliciting three quotes from Contractors to perform the repairs. The Utility Department estimates the repairs to be from \$15,000.00 to \$30,000.00

Request permission from the Board to declare this emergency for repairs to the sewer lines by the most responsible and responsive contractor and any road closures that will be required.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE SIDEWALK AND CURB 50/50 PROGRAM**

**JN: 2016-0001 AGREEMENT WITH IU HEALTH GOSHEN**

Administrative Utilities Engineer Dustin Sailor requested Board approval of the Sidewalk and Curb 50/50 Program Agreement with IU Health Goshen to replace the sidewalk at 808 N. 3<sup>rd</sup> Street. The total cost is \$8,604.00, and the City's portion would be \$4,302.00. IU Health has already submitted their payment of \$4,302.00.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE SIDEWALK AND CURB 50/50 PROGRAM**

**JN: 2016-0001 AGREEMENT WITH HELMUTHS**

Administrative Utilities Engineer Dustin Sailor requested Board approval for the Sidewalk and Curb 50/50 Program Agreement with Mervin & James Helmuth to replace the sidewalk at 713 F& 719 Emerson Street. The total cost is \$2,273.00, and the City's portion will be \$1,136.50. the Helmuths have already submitted their payment of \$1,136.50

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE RESOLUTION 2016-S: AGREEMENT WITH STATE FOR IMPROVEMENTS AT SR 15 AND CR 38**

Legal Compliance Administrator Shannon Marks requested Board approval for execution of Interlocal Cooperative Agreement with the State of Indiana for intersection improvements at State Road 15 and Kercher Road/County Road 38.

The City of Goshen and Elkhart County have entered into an Interlocal Agreement for the design and reconstruction of Kercher Road/County Road 38 and State Road 15 intersection. The City and County agreed to seek financial participation through InDOT for improvements to the intersection.

The State of Indiana agrees to reimburse City an amount not to exceed \$225,000.00 for the actual cost of the work under the Project that is completed within InDOT's right-of-way pursuant to the terms of the Interlocal Cooperative Agreement. Indiana Code § 36-1-7 provides that a power that may be exercised by a political subdivision and by one or more governmental entities may be exercised by one entity on behalf of another political subdivision if the entities enter into a written agreement.

This Resolution and Agreement shall replace the Resolution previously adopted by the Board on June 16, 2014.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**PRIVILEGE OF THE FLOOR**

Mr. Kegan representing Cornerstone Painting requested Board approval for continued alley blockage and additional blockage of 3 parking spots and sidewalk at front of the building at 110 Lincoln for usage of a lift required to paint the 3<sup>rd</sup> and 4<sup>th</sup> story windows.

Discussion began on the placement of the lift and safety concerns for pedestrians and access to businesses.

Mayor Stutsman made a motion for the contractor to be allowed to block off the first 3 spots from the alley to the West for painting on Wednesday to Friday with Monday as a contingent day for bad weather. Contractor is to work with ADEC regarding employee and customer access. Second by Board Member Day and motion passed unanimously.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

**BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD:**

**MAYOR JEREMY STUTSMAN** \_\_\_\_\_

**BOARD MEMBER MITCHELL DAY** \_\_\_\_\_

**BOARD MEMBER MICHAEL A. LANDIS** \_\_\_\_\_

**ATTEST** \_\_\_\_\_

**CLERK-TREASURER TINA M. BONTRAGER**