

**BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD  
MEETING HELD JUNE 20, 2016 GOSHEN, INDIANA**

The Board of Public Works and Safety and Storm Water Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on June 20, 2016, at 2:00 P.M. for their weekly Board meeting. Mayor Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Stutsman, Board Member Day, Board Member Landis

ABSENT:

OTHERS: Clerk-Treasurer Office Assistants, City Attorney, Assistant City Planner, Fire Chief, Police Chief, Building Inspector Grise, Street Commissioner, Park & Recreation Maintenance Director, Assistant Street Commissioner, Legal Compliance Administrator, Mayor's Administrative Assistant Lung, Superintendent of Waste Water, Utilities 1<sup>st</sup> Deputy, Wastewater Maintenance Technician, Distribution Technician, Administrative Utilities Engineer, Administrative City Engineer, Central Garage Fleet Manager.

Minutes of the meeting of May 2<sup>nd</sup>, 2016 were presented. On motion of Board Member Day and second by Board Member Landis, the minutes were approved as presented.

**REQUEST TO APPROVE HIRING OF CAMRON A. HABERSTICH AS  
PROBATIONARY FIREFIGHTER**

Fire Chief Danny Sink requested Board approval for the Hiring of Camron A. Haberstich as a Probationary Firefighter for the Goshen Fire Department. Cameron Haberstich has passed the pension requirements for the State of Indiana and it is requested the hiring be effective June 21<sup>st</sup>, 2016.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

Mayor Stutsman swore in Camron A. Haberstich to Probationary Firefighter.

**REQUEST TO OPEN BIDS FOR THE PIKE STREET WATER MAIN REPLACEMENT  
AT THE ELKHART RIVER – PROJECT NO. 2015-0010**

Mayor Stutsman opened the following bids:

Selge Construction: \$936,323.80  
Rieth-Riley: \$816,659.35  
HRP Construction: \$584,879.75

Board Member Landis moved to refer the bids to the Engineering Department for review and recommendation. Second by Board Member Day and motion passed unanimously.

**REQUEST TO OPEN BIDS FOR THE MONROE, LOGAN, COTTAGE & LINCOLN  
WATER MAIN REPLACEMENT – PROJECT NO. 2014-0072**

Mayor Stutsman opened the following bids:

Phend & Brown: \$4,942,045.46 (this written amount was incorrect at the meeting, and the actual bid based on unit cost is \$5,052,262.66)

Niblock Excavating: \$4,565,678.00  
HRP Construction: \$3,894,289.28

Board Member Day moved to refer the bids to the Engineering Department for review and recommendation. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO OPEN BIDS FOR THE SIGNALIZED INTERSECTION  
OF KERCHER & WEYMOUTH – PROJECT NO. 2012-0016**

Mayor Stutsman opened the following bids:

Hawk Enterprises: \$161,315.42  
Michiana Contracting: \$135,963.10

Board Member Landis moved to refer the bids to the Engineering Department for review and recommendation. Second by Board Member Day and motion passed unanimously.

**REQUEST TO OPEN BIDS FOR THE NORTH WATER PLANT STANDBY GENERATOR – PROJECT NO. 2015-0019**

Mayor Stutsman opened the following bids:

Michiana Contracting: \$452,556.00  
R. Yoder Construction: \$430,490.00 (R. Yoder Construction miscalculated two line items, making their actual bid \$.60 less than their written bid).

Board Member Day moved to refer the bids to the Engineering Department for review and recommendation. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO OPEN BIDS FOR THE PURCHASE OF DIGITAL LEAK DETECTOR**

Mayor Stutsman opened the following bids:

Subsurface Locators, Inc. \$19,990.00  
Everett J. Prescott, Inc. \$20,438.00

Board Member Landis moved to refer the bids to the Engineering Department for review and recommendation. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE RESOLUTION 2016-K: APPROVING AND RATIFYING THE EXECUTION OF THE REVISED INTERLOCAL AGREEMENT WITH GOSHEN COMMUNITY SCHOOLS FOR PLYMOUTH AVENUE BICYCLE/PEDESTRIAN PATH MODIFICATIONS**

Legal Compliance Administrator Shannon Marks requested Board approval of Resolution 2016-K, Approving and Ratifying the Execution of the Revised Interlocal Agreement with Goshen Community Schools for Plymouth Avenue Bicycle/Pedestrian Path Modifications. The City and the School wish to modify the Plymouth Avenue bicycle/pedestrian path to improve the safety of the crossing near Goshen Middle School. Pursuant to Indiana Code 36-1-7 et seq., a power that may be exercised by one government entity may be exercised by one entity on behalf of another governmental entity if the entities enter into a written agreement under Indiana Code 36-1-7-3.

The Goshen Board of Public Works and Safety adopted Resolution 2016-H on June 6<sup>th</sup>, 2016 to approve and authorize execution of the Interlocal agreement. On June 13<sup>th</sup>, 2016, the Board of School Trustees agreed to increase the School’s contribution to the project to \$250,000.00. The Interlocal Agreement between the City and School has been revised accordingly, and Mayor Stutsman executed the revised agreement on June 16<sup>th</sup>, 2016. Therefore, be it resolved that the Goshen Board of Public Works and Safety approves the terms and conditions of the revised Interlocal Agreement with Goshen Community Schools for the Plymouth Avenue Bicycle/Pedestrian Path Modifications.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE PARKING RESTRICTIONS FOR CELEBRATE AMERICA**

Police Chief Wade Branson requested Board approval of a temporary order for no parking in the subdivision of Larimer Greens and condos on Sunday, July 3<sup>rd</sup>, 2016 for the duration of the day from 8:00 am to midnight. The subdivisions are to include all city streets in the area encompassed by the following roadways but not including: Berkey Avenue, Greene Road, Plymouth Avenue and Indiana Avenue, and everything in between. The request is to allow parking on one side of the street but not the other as determined by Goshen Street Department. The reason for the request is to ensure fire and other emergency vehicles can access these roads during the Celebrate America event and fireworks. It is anticipated a very large number of

vehicles will be attending this event and on street parking exists in this area will be used. By limiting the parking to one side, we can have a path for fire and medical access to neighbors and visitors to the event.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE AGREEMENT FOR WASTEWATER TREATMENT PLANT BIOSOLIDS HANDLING – PROJECT NO. 2015-0016**

Superintendent of Wastewater Jim Kerezman requested Board approval of an Agreement for Wastewater Treatment Plant Biosolids Handling. The contract between Merrell Bros. and the City’s Wastewater Treatment Plant for the land application of biosolids is due to expire. The current contract allows the contract to be renewed for an additional 2 years as long as the terms and conditions remain the same. Both parties agree to the same terms and conditions and all work performed by the Contractor under this Contract Amendment shall be extended through to December 31<sup>st</sup>, 2018. The City’s Wastewater Treatment Plant wishes to enter into this agreement.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE SIDEWALK 50/50 PROGRAM – JN: 2016-0001 – AGREEMENT WITH PAUL STEURY: 311 EAST DOUGLAS STREET**

Administrative City Engineer Mary Cripe requested Board approval for the Sidewalk 50/50 Program Agreement with Paul Steury to replace the sidewalk at 311 East Douglas Street. The total cost is \$2,325.00, so the City’s portion would be \$1,162.50. Mr. Steury has already submitted his payment of \$1,162.50.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE DEDICATION OF EASEMENTS FOR THE PLYMOUTH AVENUE TRAIL CROSSING MODIFICATION – JN: 2015-0051**

Administrative City Engineer Mary Cripe requested Board approval of the Dedication of Easements for the Plymouth Avenue Trail Crossing Modification. As part of the modifications the City had to acquire easements for the following:

- 20-11-16-151-001                      711 West Plymouth Avenue
- 20-11-16-151-012                      709 West Plymouth Avenue
- 20-11-16-176-006

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE NIPSCO ACCESS AGREEMENT TO PLACE MONITORING WELLS – JN: 2008-0008**

Administrative Utilities Engineer Dustin Sailor requested Board approval for the NipSCO Access Agreement to place Monitoring Wells. NipSCO is requesting permission to install one additional monitoring well on the Quonset Hut property at 404 North 5<sup>th</sup> Street and four additional monitoring wells within the North 5<sup>th</sup> Street right-of-way to monitor their ground contamination cleanup project. Goshen Engineering has reviewed NipSCO’s monitoring well plan and Goshen Legal Department has reviewed the access agreement. Both City Departments find NipSCO’s request acceptable and ask the Board to approve the access agreement as presented. Prior to installing monitoring wells within the right-of-way, NipSCO will also be required to obtain a construction within a right-of-way permit from the Goshen Engineering Department.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE 2016 BRIDGE INSPECTION REPORT**

Administrative City Engineer Mary Cripe requested Board approval for the 2016 Bridge Inspection Report. Last week, the Board was given copies of the report prepared by DLZ. At this time, it is requested the Board's consideration of approval of the report.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE MAYOR'S TRAFFIC COMMISSION (JN: 2016-0008)**  
**CROSSWALK ON STATE ROAD 15 AT PARKSIDE ELEMENTARY SCHOOL**

Administrative City Engineer Mary Cripe requested Board approval for the following Mayor's Traffic Commission recommendation:

**Crosswalk on State Road 15 at Parkside Elementary School**

Residents in the area of Parkside Elementary School submitted a request to improve the safety of the State Road 15 pedestrian crossing near Franklin Street. This crossing currently has a School Crossing Guard to assist approximately 43 elementary students across State Road 15. However, if a child attends any type of extracurricular activity at school, there is no one to assist them to cross State Road 15 later in the day.

Several residents feel that safety improvements to this crosswalk across State Road 15 in the vicinity of Franklin Street are needed because:

- The crosswalk is located about half way between the light at Plymouth Avenue and College Avenue.
- The crosswalk is located near a place of business (South Side Soda Shop) and also Parkside Elementary School – both locations that people go to throughout the day – oftentimes darting out in between cars at different point around that area trying to cross the road.
- The crosswalk is at a location already being used as a crosswalk.
- The crosswalk can serve a dual purpose. It can be used during school to aid in students crossing the busy street. And, it can also be used by walkers and bikers to cross at other times of the day.
- The crosswalk would make access to the Millrace Trail much easier for many people.
- The crosswalk would tremendously improve safety, especially when the Kercher Road Bridge over the Elkhart River is closed November 2016 and the US 33/Pike Street Bridge of the Elkhart River is closed in March/April 2017.

The Traffic Commission's recommendation is a multi-step recommendation:

1. Consider installing a ladder type crosswalk pavement marking.
2. Goshen Engineering Department to schedule a meeting with INDOT to determine the project scope for a curbed center median for a safe haven for the pedestrians/bicycles to cross.
3. Residents and schools to contact State Representative Wes Culver and State Senator Carlin Yoder about the safety concerns.
4. City Council members to consider finding the funds for the proposed safety improvements, if the Board determines this should be constructed this year.

Board Members discuss the recommendation with Administrative City Engineer Mary Cripe. Mayor Stutsman stated that it's late in the year for the funds to be available and has concerns about other future projects that are already in the works, but it seems to be a viable project. Administrative City Engineer Mary Cripe stated that this year would be the best year to do it as the road closures coming up and it may have to be put off two to three years because of all the other road construction work coming up. Mayor Stutsman stated he would like to look into this to see if this is a potential match for the State funds for roadways also.

Julia King, Council Member, stated to Board Members she met with residents prior to the Traffic Commission and she appreciates the Traffic Commissions recommendation with the packets they prepared and they did a lot of extensive research, they identified a good place for a good reason.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE MAYOR'S TRAFFIC COMMISSION (JN: 2016-0008)**  
**CLOSURE OF EAST/WEST ALLEY JUST SOUTH OF THE ELKS**

Administrative City Engineer Mary Cripe requested Board approval for the following Mayor's Traffic Commission recommendation:

**Closure of East/West Alley between Main Street and 5<sup>th</sup> Street just South of The Elks**

Dave Pottinger brought forward a request from The Elks about closing the East/West alley to traffic so that it could be developed into more of a pedestrian walkway. The Elks want to do improvements to their building. EID and the Façade committees are supportive of the proposed plans for The Elks. As a part of this plan, the alleyway would be closed to traffic, but utility access would still remain. With all of the construction and re-routing of US 33, it is important to work on the north end of Main Street, in order to make it more inviting to the downtown area.

The Traffic Commission recommends the closure of the East/West alley between Main Street and 5<sup>th</sup> Street just south of The Elks to traffic with the stipulation that all of the business owners just south of the alleyway are made aware of the proposal being submitted to the Board of Public Works and Safety so that they can voice their concerns.

Dave Pottinger stated that since this overpass project has started, the EID has talked about what they are going to do in the next two or three years, and the possibilities of the alleys. They are not concerned with the main street but the cross alleys and cross streets. He would like to see all of the alleys to be considered. Mr. Pottinger also talked about the parking and the parking lots. Mayor Stutsman stated he would like to keep some of the alleys open to traffic, but he is open to ideas and in favor of this alley closure, if the neighboring businesses and neighbors are fine with it also. Board Members further discuss the alley closure.

Mayor Stutsman moved to postpone the request until the July 11<sup>th</sup>, 2016 Board of Public Works meeting so that the neighboring businesses can be notified of the potential closing. Second by Board Member Landis and motion passed unanimously.

**NOTIFICATION OF THE 2016 PAVEMENT MANAGEMENT PLAN**

Administrative City Engineer Mary Cripe stated to Board Members that attached for the Board's review is a copy of the draft version of the 2016 Pavement Management Plan. At the Board of Public Works and Safety meeting on Monday, June 27<sup>th</sup>, the Engineering Department will be requesting the Board's approval of this report.

**NOTIFICATION OF ADVERTISEMENT FOR BIDS: STATE ROAD 15**  
**AND KERCHER ROAD INTERSECTION IMPROVEMENT PROJECT –**  
**PROJECT NO. 2012-0017**

Administrative City Engineer Mary Cripe stated to Board Members that Elkhart County and the City of Goshen Engineering Departments have been working together on the Intersection Improvement project at State Road 15 and Kercher Road. This project will be bid through Elkhart County with the following bid schedule.

Friday, July 1<sup>st</sup>, 2016 – Advertise for bids

Thursday, July 14<sup>th</sup>, 2016 – Pre-Bid meeting at the Elkhart County Commissioners Conference Room.

Monday, August 1<sup>st</sup>, 2016 – Bids due and opened at the Elkhart County Commissioners meeting.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

**BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD:**

**MAYOR JEREMY STUTSMAN** \_\_\_\_\_

**BOARD MEMBER MITCHELL DAY** \_\_\_\_\_

**BOARD MEMBER MICHAEL A. LANDIS** \_\_\_\_\_

**ATTEST** \_\_\_\_\_  
**CLERK-TREASURER TINA M. BONTRAGER**