

**BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD
MEETING HELD JUNE 13, 2016 GOSHEN, INDIANA**

The Board of Public Works and Safety and Storm Water Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on June 13, 2016, at 2:00 P.M. for their weekly Board meeting. Mayor Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Stutsman, Board Member Day, Board Member Landis

ABSENT:

OTHERS: Clerk-Treasurer Office Assistants, City Attorney, Assistant City Planner, Fire Chief, Police Chief, Building Inspector Grise, Street Commissioner, Assistant Street Commissioner, Legal Compliance Administrator, Mayor's Administrative Assistant Lung, Superintendent of Waste Water, Superintendent of Water and Sewer, Wastewater Maintenance Technician, Utilities Administrative Assistant, Administrative City Engineer, Central Garage Fleet Manager, Brownfield Coordinator.

**REQUEST TO APPROVE HIRING OF BRODY L. BROWN AS
PROBATIONARY PATROL OFFICER**

Police Chief Wade Branson requested Board approval of the Hiring of Brody L. Brown for the position of Probationary Patrol Officer. Brody Brown has passed all exams and also has been approved by both the local and State pension boards. I would like this hiring to be effective today, June 13th, 2016.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

Mayor Stutsman swore in Brody L. Brown to Probationary Patrol Officer.

**REQUEST TO APPROVE PROMOTION OF CASEY J. CLAEYS
TO POSITION OF PATROL OFFICER**

Police Chief Wade Branson requested Board approval for the Promotion of Casey J. Claeys from the rank of Probationary Patrol Officer to the rank of Patrol Officer. Casey Claeys has completed his one year of probation. It is requested this promotion to be retroactive to June 10th, 2016.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

Mayor Stutsman swore in Casey J. Claeys to the rank of Patrol Officer.

**REQUEST TO APPROVE PROMOTION OF MICHAEL T. HAPPER
TO ASSISTANT FIRE CHIEF**

Fire Chief Danny Sink requested Board approval for the Promotion of Michael T. Happer to Assistant Fire Chief for the Goshen Fire Department. It is requested this promotion be effective June 18th, 2016.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

Mayor Stutsman swore in Michael T. Happer to the rank of Assistant Fire Chief.

**REQUEST TO APPROVE PROMOTION OF SCOTT A. THOMAS TO THE RANK OF
CHIEF FIRE INSPECTOR**

Fire Chief Danny Sink requested Board approval for the Promotion of Scott A. Thomas to the rank of Chief Inspector for the Goshen Fire Department. It is requested this promotion be effective June 18th, 2016.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

Mayor Stutsman swore in Scott A. Thomas to the rank of Chief Inspector.

**REQUEST TO APPROVE PROMOTION OF MICHAEL S. MASBAUM
TO PRIVATE FIRST CLASS**

Fire Chief Danny Sink requested Board approval for the Promotion of Michael S. Masbaum to Private First Class. Michael Masbaum will complete his probationary year at Goshen Fire Department on June 16th, 2016. Based on his performance and recommendations from his Battalion Chief and Training Officer, it is requested that Michael Masbaum be promoted to Private First Class for the Goshen Fire Department, effective June 16th, 2016.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

Mayor Stutsman swore in Michael S. Masbaum to Private First Class.

**REQUEST TO APPROVE REDUCED PAYMENT FOR NEIGHBORHOOD
CLEANUP TRAILERS**

Mayor Stutsman read the request on behalf of the Historic Southside Neighborhood Association's for reduced payment for the trailers from the Street Department for the annual cleanup. Every spring and fall the HSNA has a neighborhood cleanup weekend. This is a great opportunity for all people in the neighborhood to get rid of large items. The HSNA pays the cost for three city owned trailers to be placed for the weekend. The trailers are labeled regarding prohibited items and checked on several times throughout the weekend.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE MECHANICAL LICENSE FOR KENNETH J. POWELL

Building Inspector Myron Grise requested Board approval to issue a Mechanical License to Kenneth J. Powell of TempMasters Commercial Refrigeration/HVAC, located at 5975 North 300 West, Uniondale, Indiana 46791. Kenneth Powell has achieved a score of 77% on the Unlimited Refrigeration Exam taken in Evansville, Indiana.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE RESOLUTION 2016-J; APPROVING AND AUTHORIZING
THE EXECUTION OF THE INTERLOCAL MEMORANDUM OF UNDERSTANDING
BETWEEN COUNTY OF ELKHART, CITY OF ELKHART, AND CITY OF GOSHEN
FOR THE 2016 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT
FORMULA PROGRAM AWARD**

Legal Compliance Administrator Shannon Marks requested Board approval for Resolution 2016-J; Approving and Authorizing the Execution of the Interlocal memorandum of Understanding between County of Elkhart, City of Elkhart, and City of Goshen for the 2016 Edward Byrne Memorial Justice Assistance Grant Formula Program Award. Be it resolved by the Goshen Board of Public Works and Safety that:

1. The terms and conditions of the Interlocal memorandum of Understanding between County of Elkhart, City of Elkhart, and City of Goshen for the 2016 Edward Byrne Memorial Justice Assistance Grant Formula Program Award attached to and made part of this resolution are approved.
2. The Mayor and Clerk-Treasurer are authorized to execute the Interlocal Memorandum of Understanding on behalf of the City of Goshen and the Goshen Police Department.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE FIFTH STREET RECONSTRUCTION FROM CLINTON STREET TO ROCK RUN CREEK AGREEMENT AMENDMENT #2 – JN: 2015-0022

Administrative City Engineer Mary Cripe requested Board approval for the Agreement Amendment #2 with Abonmarche for professional engineering services. This amendment includes the following:

1. Additional field survey, design engineering and required permits to incorporate the pedestrian bridge removal/relocation and reconstruction of the adjacent deteriorated outfall.
2. Develop parking lots plan modifications and assist with the variance process through the Planning Department and Board of Zoning Appeals.
3. Construction engineering services to assist with utility coordination and assist with project construction coordination, as needed on an hourly basis.

Agreement Amendment #2 is a not to exceed amount of \$13,250.00. The Engineering Department is requesting your review and consideration to approve Agreement Amendment #2 with Abonmarche Consultants.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE BID FOR THE PLYMOUTH AVENUE TRAIL CROSSING MODIFICATION: PROJECT NO. 2015-0051

Administrative City Engineer Mary Cripe requested Board approval to award the bid for the Plymouth Avenue Trail Crossing Modification project. On May 23rd, 2016, bids were received for the project, following are the results:

	<u>Base Bid</u>	<u>with Alt. A</u>
Walsh & Kelly	\$677,706.49	\$763,296.49
Selge Construction	\$682,565.50	\$796,946.50
Niblock Excavating	\$688,175.50	\$783,233.50
Rieth-Riley	\$689,990.97	\$922,070.97

The Engineering Department is requesting the Board to award the contract with the Alternate to Walsh & Kelly as the lowest responsive and responsible bidder. Please note that the Contractor will not be given Notice to Proceed until an Agreement with Goshen Community Schools is acquired.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE PLYMOUTH AVENUE TRAIL CROSSING MODIFICATION – EASEMENT PURCHASE AGREEMENTS – JN: 2015-0051

Administrative City Engineer Mary Cripe requested Board approval for the Plymouth Avenue Trail Crossing Modification Easement Purchase Agreements. As part of the project, the City had to acquire easements from the following:

<u>Parcel No.</u>	<u>Purchase Agreement</u>	<u>Property Address</u>
20-11-16-151-027	In Progress	State Road 119
20-11-16-151-026	In Progress	State Road 119
20-11-16-151-006	In Progress	815 W. Plymouth
20-11-16-151-011	See attached	711 W. Plymouth
20-11-16-151-024	See attached	801 W. Plymouth
20-11-16-176-006	See attached	709 W. Plymouth
20-11-16-151-012	See attached	709 W. Plymouth
20-11-16-151-009	See attached	807 W. Plymouth
20-11-16-151-007	See attached	807 W. Plymouth
20-11-16-151-025	See attached	807 W. Plymouth

It is requested the Board review the attached four easement purchase agreements and consider for approval.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE CHANGE ORDER #1 FOR THE WAVERLY AVENUE
SANITARY SEWER EXTENSION – PROJECT NO. 2009-0030**

Administrative City Engineer Mary Cripe requested Board approval of Change Order #1 for the Waverly Avenue Sanitary Sewer Extension project. This is also the Balancing Change Order. Change Order #1 changed line item 4.1 from 7 to 6 sewer location stations (along the sewer pipe).

Original Contract Amount	\$79,294.48
Change Order #1	<u>\$-4,870.05</u>
Final Contract Amount	\$74,424.43

Percent Reduction of contract -6.14%

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE POST-CONSTRUCTION PLAN APPROVAL – GOSHEN
HIGH SCHOOL 2016 STADIUM IMPROVEMENTS – JN: 2016-2015**

Administrative City Engineer Mary Cripe requested Board approval of a Post Construction Plan for the Goshen High School 2016 Stadium Improvements. Goshen Community Schools submitted a post-construction stormwater management plan for the Goshen High School Music Area Addition and Parking project and was approved by the Board of Works and Safety and Stormwater Board on January 25th, 2016. Goshen Community Schools has submitted an amended post-construction stormwater management plan for the Goshen High School 2016 Stadium Improvement, affecting 1 or more acres of land, and it has been determined to be sufficient and is compliant with Ordinance 4329, “Uniform Requirements for Post-Construction Stormwater Management.”

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE ROAD CLOSURE FOR PARKWEST 8TH – JN: 2015-2046

Administrative City Engineer Mary Cripe requested Board approval of a road closure for Parkwest 8th. Goshen Engineering Department requests a time extension for the road closure at Park West Drive from Pringle Drive to Janewood Court starting June 15th, 2016 until June 22nd, 2016. The original road closure was from June 8th, 2016 to June 15th, 2016, for construction of sanitary sewer laterals and water services.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE 2016 BRIDGE INSPECTION REPORT

Administrative City Engineer Mary Cripe presented the Board Members a copy of the draft version of the 2016 Bridge Inspection Report to review. At the Board of Public Works and Safety meeting on Monday, June 20th, 2016 the Engineering Department will be requesting the Board to approve this report and if the Board has any questions or concerns they may feel free to contact the Engineering Department.

PRIVILEGE OF THE FLOOR

Street Commissioner Denny Long stated the Street Department will be paving the alley from Jefferson Street to Washington Street, beside the Farmers Market and also the Key Bank alley beside the law office on June 14th, 2016.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD:

MAYOR JEREMY STUTSMAN _____

BOARD MEMBER MITCHELL DAY _____

BOARD MEMBER MICHAEL A. LANDIS _____

ATTEST _____
CLERK-TREASURER TINA M. BONTRAGER