

**BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD
MEETING HELD APRIL 25, 2016 GOSHEN, INDIANA**

The Board of Public Works and Safety and Storm Water Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on April 25, 2016, at 2:00 P.M. for their weekly Board meeting. Mayor Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Stutsman, Board Member Day, Board Member Landis

ABSENT:

OTHERS: Clerk-Treasurer Office Assistants, City Attorney, Assistant City Planner, Fire Chief, Police Chief, Building Inspector Grise, Street Commissioner, Assistant Street Commissioner, Legal Contracts and Claims Manager, Legal Compliance Administrator, Mayor's Administrative Assistant Lung, Park & Recreation Coordinator, Superintendent of Waste Water, Superintendent of Water and Sewer, Utilities Administrative Assistant, Administrative Utilities Engineer, Central Garage Fleet Manager.

PRESENTATION OF LIFE SAVING AWARDS

Police Chief Wade Branson presented Life Saving awards to; Officer Corey Mosher, Division Chief Civilian award to Officer Shayne Miller and Lieutenant Jeremy Welker plus a Civilian award to John Veenstra.

The above Officers and civilian are being commended for their response on April 5th, 2016, where their fast actions and decisive intervention saved the life of an employee of Masterbrand.

**REQUEST FOR RELIEF OF DRIVEWAY STANDARDS:
1413 EISENHOWER DRIVE SOUTH**

Jan Oostland representing Nuway Construction requested Board approval for Relief of Driveway Standards and Specifications at 1413 Eisenhower Drive South. Mr. Oostland stated that requiring this area to be of a durable, hard surface would be excessive for its use. The numbers of vehicles that need access to the north side of the building are at most once a week. The drive is located approximately 250' from the nearest public road.

Board Member Landis moved to approve the request for relief of driveway standards under the stipulations of 8a as it meets minimum parking standards. Second by Board Member Day and motion passed unanimously.

**REQUEST TO BLOCK SIDEWALK FOR OUTDOOR RESTAURANT SEATING
AND TO BLOCK PARKING SPACES FOR DUMPSTER DURING RENOVATION
AT 119 – 123 EAST LINCOLN AVENUE**

Troy Pippenger representing Pizzeria Venturi requested Board approval to block the sidewalk for outdoor restaurant seating and to block parking spaces for a dumpster during renovations. Mr. Pippenger stated that there will be 5' of clearance for passage around the seating area at all times, which there will be 12 chairs total for outdoor dining against the building. The area will be clean

and clear of trash and debris and will use a well-maintained fencing structure for the area. They are asking for a 3 year request for the outdoor tables and chairs. The next request is to block 2 parking spaces to place a dumpster in front of their new building at 119 East Lincoln Avenue for a renovation project from May 9th through May 13th, 2016. The businesses next to them have signed a paper stating that they were ok with the dumpster placement.

Board Member Landis moved to approve the request to let Pizzeria Venturi have the outdoor seating area for 3 years and for the dumpster to be placed in two parking spaces from May 9th through May 13th, 2016. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE CONSENT FOR LIMITED ACCESS AGREEMENT
WITH SESCO – 211 SOUTH 5TH STREET**

Administrative Utilities Engineer Dustin Sailor requested Board approval for Consent for Limited Access Agreement with SESCO. SESCO Group is doing environmental investigation work for the property at 211 South 5th Street. As a part of SESCO's work, they may need to install soil borings/piezometers/vapor monitoring points/monitoring well(s) and periodic monitoring of such wells as required to fulfill the requirements of Federal, State and Local environmental agencies.

It is requested the Board approve the Consent for Limited Access Agreement for the installation of the monitoring wells at various locations shown in the attachments for the Board's review. The agreement is complete, except for the legal description of City-owned land (parking lots). The legal descriptions will be obtained and inserted into the document before sending to SESCO for signatures. In order to keep the environmental work moving forward, the Engineering Department is requesting the Board's review and approval of the Consent for Limited Access Agreement with SESCO for the monitoring of wells.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE AGREEMENT WITH JONES PETRIE RAFINSKI CORP.

Administrative Utilities Engineer Dustin Sailor requested Board approval to enter into an agreement with Jones Petrie Rafinski Corp. On April 11th, 2016, the Board of Works verbally approved a proposal from JPR Corp. for topographic survey, site plan engineering, geotechnical analysis, and Rule 5 permit in the amount of \$19,300.00 for the Goshen Environmental Center site. Attached for the Board's approval is the agreement with JPR Corp. for review and approval.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO AWARD LAWN MOWING SERVICES

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to award the Lawn Mowing Services. On April 18th, 2016 the Board of Works and Safety opened quotes for lawn mowing service. Only one quoter submitted their prices are attached for the Board's review. It is recommended the Board award their portion of the contract to Stiver Group, Inc. as

the lowest responsible and responsive quoter and permission is requested to authorize execution of the contract.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE CONTRACT AMENDMENT WITH
BARNES BACKHOE SERVICES**

Legal Contracts and Claims Manager Keitha Windsor requested Board approval of a Contract Amendment with Barnes Backhoe Services. The City entered into a contract with Albert Barnes d/b/a Barnes Backhoe Services dated June 2nd, 2015 for the demolition of 214 ½ South 23rd Street for the amount of \$7,380.00. Work was to be completed within 90 calendar days from receipt of a notice to proceed from the City.

However, the structure was occupied at the time scheduled for the demolition. It has since been vacated and the City desires to proceed with the demolition project and Contractor agrees to perform the work at the same price. The amendment is to address the new term for the contract. Work is now to be completed within 90 calendar days from receipt of a new notice to proceed from the City.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE RESOLUTION TO DECLARE AS SURPLUS & APPROVAL
OF DISPOSAL OF SURPLUS PROPERTY**

Legal Contracts and Claims Manager Keitha Windsor requested Board approval for the Resolution to Declare as Surplus & Approval of Disposal of Surplus Property. The City wishes to have the following vehicle and miscellaneous electronic equipment declared as surplus property and to dispose of the surplus property in accordance with IC 5-22-22:

2002 Jeep Liberty VIN# 1J4GL48K52W266563 (minimum bid of \$1,575.00)

Electronic Equipment

Keyboard-Helix (Tablet)

Monitor Bevel

Speaker USB

Router-Linksys G

8 Hard Drives 3.5

Battery for UPS

PCI-Graphics

3 Toughbook Dock

BNC cable

Battery for UPS

2 ac adapters

The Board of Public Works and Safety is requested to:

1. Declare the above equipment as surplus property; and
2. Resolve to dispose of the surplus property in accordance with IC 5-22-22.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE RESOLUTION TO DECLARE AS SURPLUS & APPROVAL OF DISPOSAL OF SURPLUS PROPERTY

Legal Contracts and Claims Manager Keitha Windsor requested Board approval for the Resolution to Declare as Surplus & Approval of Disposal of Surplus Property. The City's Central Garage wishes to have the 10 vehicles listed below declared as surplus property and to dispose of the surplus property in accordance with IC 5-22-22.

1.	1997 S-10	VIN	1GCCS14X4V8187076
2.	2003 Impala		2G1WF55K939252042
3.	2003 Century		2G4WS52J731202667
4.	2005 Impala		2G1WF55KX59329715
5.	2005 Impala		2G1WF55K759331776
6.	1998 F-150		2FTZX08W4WCA49103
7.	1994 F-350 Crew Cab		1FTJW35H5REA37404
8.	1992 C-2500		1GCFC24H1NE177373
9.	2002 F-550		1FDAF56S82ED12464
10.	1997 S-10		1GCCS19X6V8119841

The Board of Public Works and Safety is requested to:

1. Declare the above equipment as surplus property; and
2. Resolve to dispose of the surplus property in accordance with IC 5-22-22.

Permission is also requested for the Mayor to sign a Limited Power of Attorney for the Fort Wayne Auto Truck Auction to sell the 10 City vehicles.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD:

MAYOR JEREMY STUTSMAN _____

BOARD MEMBER MITCHELL DAY _____

BOARD MEMBER MICHAEL A. LANDIS _____

ATTEST _____
CLERK-TREASURER TINA M. BONTRAGER