

**BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD
MEETING HELD APRIL 18, 2016 GOSHEN, INDIANA**

The Board of Public Works and Safety and Storm Water Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on April 18, 2016, at 2:00 P.M. for their weekly Board meeting. Mayor Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Stutsman, Board Member Day, Board Member Landis

ABSENT:

OTHERS: Clerk-Treasurer Office Assistants, City Attorney, Fire Chief, Police Chief, Building Inspector Grise, Street Commissioner, Assistant Street Commissioner, Legal Contracts and Claims Manager, Wastewater Maintenance Technician, Superintendent of Water and Sewer, Utilities 1st Deputy, Administrative Utilities Engineer, Central Garage Fleet Manager.

Minutes of the meeting of March 14th, and March 21st, 2016 were presented. On motion of Board Member Day and second by Board Member Landis, the minutes were approved as presented.

REQUEST TO APPROVE PROMOTION OF LANCE G. EVANS

Police Chief Wade Branson requested Board approval for the promotion of Officer Lance G. Evans to the rank of Detective. It is requested that this promotion be retroactive to Friday, April 15th, 2016.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

Mayor Stutsman swore in Officer Lance G. Evans to the rank of Detective.

OPEN BIDS FOR LAWN MOWING

Mayor Stutsman opened the following bids:

		Stiver Group	
	Total for contract term		
Items 1-21		\$17,950.00	
	Per Mowing Total		Fall Cleanup Total
Items 22-28	\$425.00		\$705.00

Mayor Stutsman moved to refer the bid to the Legal Department for review and recommendation. Second by Board Member Day and motion passed unanimously.

REQUEST TO AWARD BID FOR SURPLUS PROPERTY

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to award the bid for the Surplus Property. On April 11th, 2016, offers were opened for the sale of multiple items

that the City had declared as surplus property. It is recommended that the Board of Public Works and Safety award to the highest bidder the following:

ITEM DESCRIPTION	AMOUNT
BIDDER	
#4 28x59" Plastic Desk w/ 28x48" plastic drafting table Keitha Windsor	\$21.50
#6 Rockwell Drill press D&R Salvage	\$25.00
#7 Power arm radial arm saw D&R Salvage	\$27.00
#8 G&H Gusiger drill press D&R Salvage	\$20.00
#9 (2) Thermal Imager ISG Cameras Shane Mckerchie	\$100.00
#10 (8) Kitchen Carts Steve Bice	\$80.00
#11 (8) Room cleaning service carts Steve Bice	\$25.00
#12 (4) Portable Baby Cribs Steve Bice	\$1.00
#13 Flammable Material Cabinet Shane McKerchie	\$11.00
#14 (10) Floor lamps Steve Bice	\$1.00
#15 (4) Portable stages Steve Bice	\$10.00

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO INSTALL AWNING AT 109 EAST CLINTON STREET

Randy Harvell, owner of Awnings Unlimited, Inc., requested Board approval to install an awning at the Spohn Building at 109 East Clinton Street. Mr. Harvell stated that the awning will be the umbrella fabric that is used and looks like the other awnings in the downtown area and will be lettered with the Spohn on the front of the awning.

Board Member Landis moved to approve the request for the installation of the awning in the right-of-way. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE LANE CLOSURE AT 101 SOUTH 3RD STREET FOR EXTERIOR PAINTING OF BUILDING

Jeff Martin on behalf of Advanced CPR requested Board approval for the far west lane at 101 South 3rd Street starting on April 18th, 2016 for at least one week. Advanced CPR will be repainting the exterior of the building and will have many workers and multiple lifts. The project will take up to one week due to the lead based paint that needs to be taken off. The lifts will take up the whole sidewalk but will not be in the roadway. The lane closure will be for the safety of the people in the lifts and for pedestrians to get around. Board Member Landis stated there should be a barricade half way into the lane for visibility sake. Street Commissioner Denny Long stated he would like them to have barricades on 3rd Street and Lincoln Avenue for traffic flow to continue and would also like the company to be responsible for putting up and taking down the barricades each day for the week. Also their trucks should not be parked on the street but close to the building.

Board Member Day moved to have Advanced CPR be responsible for the barricades they will put up and remove each day at 101 South 3rd Street starting April 18th until April 27th, 2016 in case of weather. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE ELECTRICAL LICENSE FOR G. HOCHSTETLER

Building Inspector Myron Grise requested Board approval for an Electrical License for Gerald A. Hochstetler of A.J.'s Plumbing & Electric, located at 67203 Chadwick Street, Goshen. Mr. Hochstetler has met the requirements for a City of Goshen Electrical license. He achieved a score of 88% on the Master Electrical exam taken on April 6th, 2012 in Elkhart, Indiana.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE RELEASE OF MAINTENANCE BONDS: 2012-0058 SLIP LINING WEST AVENUE, HICKORY AND JAMES

Administrative Utilities Engineer Dustin Sailor requested Board approval for the Release of Maintenance Bonds for the Slip Lining at West Avenue, Hickory and James. Final inspection of the above referenced project has taken place. The infrastructure (sanitary sewer lining) has been found to meet City standards and specifications. It is, therefore, recommended that the City of Goshen release the 3-year maintenance bond, which was posted by Lane Inliner, LLC for sewer in the amount of \$7,851.40. It is requested for the release of the bond and accept this project for permanent maintenance.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE ROAD CLOSURE: EISENHOWER DRIVE NORTH WATER MAIN EXTENSION EAST OF COUNTY ROAD 27 – PHASE II – JN: 2005-0009

Administrative Utilities Engineer Dustin Sailor requested Board approve for the Eisenhower Drive and Dierdorff Road Scheduled Road Closure.

C&E Excavating, Inc. will close a section of Eisenhower Drive (both lanes) between Dierdorff Road and Caragana Court and a section of Dierdorff Road north of Eisenhower Drive (both lanes) to patch the roadway. Access to BriMar from US 33 to the west will be maintained. Customers for Goshen Storage Center will have access from Dierdorff Road to the main entrance. The closure is anticipated for Monday, April 25, 2016, beginning at 7:00 am and opening by 5:00 pm. The closure date will be adjusted to Tuesday, April 26, 2016 if weather delays the work.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE WATER BILLING RELIEF – STRAIGHT
PIPED WATER UTILITY ACCOUNTS**

Administrative Utilities Engineer Dustin Sailor requested Board approval for Water Billing Relief for Straight Piped Utility Accounts. During the week of April 4th, the City was made aware of two customer accounts that had straight pipes installed where the meters should have been placed. Both accounts had previously paid the appropriate utility connection fees, but the plumber/property owner never contacted the Utility Billing Office to request the installation of a water meter and the radio read equipment.

The two properties being discussed are: a residence at 1602 Berkey Avenue and Rose Brick at 2010 Elkhart Road. Both properties had their exterior utilities installed by K&K Excavating and the interior plumbing was performed by Eby Plumbing. Upon learning of the straight piped conditions, the Utility Billing Office sent each property an unauthorized use notice along with a \$500.00 recovery fee as per Ordinance 4290, Sec. 2, Item E.

Goshen Utility staff has met with both Karl Schrock, with K&K Excavating and Gary Eby with Eby Plumbing, regarding the circumstances that resulted in the unmetered water consumption. Karl Schrock has requested this issue be brought before the Board of Works to request relief for the \$500.00 recovery fee sent to the property owners. The current proposal is to monitor the accounts for 2 to 3 months and then back bill the customers an average for the period of unmetered use.

Following the meeting with Mr. Schrock and Mr. Eby last week, both Superintendent of Water and Sewer Kent Holdren and I were satisfied that this situation will not occur again, and they are in agreement with the proposed relief if approved by the Board. Karl Schrock from K&K Excavating was present.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

NOTIFICATION – BRUSH PICK UP

Street Commissioner Denny Long stated that the spring yard waste collection will continue with brush collection on Monday, April 25th, 2016. Residents should have their brush to the curb by 7:00 am on Monday, April 25th. The usual guidelines will apply – next to the street, not in an alley; trash free; away from hydrants and poles, etc. Leaves and yard waste only. Crews will do

one complete round through the city. Those with questions may contact the Street Department at 534-9711 or streets@goshencity.com, Monday-Friday between 7:00 am and 4:00 pm.

PRIVILEGE OF THE FLOOR

A representative for the East Goshen Neighborhood Association requested Board approval for a Street Department Trailer rental for the half price rate for the neighborhood cleanup. Street Commissioner Denny Long stated they would have to call and schedule trailers with Monica at the Street Department and a date will be confirmed

Board Member Landis moved to approve the request with the date being as confirmed with the Administrative Assistant at the Street Department. Second by Board Member Day and motion passed unanimously.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Day and motion passed unanimously.

BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD:

MAYOR JEREMY STUTSMAN _____

BOARD MEMBER MITCHELL DAY _____

BOARD MEMBER MICHAEL A. LANDIS _____

ATTEST _____
CLERK-TREASURER TINA M. BONTRAGER