

**BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD
MEETING HELD MARCH 14, 2016 GOSHEN, INDIANA**

The Board of Public Works and Safety and Storm Water Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on March 14, 2016, at 2:00 P.M. for their weekly Board meeting. Mayor Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Stutsman, Board Member Day

ABSENT: Board Member Landis

OTHERS: Clerk-Treasurer, Clerk-Treasurer Office Assistants, City Attorney, Assistant City Planner, Fire Chief, Police Chief, Building Inspector Bice, Street Commissioner, Legal Contracts and Claims Manager, Legal Compliance Administrator, Mayor's Administrative Assistant Lung, Park Maintenance Director, Superintendent of Waste Water, Water Distribution Technician, Administrative City Engineer, Central Garage Fleet Manager, Brownfield Coordinator.

REQUEST TO APPROVE PROMOTION OF B. LEHMAN TO PRIVATE FIRST CLASS

Fire Chief Danny Sink requested Board approval for the Promotion of Bryant C. Lehman to Private First Class. Mr. Lehman completed his probationary year at Goshen Fire Department as of March 10th, 2016. Based on his performance and recommendations from his shift Battalion Chief and Training Officer; it is requested that this promotion be retroactive to March 10th, 2016.

Board Member Day moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

Mayor Stutsman swore in Bryant C. Lehman to Private First Class.

OPEN BIDS FOR PURCHASE OF PAINT AND SIGN TRUCK

Mayor Stutsman opened the following bids:

W. A. Jones Truck Bodies & Equipment \$116,726.00

Mayor Stutsman moved to refer the bid to the Legal Department for review and recommendation. Second by Board Member Day and motion passed unanimously.

OPEN BIDS FOR ROOF REPLACEMENT AT 111 EAST JEFFERSON STREET

Mayor Stutsman opened the following bids:

Borntrager Enterprises, Inc. \$103,025.00
(Option 20 year warranty) \$104,675.00

SlaTile Roofing \$115,000.00
(Option 20 year warranty) \$No Bid

Mayor Stutsman moved to refer the bids to the Legal Department for review and recommendation. Second by Board Member Day and motion passed unanimously.

**OPEN BIDS FOR THE WAVERLY AVENUE SANITARY SEWER EXTENTION –
PROJECT NO. 2009-0030**

Mayor Stutsman opened the following bids:

C&E Excavating: \$94,122.10

Niblock Excavating: \$79,294.48

Selge Construction: \$99,406.50

Mayor Stutsman moved to refer the bids to the Legal Department for review and recommendation. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE TEMPORARY CLOSURE OF SIDEWALK AT
114 SOUTH MAIN STREET**

Ruth Pletcher on behalf of DJ Construction, requested Board approval for the temporary closure of the sidewalk in front of The Goshen News, located at 114 South Main Street. This closure is to repair brick that has come loose along the façade on Main Street. Accommodations will be made for pedestrians to safely get around the work area. The work should be starting the week of March 14th, 2016, unless there are weather related occurrences that would stall the job. The actual work will take place during the day from 7:00 am to 4:00 pm each day with the lift staying in place for one day. Neighbors will be notified on Tuesday, March 8th, 2016 with a letter stating the days when the closure will most likely happen and for how long the closure is expected.

Board Member Day moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

REQUEST TO APPROVE MEMORIAL DAY PARADE ROUTE

Fire Chief Danny Sink requested Board approval on behalf of the VFW and DAV for the Memorial Day Parade on Monday, May 30th, 2016. The planned parade route will be the usual route; starting on Jefferson Street at the police department – Main Street – Pike Street - North 1st Street – to Oakridge Cemetery. It is also requested to close Jefferson Street in front of the Goshen Police Department and the 300 block of South 5th Street for parade staging.

Board Member Day moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

REQUEST TO APPROVE 2015 ENCUMBRANCES

Clerk-Treasurer Tina Bontrager requested Board approval of 2015 Encumbrances. The attached list for Board Members' review is a summary of the invoices, accrued obligations and/or contractual obligations which the various department heads have requested be encumbered from the 2014 appropriations to be paid in the calendar year 2016. It is requested the Board approve

this list in the total amount of \$5,207,264.23 pursuant to the recommendations made by the State Board of Accounts in their most recent year-end publications.

Board Member Day moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

REQUEST TO APPROVE RESOLUTION 2016-F: AUTHORIZE ACQUISITION OF REAL ESTATE AT 413 NORTH MAIN STREET

Legal Compliance Administrator Shannon Marks requested Board approval of Resolution 2016-F, Authorize Acquisition of Real Estate at 413 North Main Street. This agreement is between the City of Goshen and W. Joel Nichols, and his successors, as Trustee of the W. Joel Nichols Trust dated February 9th, 2001. The purchase price for this property is in the amount of \$7,200.00. City Attorney Larry Barkes added that the real estate will be turned into green space.

Board Member Day moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

REQUEST TO APPROVE OCCUPANCY PERMIT AGREEMENT WITH LACASA OF GOSHEN, INC.

Legal Compliance Administrator Shannon Marks requested Board approval and authorization for the Mayor to execute is for the Occupancy Permit Agreement with LaCasa of Goshen, Inc. This is for the new residence constructed at 902 North Main Street. The construction project at this location is now substantially complete except for certain exterior work that cannot be completed due to weather conditions. Under this agreement, LaCasa of Goshen, Inc. agrees to have all remaining work completed as soon as conditions permit, but no later than June 15th, 2016. The remaining work includes stabilization of the grounds, installation of a hard surface driveway, installation of walkway along Main Street where the sidewalk was removed, and planting of a street tree. Upon the execution of the agreement and delivery of surety in the amount of \$10,100.00 to insure the timely completion of the remaining work, the City will issue a certificate of occupancy for the location.

Board Member Day moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

REQUEST TO APPROVE RESOLUTION AUTHORIZING THE EXECUTION OF A MASTER EQUIPMENT LEASE/PURCHASE AGREEMENT

Legal Contracts and Claims Manager Keitha Windsor requested Board approval of a Resolution Authorizing the Execution of a Master Equipment Lease/Purchase agreement. The City Street Department is purchasing 2 new truck cabs and chassis and heavy duty dump bodies with equipment at \$160,792.00 per unit for the total amount of \$321,584.00 and wishes to finance the amount through U.S. Bancorp Government Leasing and Finance, Inc.

The Lease/Purchase Agreement is for 5 annual payments of \$69,721.50 at an interest rate of 2.751% with the first payment due March 15th, 2017. The Board is requested to adopt the Resolution Authorizing the Execution of a Master Equipment Lease/Purchase Agreement,

And;

The Board's permission for the Mayor to execute the Master Lease/Purchase Agreement with U.S. Bancorp Government Leasing and Finance, Inc. including all accompanying documents.

Board Member Day moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

**REQUEST TO QUOTE OUT AND ESTABLISH INTEREST RATE FOR YEAR 2016
SIDEWALK AND CURB 50/50 PROGRAM**

City Engineer Mary Cripe requested Board approval for permission to request quotes for the 2016 Sidewalk and Curb 50/50 program. It is also requested the Board establish an interest rate for the period up to default and after default, should default occur. The interest rate for the 2015 Sidewalk Program was 3% per annum until default and 12% after default.

Board Member Day moved to approve permission to request quotes for the 2016 Sidewalk and Curb 50/50 program and the interest rate for 2016 shall be 3% per annum until default, and then 12% per annum after default. Second by Mayor Stutsman and motion passed unanimously.

**REQUEST TO APPROVE POST-CONSTRUCTION PLAN APPROVAL – 2016
CENTURY DRIVE GRAVEL PARKING LOT ADDITION (JN: 2014-2026)**

City Engineer Mary Cripe requested Board approval of the Post-Construction plan of 2016 Century Drive – Gravel Parking Lot Addition, affecting 1 or more acres of land, has submitted a sufficient post-construction plan that is compliant with Ordinance 4329, "Uniform Requirements for Post-Construction Stormwater Management."

Board Member Day moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

**REQUEST TO APPROVE WARRANTY DEED FOR THE MONROE STREET, LOGAN
STREET, COTTAGE AVENUE & LINCOLN AVENUE WATER MAIN
REPLACEMENT (JN: 2014-0072)**

City Engineer Mary Cripe requested Board approval for the Warranty Deed for the Monroe Street, Logan Street, Cottage Avenue & Lincoln Avenue Water Main Replacement project. As part of the project, the City acquired additional property along Logan Street to permit the realignment of Logan Street and 9th Street at Lincoln Avenue.

Board Member Day moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

**REQUEST TO APPROVE EASEMENTS FOR THE MONROE STREET, LOGAN
STREET, COTTAGE AVENUE & LINCOLN AVENUE WATER MAIN
REPLACEMENT (JN: 2014-0072)**

City Engineer Mary Cripe requested Board approval for the Monroe Street, Logan Street Cottage Avenue & Lincoln Avenue Water Main Replacement project. As part of the project, the City will be required to enter private property to abandon existing water system assets and install new

customer water services. To permit entry onto properties, easements have been secured for the following businesses:

Maple City Properties, LLC.	702 Logan St.
J. Lincoln Avenue Investments, LLC.	605 Logan St.
Teocalli Leasing, LLC.	708 Logan St.
Teocalli Leasing, LLC.	706 Logan St.
North Central L.P.	806 Logan St.
Brunk Real Estates, LLC.	808 Logan St.
Brunk Real Estates, LLC.	Tract 6 Railroad Spur (Logan St.)

Board Member Day moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

**REQUEST TO HIRE A. ROSALES FOR THE POSITION OF
PROBATIONARY PATROL OFFICER**

Police Chief Wade Branson requested Board approval to hire Alexandro Rosales for the position of Probationary Patrol Officer. Mr. Rosales has passed all Perf exams and has been approved by both the local and state Perf boards. It is requested is hiring date be effective March 14th, 2016.

Board Member Day moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

PRIVILEGE OF THE FLOOR

Jan Oostland representing Nuway Construction requested Board approval for the Temporary Closing of the alley along the east side of 600 East Jackson Street. Mr. Oostland stated that Nuway Construction is working with Scott Signs on a building renovation located at 600 East Jackson Street and are asking for a temporary closing of the dead end alley for Tuesday, March 15th, 2016 and Wednesday, March 16th, 2016 between 7:00 am and 5:00 pm. The work involved includes pouring two concrete slabs up against the building. This work can only be performed in dry weather conditions and we would like to have Thursday March 17th and Friday March 18th, 2016 as potential backup dates.

Mayor Stutsman moved to approve the request. Second by Board Member Day and motion passed unanimously.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Day and motion passed unanimously.

BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD:

MAYOR JEREMY STUTSMAN _____

BOARD MEMBER MITCHELL DAY _____

BOARD MEMBER MICHAEL A. LANDIS _____

ATTEST _____
CLERK-TREASURER TINA M. BONTRAGER