

**BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD  
MEETING HELD JANUARY 15, 2016 GOSHEN, INDIANA**

The Board of Public Works and Safety and Storm Water Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on January 15, 2016, at 2:00 P.M. for their weekly Board meeting. Mayor Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Stutsman, Board Member Day

ABSENT: Board Member Landis

OTHERS: Clerk-Treasurer, Clerk-Treasurer Office Assistants, Fire Chief, Police Chief, Building Inspector Bice, Street Commissioner, Legal Contracts and Claims Manager, Legal Compliance Administrator, Mayor’s Administrative Assistant Lung, Superintendent of Waste Water, Superintendent of Water and Sewer, Administrative Utilities Engineer.

**REQUEST TO AWARD BID FOR INSPECTION AND DIAGNOSTIC TESTING  
OF CITY GENERATORS**

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to award the bid for the Inspection and Diagnostic Testing of City Generators. On January 11<sup>th</sup>, 2016 the Board of Public Works and Safety opened quotes for the inspection and diagnostic testing of the City generators. Following are the results:

**Inspection and Diagnostic Testing of City Generators - Solicitation No.: Q15-12-017**

<b>Item</b>	<b>Description</b>	<b>Cummins Crosspoint</b>	<b>MacAllister Machinery</b>	<b>Buckeye Power Sales</b>
<b>A.1.</b>	Street Dept. 1 generator	\$305.58	No Quote	\$300.00
<b>A.2-4</b>	Fire Dept. 3 generators	\$771.21	No Quote	\$900.00
<b>A.5.</b>	Police Dept. 1 generator	\$305.58	No Quote	\$300.00
<b>B</b>	WWTP 15 generators	\$4,195.62	\$6,291.06	\$4,500.00
<b>C</b>	Water Dept. 5 generators	\$3,451.38	\$3,993.52	\$2,850.00
<b>Total Quote</b>		<b>\$9,029.37</b>	<b>\$10,284.58</b>	<b>\$8,850.00</b>

It is recommended that the Board award the contract to Buckeye Power Sales Company as the lowest responsible and responsive bidder for a total contract price of \$8,850.00 and permission is requested to authorize execution of the contract.

Fire Chief Danny Sink stated the Buckeye Power Sales Company representative did not show up to look at the generators at the Fire Department, and he would like to meet with the bidder before the bid is awarded as someone not coming out and looking at the equipment bothers him. Superintendent of Water and Sewer Kent Holdren agreed it would be better to see who is going to be fixing and testing the generators and for them to see the equipment. Others also spoke up stating they would like to know if this company can do the job and would like to meet with them.

Board Member Day moved to table the request to award the bid until the next meeting. Second by Mayor Stutsman and motion passed unanimously.

**REQUEST TO APPROVE MECHANICAL LICENSES**

Building Inspector Steve Bice requested Board approval for Mechanical Licenses:

Michael A. Bontrager of Heating & Cooling Solutions, located at 1509 James Place, Goshen, Indiana, 46526, has met the requirements for a City of Goshen Mechanical License. He achieved a score of 75% on the Master Unlimited Air Conditioning exam.

And;

Loren Huffman of Comfort Systems USA (Indiana), LLC, located at 2655 Fortune Circle West, Suite E, Indianapolis, Indiana, 46241, has met the requirements for a City of Goshen Mechanical License. He achieved a score of 72% on the Master Unlimited Air Conditioning exam.

Board Member Day moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

**REQUEST TO APPROVE RESOLUTION 2016-D: APPROVING THE INTERLOCAL AGREEMENT WITH THE COUNTY OF ELKHART AND THE GOSHEN DAM POND ECONOMIC IMPROVEMENT DISTRICT FOR THE GOSHEN DAM POND MAINTENANCE DREDGING PROJECT**

Legal Compliance Administrator Shannon Marks requested Board approval of Resolution 2016-D. The City of Goshen, County of Elkhart, and the Goshen Dam Pond Economic Improvement District are proposing to coordinate activities to pursue maintenance dredging of sediment from the Goshen Dam Pond. Pursuant to Indiana Code 36-1-7 et seq., a power that may be exercised by one governmental entity may be exercised by one entity on behalf of another governmental entity if the entities enter into a written agreement under Indiana Code 36-1-7-3.

Therefore, be it resolved that the Goshen Board of Public Works and Safety and Stormwater Board approves the terms and conditions of the Interlocal Agreement with the City of Goshen, County of Elkhart, and the Goshen Dam Pond Economic Improvement District for the project attached to and made part of this Resolution. It is also requested that Mayor Stutsman is authorized to execute the Interlocal Agreement on behalf of the Goshen Board of Public Works and Safety and Stormwater Board and the City of Goshen.

Board Member Day moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

**REQUEST TO APPROVE OCCUPANCY PERMIT AGREEMENT WITH GOSHEN HOSPITAL ASSOCIATION, INC.**

Legal Compliance Administrator Shannon Marks requested Board approval and authorization for the Mayor to execute an Occupancy Permit Agreement with Goshen Hospital Association, Inc. The property owner constructed a new building at 2824 Elkhart Road and the work is substantially complete except for the yard stabilization landscaping. Under this agreement, the

property owner agrees to have all remaining work completed as soon as weather conditions permit, but no later than June 15<sup>th</sup>, 2016. The property owner also agrees to provide the City surety in the amount of \$38,903.00 to ensure the timely completion of the remaining work. Upon receipt of the signed agreement and the surety from the property owner, the Building Department will issue a certificate of occupancy.

Board Member Day moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

**REQUEST TO APPROVE PROFESSIONAL SERVICES FOR TECHNICAL  
DRAFTING ASSISTANCE (JN: 2014-0072)**

Administrative Utilities Engineer Dustin Sailor requested Board approval of a Professional Services Agreement for Technical Drafting Assistance with Abonmarche Consulting to provide technical drafting assistance for the “Logan Street, Monroe Street, and Cottage Avenue Water Main Project”. Because of the workload in preparing for the 2016 construction season and because of employee leave, the Engineering Department needs assistance with technical drafting on this project to be able to bid this and other projects within the next month. Abonmarche Consulting has offered to assist the Goshen Engineer Department with the required drafting service for an hourly rate of \$80.00 per hour and for a not to exceed fee of \$10,000.00.

Board Member Day moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Day and motion passed unanimously.

**BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD:**

**MAYOR JEREMY STUTSMAN** \_\_\_\_\_

**BOARD MEMBER MITCHELL DAY** \_\_\_\_\_

**BOARD MEMBER MICHAEL A. LANDIS**\_\_\_\_\_

**ATTEST**\_\_\_\_\_  
**CLERK-TREASURER TINA M. BONTRAGER**