

**BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD  
MEETING HELD JUNE 1, 2010 GOSHEN, INDIANA**

The Board of Public Works and Safety and Storm Water Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on June 1, 2010, at 2:00 P.M. for their weekly Board meeting. Mayor Kauffman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Kauffman, Board Member Stegelmann, Board Member Landis

ABSENT:

OTHERS: Clerk-Treasurer Office Assistants, City Attorney, City Planner, Assistant Fire Chief Ramer, Police Chief, Building Inspector Haney, Street Commissioner, Legal Contracts and Claims Manager, Legal Compliance Administrator, Mayor's Administrative Assistant, Park Superintendent, Superintendent of Waste Water, Superintendent of Water and Sewer, Utilities Office Manager, Administrative City Engineer, Central Garage Fleet Manager.

Minutes of the meeting of May 24, 2010 were presented. On motion of Board Member Landis and second by Board Member Stegelmann, the minutes were approved as presented.

**OPEN BIDS FOR TORNADO WARNING SIRENS**

Mayor Kauffman opened the following bids:

Contractor	Base Bid	Alternate Bid	Total of Both Bids
Federal Signal Corporation	\$247,603.00	\$ 73,340.00	\$320,943.00
Emergency Radio Service	\$277,437.51	\$144,500.00	\$421,937.51

Mayor Kauffman moved to refer the bids to the Fire Department and the Engineering Department for review and recommendation. Second by Board Member Stegelmann and motion passed unanimously.

**OPEN QUOTES FOR DEMOLITION OF 204 CRESCENT STREET**

Mayor Kauffman opened the following quotes:

Contractor	Quote
Beer and Slabaugh, Inc.	\$ 4,800.00
C&E Excavating, Inc.	\$ 12,925.00
Concord Excavation	\$ 4,970.00

Indiana Earth Inc.	\$ 6,200.00
John Ward Concrete	\$ 6,800.00
Quality Excavating Corp	\$ 7,675.00
R & R Excavating, Inc	\$ 8,850.00
Rethinking Buildings, LLC	\$ 9,445.00
Ritschard Bros., Inc.	\$ 11,298.00
Schrock Homes, Inc.	\$ 7,960.00

Mayor Kauffman moved to refer the quotes to the Legal Department for review and recommendation. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO USE INTERSECTION FOR CANCER FUND COLLECTION**

Kia Marino, 209 Chicago Avenue, Goshen, requested Board approval for use of an intersection for a cancer fund collection. Ms. Marino stated that the Goshen Kroger store #879 is doing a fundraiser for Making Strides, Breast Cancer Walk that will be held on October 23, 2010 at Howard Park in South Bend, Indiana. The Goshen Kroger Store #879 would like to advertise for the walk with a boot drive on the corner of Green Road and Bashor Road on the weekend of June 4, 5 and 6, 2010. The times for the use of the intersection will be Friday from 12 p.m. to 5 p.m., Saturday from 9 a.m. to 5 p.m. and Sunday from 9 a.m. to 4 p.m. There will be approximately 10 Kroger employees switching on and off during the day for this event.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO ERECT RAMP IN RIGHT-OF-WAY AT  
516 SOUTH SEVENTH STREET**

Doug Miller of New Paris First Brethren Church requested Board approval to erect a handicap ramp in the right-of-way at 516 South 7<sup>th</sup> Street. The handicap ramp is for Earl and Betty Grey who both use walkers and have trouble with the stairs. The ramp would start from the front porch to the existing north-south sidewalk along the street which is 14 ½ feet.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

**REQUEST TO APPROVE ROAD CLOSURE: CRESCENT STREET  
PHASE III (PN:2009-0013)**

Administrative City Engineer Mary Cripe requested Board approval for road closures for the Crescent Street Phase III. Beer & Slabaugh is prepared to start construction on the Crescent Street Phase III Project and has requested permission to close 5<sup>th</sup> Street between the alley after the NIPSCO site and Middlebury Street starting on Tuesday, June 1, 2010, and Crescent Street will need to be closed from 5<sup>th</sup> Street to 7<sup>th</sup> Street. The Crescent Street closure will allow access

to School Street until the Center Street Extension is built to provide access to the Boys & Girls Club. 5<sup>th</sup> Street will be opened up before the start of school, and the closure for Crescent Street will last through Friday, October 15, 2010.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**NOTICE-FIRST STREET ROAD CLOSURE UPDATE (JN: 2004-0026)**

Administrative City Engineer Mary Cripe stated as a public announcement, First Street has been closed to the public since March of this year; however, starting June 2, 2010, First Street north of the railroad tracks will be closed to local traffic while the contractor installs the bore and jack beneath the railroad tracks. The closure to local traffic will be for approximately 2 weeks. Resident and emergency service access to First Street, south of the tracks, and River Avenue will have restricted access from First Street off of Pike Street (U.S. Hwy. 33) The City and the contractor appreciate the residents' continued patience with the construction activities.

**REQUEST TO AMEND HERCEG AGREEMENT FOR BIKE V UTILITY POLE STAKING**

Administrative City Engineer Mary Cripe stated to Board Members that attached for them is an Agreement with Ken Herceg & Associates for Bike V for staking of the right-of-way for approximately 2,000 feet, for the relocation of NIPSCO poles. This Agreement was approved by the Board on the May 17<sup>th</sup> meeting; however, the agreement was not prepared then for signatures.

**REQUEST APPROVAL FOR CHANGE ORDER NO. 2 CENTER STREET SANITARY SEWER EXTENSION; PN: 2009-0018**

Administrative City Engineer Mary Cripe requested Board approval of Change Order #2 Center Street Sanitary Sewer Extension. During the construction of the sanitary sewer, there were unforeseen circumstances that led to an increase in the price for the project. At first, it was thought a portion of the existing material under Center Street could be reused. The material was determined to be unusable due to the clay and organic material in the soil. Second, during construction the contractor used the undisturbed westbound lane to move material across the construction site, which led to a section of the road to deteriorate. The deterioration of the road had to be replaced down to the sub grade. Balancing change order No. 2 increases the project cost by \$7,202.07 and represents a total project cost of \$99, 590.77, which represents a 10.02% contract increase.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

**REQUEST TO ACCEPT CORRIE DRIVE RIGHT-OF-WAY EASEMENT (JN: 2010-0042)**

Administrative City Engineer Mary Cripe requested Board approval to accept the right-of-way easement for Corrie Drive. Lippert Components is providing a 30' x 1325' dedication of right-of-way for the future extension of Corrie Drive. The area of land being dedicated is 0.91 acres.

The Engineering Department requests the Board's acceptance of the dedication and asks the Board to authorize the Mayor to sign the provided documents.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO ACCEPT CORRIE DRIVE UTILITY EXTENSION EASEMENTS**

**(JN: 2006-0071)**

Administrative City Engineer Mary Cripe requested Board approval to accept two utility extension easements for Corrie Drive. The utility easements for the water main extension serving Corrie Drive are being provided for the Board's consideration and acceptance. The Board's acceptance should provide authorization for the Mayor to sign the easement dedications. Although construction of Corrie Drive – Phase I has been completed for some time, the utility infrastructure has not been considered for acceptance by the City because utility improvements are located on private property. The attached easements for the water main provide the necessary public access that will allow the City to accept the infrastructure later.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

**REQUEST TO APPROVE AGREEMENT WITH NORFOLK SOUTHERN FOR A BORE AND JACK FOR WATER MAIN**

Administrative City Engineer Mary Cripe requested Board approval of a Boring Agreement with Norfolk Southern for the Water Main. Several weeks ago the Board approved an agreement with Norfolk Southern for a bore and jack for a communication line to be placed beneath the tracks at First Street. The Engineering Department is now submitting for the Board's consideration and approval an agreement with Norfolk Southern for a bore and jack for a water main to be placed under the railroad tracks at Indiana Avenue. An existing pre-1934 6" cast iron pipe exists under the tracks and will be replaced with a 12" ductile water main that is included in the 90" CSO Trunk Line project.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO ACCEPT RIGHT-OF-WAY AT 2400 COLLEGE AVENUE**

City Planner Joseph Hauflaire requested Board approval to accept right-of-way at 2400 College Avenue. A Major Change, approved by Plan Commission and City Council, was approved conditional upon dedication of additional right-of-way equivalent to arterial road standards of 40' from the centerline. The dedication attached for Board Members accomplishes such.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

**REQUEST TO APPROVE AGREEMENT WITH OJS BUILDING SERVICES INC. TO REPAIR POLICE BUILDING CHILLER**

Legal Contracts and Claims Manager Keitha Windsor requested Board approval for the City to contract with OJS Building Services Inc., to repair the chiller on the Police/Court Building's

environmental system. Total cost for parts and labor will be \$3,209.00, and all work will be completed within 21 days from a notice to proceed.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE AGREEMENT WITH GRIPP, INC. TO INSTALL  
AN AREA VELOCITY FLOW METER**

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to enter into an Agreement with Gripp, Inc. to install an Area Velocity Flow Meter at the Wastewater Treatment Plant headwork building to measure and record the Wastewater Treatment Plant's recycled flow. Total cost for installation will be \$1,950.00 and all work will be completed within 4 weeks from a notice to proceed.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

**REQUEST TO APPROVE AGREEMENT WITH GRIPP, INC. TO INSTALL RAIN  
GAUGE AT WASTEWATER TREATMENT PLANT**

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to enter into an Agreement with Gripp, Inc. to install a heavy-duty rain gauge at the Wastewater Treatment Plant's headwork building for accurately reporting in the monthly rainfall report. Total cost for parts, shipping of parts and installation will be \$1,490.00, and all work will be completed within 4 weeks from a notice to proceed.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST FOR CONTRACT AMENDMENT FOR DEMOLITION  
OF 705 NEW YORK STREET**

Legal Contracts and Claims Manager Keitha Windsor requested Board approval of a contract Amendment for the Demolition of 705 New York Street. The City contracted to demolish 705 New York Street, Goshen, Indiana and the demolition contractor found asbestos containing materials on the premises that needed to be removed before the demolition. The asbestos containing materials have been removed and permission is requested to extend the term of the February 4, 2010 demolition contract with Clarkco, Inc. from April 30, 2010 to June 30, 2010.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

**REQUEST TO APPROVE THE PURCHASE OF POLICE VEHICLES**

Legal Contracts and Claims Manager Keitha Windsor requested Board approval for the purchase of Police Vehicles. In 2009, the City of Fort Wayne Indiana solicited bids for the purchase of 2010 vehicles that included police vehicles and that also included that it be open to other governmental agencies. Kelley Chevrolet in Fort Wayne was awarded the contract. When Central Garage Fleet Manager Carl Gaines was investigating any available QPA's and attempting to find out pricing for 2011 vehicles he contacted Kelley Chevrolet to find out the

QPA cutoff date. Though the cut off had passed, they were going to have extra 2010 police vehicles because of a cancelled sale. Pricing for the 2011 vehicles has not yet been made available; however, the City is being given the opportunity to purchase the extra 2010 police vehicles. Permission is requested to purchase seven 2010 Chevrolet Impala police vehicles at \$20,313.05 per vehicle for a total cost of \$142,191.35 from Kelley Chevrolet in Fort Wayne. Delivery will be in 4-6 weeks.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE CONFLICT OF INTEREST DISCLOSURE STATEMENT**

Legal Compliance Administrator Shannon Marks requested Board approval of a Conflict of Interest Disclosure Statement filed by Julia Gautsche. This statement was accepted by the Board of Public Works and Safety at their June 1, 2010 meeting, and Legal Compliance Administrator Shannon Marks filed the statement with the State Board of Accounts and Clerk of Elkhart Circuit Court.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

There being no further business Mayor Kauffman moved to process claims and then to adjourn. Second by Board Member Stegelmann and motion passed unanimously.

**BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD:**

**MAYOR ALLAN KAUFFMAN** \_\_\_\_\_

**BOARD MEMBER RUDY STEGELMANN** \_\_\_\_\_

**BOARD MEMBER MICHAEL A. LANDIS** \_\_\_\_\_

**ATTEST** \_\_\_\_\_  
**CLERK-TREASURER TINA M. BONTRAGER**