

**BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD
MEETING HELD APRIL 2, 2010 GOSHEN, INDIANA**

The Board of Public Works and Safety and Storm Water Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on April 2, 2010, at 2:00 P.M. for their weekly Board meeting. Mayor Kauffman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Kauffman, Board Member Stegelmann

ABSENT: Board Member Landis

OTHERS: Clerk-Treasurer Office Assistant, City Attorney, City Planner, Police Chief, Assistant Police Chief Priem, Building Inspector Haney, Street Commissioner, Legal Contracts and Claims Manager, Legal Compliance Administrator, Mayor’s Administrative Assistant, Superintendent of Water and Sewer, Utilities Office Manager, Administrative Utilities Engineer, Central Garage Fleet Manager.

Minutes of the meeting of March 29, 2009 were presented. On motion of Mayor Kauffman and second by Board Member Stegelmann, the minutes were approved as presented with one change requested on page three which should state that Board Member Landis moved to adjust the total amount for water as read by the utilities personnel and sewer usage adjusted to 100 cubic feet.

REQUEST TO PROMOTE JOSE MILLER TO ASSISTANT CHIEF

Police Chief Wade Branson requested Board approval for the promotion of Jose Miller from the rank of Adjutant to the rank of Assistant Chief. This is an administrative appointment, as Jose Miller will replace the position that became vacant from the retirement of Mike McCloughen. It is requested that this change to be made retroactive to Friday, March 26, 2010.

Mayor Kauffman moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

Mayor Kauffman swore Officer Jose Miller into the position of Assistant Chief with the Goshen Police Department.

OPEN BIDS FOR MAIN STREET PLANTERS

Mayor Kauffman opened the following bids:

Item No.	Estimated Quantity	Unit	Description	LANTZ MASONRY		VANDER WEY & SONS	
				Unit Price	Amount	Unit Price	Amount
1	8	EA	Planter & Installation		\$18,482.00		\$23,640.00
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			BID AMOUNT TOTAL:		\$18,482.00		\$23,640.00

Mayor Kauffman moved to refer the bids to the Legal Department and the Economic Improvement District for review and recommendation. Second by Board Member Stegelmann and motion passed unanimously.

OPEN BIDS FOR LAWM MOWING SERVICE

Mayor Kauffman opened the following bids:

Lawn Mowing Service Quotes			Adam's Eden	Garry Collins	Affordable Lawn Service	Stiver's Lawn & Landscaping
1	Wastewater Treatment Plant - 1000 W. Wilden Avenue	7.3	\$10,100.00	\$3,100.00	\$4,500.00	\$2,860.00
2	Vacant lots - east of WWTP 803, 807, 813 817, and 821 N. Indiana Ave:	5.98	\$7,884.40	\$3,400.00	\$4,800.00	\$3,150.00
3	8 Lift Stations:					
	a) 1102 W. Lincoln Avenue	0.23	\$1,560.00	\$320.00	\$450.00	\$315.00
	b) 2412 Bashor Road	0.13	\$1,190.00	\$320.00	\$450.00	\$315.00
	c) 2600 W. Wilden Avenue	0.06	\$1,180.00	\$320.00	\$450.00	\$315.00
	d) 908 Georgia Road	0.03	\$1,040.00	\$320.00	\$450.00	\$315.00
	e) 100 Block of West Burdick Street	0.03	\$1,040.00	\$320.00	\$450.00	\$315.00
	f) 300 Carter Road	0.02	\$1,020.00	\$320.00	\$450.00	\$315.00

	g)	East of Indiana Bridge by Old Bag Factory	0.07	\$1,200.00	\$320.00	\$450.00	\$315.00
	h)	East of Indiana Bridge by Old Bag Factory	0.17	\$1,470.00	\$320.00	\$450.00	\$315.00
4		Water Department - 308 N. 5th Street	1	\$1,850.00	\$1,500.00	\$3,000.00	\$1,200.00
5		Water Tower on W. Clinton St. and Tanglewood Dr.	0.57	\$1,700.00	\$800.00	\$1,200.00	\$800.00
6		Water Booster Station on 29th Street at State Road 4	0.17	\$1,470.00	\$320.00	\$450.00	\$315.00
7		3rd Street boulevard/median between Pike and Main Streets including the south/west corner of Washington and 3rd Street including Weed Treatment	No estimate	No Bid	\$900.00	\$2,720.00	\$1,700.00
8		Site south of Goshen Public Library bordered by S. Main Street on the west, Douglas Street on the south and 5th street on the east including Weed Treatment	No estimate	No Bid	\$800.00	\$800.00	\$675.00

Mayor Kauffman moved to refer the bids to the Legal Department for review and recommendation. Second by Board Member Stegelmann and motion passed unanimously.

**REQUEST TO APPROVE AGREEMENT WITH GOVERNMENT
FIXED ASSET SERVICES, INC.**

Legal Compliance Administrator Shannon Marks requested Board approval of an agreement with Government Fixed Asset Services, Inc. (GFAS) to assist the City with its financial reporting related to its capital assets as requested by Government Accounting Standards Board Statement No. 34. This agreement was originally presented to the Board on March 29th but action was postponed to receive clarification on the compensation.

GFAS provided similar services for the City in 2009. Under the 2009 agreement, the fixed fee was \$1950.00, plus \$178.68 was paid for additional expenses.

The compensation section of the agreement has been revised to a fixed rate fee of \$2450.00 plus reimbursable expenses not to exceed \$250.00. Expenses for miscellaneous office charges such as postage, shipping, long distance telephone calls and faxes, or travel expenses such as mileage (at standard IRS mileage rate) and tolls are reimbursable expenses for which GFAS may submit a claim.

Mayor Kauffman moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

REQUEST FOR CLOSURE: CENTER STREET SANITARY SEWER EXTENSION

Administrative Utilities Engineer Dustin Sailor requested Board approval for street closure involving the Center Street Sanitary Sewer Extension. Beer & Slabaugh is prepared to start construction on the Center Street Sanitary Sewer Extension and has requested permission to close Center Street between 9th Street and Olive Street starting on Tuesday, April 6, 2010. The closure will last through Friday, May 7, 2010.

Mayor Kauffman moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

REQUEST FOR CLOSURE: MAIN STREET SIDEWALK & PARKING SPACES CLOSURE REQUEST

Administrative Utilities Engineer Dustin Sailor on behalf of Yaw Construction requested Board approval for the closure of sidewalk and parking spaces on West Washington Street between Main Street and the alley. Yaw Construction will be working on a sidewalk reconstruction project for Lawrence Beer at that location starting April 12, 2010, and will be working there for approximately two weeks.

Mayor Kauffman moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

REQUEST PERMISSION TO ADVERTISE FOR BIDS FOR CENTER STREET EXTENSION

Administrative Utilities Engineer Dustin Sailor requested Board approval for the permission to advertise for bids for the Center Street Extension project from 7th Street to Summit Street with the bids for the project being due Monday, April 26, 2010. The funds have been appropriated and are available for this project.

Mayor Kauffman moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

There being no further business Mayor Kauffman moved to process claims and then to adjourn. Second by Board Member Stegelmann and motion passed unanimously.

BOARD OF PUBLIC WORKS AND SAFETY AND STORM WATER BOARD:

MAYOR ALLAN KAUFFMAN _____

BOARD MEMBER RUDY STEGELMANN _____

BOARD MEMBER MICHAEL A. LANDIS _____

ATTEST _____
CLERK-TREASURER TINA M. BONTRAGER