

**BOARD OF PUBLIC WORKS AND SAFETY AND
STORM WATER BOARD MEETING HELD
DECEMBER 22, 2008
GOSHEN, INDIANA**

The Board of Public Works and Safety and Storm Water Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on December 22, 2008, at 4:00 P.M. for their weekly Board meeting. Mayor Kauffman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Kauffman, Board Member Stegelmann, Board Member Landis

ABSENT:

OTHERS: Clerk-Treasurer, Clerk-Treasurer Office Assistant, City Attorney, City Planner, Police Chief, Building Inspector Haney, Street Commissioner, Human Resources Manager, Legal Contracts and Claims Manager, Mayor's Administrative Assistant, Utilities Administrative Engineer, Utilities Office Manager, Utilities Assistant Superintendent, Fire Captain Nethercutt.

Minutes of the meeting of December 15, 2008 were presented. On motion of Board Member Landis and second by Mayor Kauffman, the minutes were approved as presented.

OPEN PROPOSALS FOR AIRPORT HANGAR

Mayor Kauffman opened the following bids:

BID TAB FOR MUNICIPAL AIRPORT PROJECT

	Contractor	Item A Hanger Bldg Materials	Item B Construct Bldg Concrete Work	Item C Hanger Electricity	Item D Hanger Doors	Comments
1	Merv's Construction dba M.S. Construction Middlebury <i>optional bid</i>	\$57,488.79	\$72,100.00	\$8,400.00	\$49,680.00	Changed amts & sizes A52-A57. Did not bid A20. Changed size A82
			(Bender's Const)	(Bontrager Svcs)	\$31,618.00	Cable option (Northern Lakes)
		Total A & B - \$129,588.79				
			Total A, B, C, & D - \$187,668.79			
2	Ideal Construction Warsaw	Did not complete "Included in Item B"	\$144,529.00	\$6,498.00	\$31,859.00	

		Total A & B - \$144,529.00		
		Total A, B, C, & D - \$182,886.00		
3	Timar Construction	\$56,800.00	\$68,231.80	\$46,500.00
		Total A & B - \$125,031.8		
		Total A, B, & D - \$171,531.8		
4	Michiana Contracting Plymouth	\$70,758.17	\$118,450.00	\$8,525.00
		Total A & B - \$189,208.17		
		Total A, B, & C - \$197,733.17		
5	ConCreations Millersburg	\$50,963.50	\$46,780.00	
		Total A & B - \$97,743.50		
6	Menards Goshen	\$52,748.03		\$97,743.50
				Did not itemize Item A
7	Gariup Construction Gary		\$187,900.00	
8	Ancon Construction Goshen		\$101,900.00	
				Exception Taken
9	Gaylor, Inc. Elkhart			\$4,855.00
				Included a Bid Bond
10	Middlebury Electric Goshen			\$6,700.00
11	Martell Electric South Bend			\$7,450.00
				2 Copies submitted
12	Bancroft Electric LaPorte			\$5,500.00
13	Burt Electric Goshen			\$5,650.00
				Did not complete on Bid Form Exception Taken
14	Schweiss Bi- Fold Doors Fairfax, MN			\$44,208.00

Mayor Kauffman moved to refer the bids to the Legal Department and the Board of Aviation Commissioners for recommendation. The BOAC will award the contract December 29, 2008 at 1:30 p.m. Second by Board Member Stegelmann and motion passed unanimously.

**REQUEST TO APPROVE PROFESSIONAL ENGINEERING AGREEMENT
WITH KASER-SPRAKER**

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to enter into an agreement with Kaser-Spraker Construction, Inc. for professional engineering services. The City will be constructing a new baffle wall for aerated water at the Kercher Water Plant. The construction of the concrete wall inside the concrete tank is to change water direction in the tank to provide better water purification. Kaser-Spraker services include certified engineered

drawings for the construction of a new baffle wall. Kaser-Spraker will complete and submit to IDEM the Application for Construction Permit for Public Water System as per IAC 8-3-3, Rule 27. Kaser-Spraker's lump sum fee is \$1,500.00 and all work is to be completed within 30 days from receipt of a Notice to Proceed from the City.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

REQUEST TO APPROVE AGREEMENT FOR SERVICE AND SUPPORT OF THE CITY COMPUTER EQUIPMENT

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to enter into an agreement with MapleTronics for service and support on City of Goshen's computer equipment. The services includes service, support and maintenance of City's computers including the network, the hardware, the software, a four hour emergency response time, help desk and remote service. Compensation is based on the following MapleTronics Plan E rates during normal business hours:

- Senior Network Engineer at \$115.00/hour
- Network Engineer at \$80.00/hour
- Technician at \$70.00/hour

The City will prepay MapleTronics the Plan E service retainer fee of \$16,800.00. The contract term is from January 1, 2009 to December 31, 2009.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE ADDITIONAL SERVICES TO THE WATER & WASTEWATER SCADA CONTRACT (JN: 2004-0041)

Utilities Administrative Engineer Dustin Sailor requested Board approval for Donohue & Associates to provide additional services to the SCADA contract. Included in these services are the design of the North Water Plant backwash tank automatic decant system, preparation of the required construction permits now required due to the change in the water treatment process at both North and Kercher Water Plants, and preparation of the construction permit. The changes to the scope of the professional services contract will result in a \$19,700.00 increase for the water utility.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

REQUEST TO APPROVE CHANGE ORDER #5 FOR THE COUNTY ROAD 17 UTILITY RELOCATION PROJECT NO. 2006-0046

Utilities Administrative Engineer Dustin Sailor requested Board approval of Change Order # 5 with Niblock Excavating, Inc. for the CR. 17 Utility Relocation. The Change Order is a balancing Change Order to close this project. The Change Order will decrease the Contract by

\$18,254.31, making the total Contract amount \$232,488.44, which with all the previous Change Orders this is a decrease of 19.04% from the original contract amount.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST FOR APPROVAL & ACCEPTANCE OF INFRASTRUCTURE
2007-2061 GRACE COMMUNITY CHURCH EXPANSION

Utilities Administrative Engineer Dustin Sailor requested Board approval and acceptance of Infrastructure 2007-2061 for the Grace Community Church Expansion. The installation of water main has been satisfactorily completed for the above listed project. The Engineering Department recommends acceptance of the following:

1. Water main for permanent maintenance.
2. A utility easement from Elkhart County Commissioners for access to the water main.

Attached for the Board to review and approve are copies of the Grace Community Church letter of dedication of the water main, Elkhart County Commissioners grant of easement, and a letter of agreement from Grace Community Church to install the 8' wide sidewalk along Indiana Avenue in the spring of 2009 per the water and sewer agreement

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

INFORMATION ON CHRISTMAS TREE COLLECTION

Mayor Kauffman read a memo from Street Commissioner Barb LaDow for information only that the Goshen Street Department will pick up Christmas trees during the first full week of January only – January 5th through January 9th, 2009. Residents are to place their Christmas trees at the curb and not in the alleys. Please do not set artificial trees out for pick up. Decorations, lights and tree stands are to be removed from the tree prior to placing it at the curb. If you have any questions about where to place the tree for pick up please call the Street Department office at 534-9711. Please note that snow emergencies will take precedence over collection of discarded trees.

Residents wanting to dispose of their tree after January 9th should take them to the Environmental Center located a N. Indiana Avenue and County Road 19, Monday through Saturday between the hours of 7 a.m. and 5 p.m.

REQUEST TO PLACE KIOSK IN THE RIGHT-OF-WAY

President of the EID Board Virgil Snyder was not present at the Board of Public Works and Safety meeting but sent a request to place a kiosk in the right-of-way. The Downtown EID Board would like a temporary permit on the right-of-way for the information kiosk on the southwest corner of Washington Street and Main Street.

Board Member Landis moved to approve the request to place the kiosk in the right-of-way through the first quarter of 2009 effective immediately. Second by Board Member Stegelmann and motion passed unanimously.

There being no further business Mayor Kauffman moved to process claims and then to adjourn. Second by Board Member Stegelmann and motion passed unanimously.