

**BOARD OF PUBLIC WORKS AND SAFETY AND
STORM WATER BOARD MEETING
HELD JULY 28, 2008
GOSHEN, INDIANA**

The Board of Public Works and Safety and Storm Water Board of the City of Goshen met in the Council Chambers, 111 East Jefferson Street on July 28, 2008, at 4:00 P.M. for their weekly Board meeting. Mayor Kauffman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Kauffman, Board Member Stegelmann, Board Member Landis

ABSENT:

OTHERS: Clerk-Treasurer, Clerk-Treasurer Office Assistants, City Attorney, Director of Public Works, Assistant City Planner, Fire Chief & Assistant Fire Chief, Police Chief, Acting Building Commissioner, Street Commissioner, Legal Contracts and Claims Manager, Mayor's Administrative Assistant, Park Superintendent, Utilities Superintendent, Assistant Utilities Superintendent.

Minutes of the meetings of July 14 & July 21, 2008 were presented. On motion of Board Member Stegelmann and second by Board Member Landis, the minutes were approved as presented.

REQUEST TO PROMOTE C. SNYDER TO PRIVATE FIRST CLASS

Fire Chief Danny Sink requested Board approval to promote Courtney Snyder to Private First Class. Probationary Private Courtney Snyder will be completing his probationary year at the Goshen City Fire Department as of August 2, 2008. Based on his performance and recommendations from his shift officers, it is requested that Mr. Snyder be promoted to Private First Class effective August 3, 2008.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

Clerk-Treasurer Tina Bontrager swore Courtney Snyder into the position of Private First Class with the Goshen Fire Department.

OPEN BIDS FOR COUNTY ROAD 21 PEDESTRIAN/BICYCLE PATH EXTENSION

PROJECT NO. 2007-0065

Mayor Kauffman opened the following bids:

Yaw Construction:	\$38,894.30
McKibbin Brothers:	\$38,378.40
Beer & Slabaugh:	\$43,773.00
Niblock Excavating:	\$46,972.00
Greenfield Construction:	\$29,779.00

Mayor Kauffman moved to refer the bids to the Engineering Department for review and recommendation. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO AWARD BID FOR CRESCENT STREET RECONSTRUCTION –
PHASE I PROJECT NO. 2007-0054**

Director of Public Works Robert McCoige requested Board approval to award the bid for the Crescent Street Reconstruction Phase I Project. On July 14, 2008, bids were received for the referenced project. The following are the results:

Niblock Excavating:	\$545,819.00
Selge Construction:	\$694,657.90
Rieth-Riley:	\$755,776.70

The Engineering Department is requesting the Board of Public Works and Safety to award the contract to Niblock Excavating, with the lowest bid of \$545,819.00.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO CLOSE CROSS STREET FOR BLOCK PARTY

Valerie Breeden from the Crescent Street Neighborhood requested Board approval to close Cross Street from Crescent Street to North 8th Street on Thursday, August 7th, 2008 from 4:00 p.m. to 8:30 p.m. for a neighborhood block party. The block party is scheduled from 5:30 p.m. to 7:30 p.m., but the coordinators would also like to have time for set up before the block party and clean up afterwards.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

**REQUEST TO APPROVE HEADWORKS ANALYSIS
AGREEMENT WITH SYMBIONT**

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to enter into an agreement with Symbiont for headworks analysis. The United States Environmental Protection Agency (U.S. EPA) has requested a report from the City of Goshen that will provide them with an evaluation of the City's Effluent Limitations.

The City of Goshen wishes to enter into a professional services agreement with Symbiont Science, Engineering and Construction, Inc., to conduct a headworks analysis to evaluate the effectiveness of the City's current local effluent limitations for the U.S. EPA report for a fixed fee of \$9,000.00

U.S. EPA requests that the analysis be completed by September 1, 2008. If the September 1, 2008 deadline cannot be met, all work shall be completed within 90 days from receipt of a Notice to Proceed from the City.

The Board discussed the various services; Mayor Kauffman asked why the EPA is doing this report. Utilities Assistant Superintendent Kent Holdren discussed a 2004 audit of the Water Plant and Sewer Treatment Plant and the influent numbers and how they are to be satisfactory for pollutants according to EPA requirements.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO ISSUE BIDS FOR THE FIFTH STREET MODIFICATIONS & GOSHEN PUBLIC LIBRARY PARKING LOT EXPANSION PROJECT NO. 2007-0011

Director of Public Works Robert McCoige requested Board approval to issue bids for the Fifth Street Modifications and Goshen Public Library Parking Lot Expansion. The bids for this project will be due Monday, August 18, 2008.

Mayor Kauffman wanted to clarify that this is also for the new library entrance off of 5th Street.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

REQUEST TO APPROVE PAYMENT TO NIBLOCK EXCAVATING FOR DIRECTION DRILLING SERVICES FOR THE GOSHEN MUNICIPAL AIRPORT SANITARY SEWER PROJECT (JN: 2005-0035)

Director of Public Works Robert McCoige requested Board approval to pay Niblock Excavating \$36,515.00 for directional drilling services they performed for Goshen Utilities in connection with the airport sewer lateral installation. Because of time and equipment limitations, Goshen Utilities retained Niblock Excavating to install the sewer lateral to the airport terminal. Goshen Utilities routinely uses Niblock for directional drilling tasks and was comfortable with their capabilities for the requested work.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE CHANGE ORDER NO. 1 FOR THE GOSHEN MUNICIPAL AIRPORT SEWER EXTENSION (JN: 2005-0035)

Director of Public Works Robert McCoige requested Board approval of Change Order No. 1 for the Goshen Municipal Airport Sewer Extension. This balancing change order is for the materials bid the City of Goshen had from Underground Pipe & Valve. Due to varying field conditions and purchase requirements, some materials were not required as originally anticipated and other supplemental materials were obtained to complete the work as intended.

Goshen Engineering requests the Board's approval of Balancing Change Order No. 1. The change order reflects a net material cost increase of \$1,440.70, which is a 4.65% increase over the original material bid price.

Board Member Landis moved to approve the request. Second by Board Member Stegelmann and motion passed unanimously.

**REQUEST TO APPROVE WIGHTMAN PETRIE AGREEMENT – SOUTH LINK
ROAD PROJECT NO. 2004-0030**

Director of Public Works Robert McCoige requested Board approval of an agreement for the preliminary cost estimating services for the proposed South Link Road Corridor between State Road 15 to County Road 27, submitted to the City of Goshen from Wightman Petrie, Inc.

Fees for the services will be computed from the schedule of standard hourly rates on a time and material basis not to exceed \$3,500.00.

Board Member Stegelmann moved to approve the request. Second by Board Member Landis and motion passed unanimously.

There being no further business Mayor Kauffman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.