

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD MEETING  
HELD, SEPTEMBER 16, 2019, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 E. Jefferson St., on September 16, 2019, at 2:00 p.m. for their weekly Board meeting. Board Member Mike Landis was the presiding officer with members of the Board present or absent as follows:

**PRESENT:** Board Member Mike Landis, Board Member Mitch Day

**ABSENT:** Mayor Jeremy Stutsman

**OTHERS:**

~~Clerk-Treas. Admin Assistants  
Asst. Brownfield Coordinator  
Central Fleet Manager  
Fire Chief  
Street Commissioner  
Human Resources  
Director of Public Works  
Wastewater Superintendent  
Mayor's Admin Assistant~~

~~Police Chief  
Utilities Office Manager  
Contracts & Claims Manager  
Water & Sewer Superintendent  
City Attorney  
Asst. Street Commissioner  
Civil Traffic Engineer  
Brownfield Coordinator  
Assistant Fire Chief~~

~~Asst. Building Commissioner  
City Planner  
Assistant City Planner  
Legal Compliance Administrator  
Communications Coordinator  
Assistant Police Chief  
Building Inspector  
Parks Superintendent~~

No minutes were presented for approval.

**REQUEST TO APPROVE HITCHING POST**

Renee and Gregory Miller of 212 South 6<sup>th</sup> Street requested Board approval for the installation of an historic hitching post at the SW corner of the property beside the alley about 1.5-2' in front of the shrubs which is in the street/alley Right of Way.

Board Member Landis reminded the Millers that any removal or damage from being in the City Right of Way is not the responsibility of the City. The Millers confirmed.

The Miller's submitted a letter stating they have been working to maintain the historical significance of their home built by the Gortner family in 1861 who were prominent business owners at that time. A hitching post would have been present during that time period. The Millers have purchased an antique horse hitching post to add to the historical details of their home. The cast iron horse head hitching post was cast in the early 1800's removed from New York City's Lower East Side then moved to an estate on Premium Point on Long Island Sound in Winchester County NY where it has been until purchased by the Miller's. It is an Outdoor Victorian Style iron horse head hitching post with a fluted column base. It is currently being repaired from damage that happened during shipping and would be installed in approximately one month.

Board Member Day moved to approve the request contingent upon the homeowners understanding that removal, if Right of Way is needed, will be the homeowner's responsibility. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE & ACCEPT INFRASTRUCTURE**

Director of Public Works Dustin Sailor requested Board approval and acceptance of infrastructure North Water Plant Standby Generator, 2015-0019.

The installation of infrastructure (a generator, transfer switch, load bank, sanitary and storm sewer, and asphalt) has been satisfactorily completed for the above listed project. The Engineering Department recommends that the infrastructure be accepted for maintenance. The one-year maintenance bond (10% of the construction costs) for the infrastructure has been submitted to the City of Goshen Engineering Department.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE CHANGE ORDER NO. 3**

Director of Public Works Dustin sailor requested Board approval for Change Order No. 3 for Tactical Fire Training Facility JN: 2017-0017

The City of Goshen Engineering Department received a request for a sixty-eight (68) day time extension to the original contract on September 10, 2019 from Ancon Construction, Inc. The time extension has been requested due to the difficulty in securing the required shipping containers imported from China.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE NO PARKING REQUEST (PN:2019-0007)**

Civil Traffic Engineer Leslie Biek requested Board approval for a parking restriction on Hay Parkway between Mintercrest Drive and Northstone Drive on the north side of the road and Northstone Drive between Hay Parkway and Sandlewood Drive on the east side of the road.

Traffic Commission has approved a request from a resident of Clover Trails to designate No Parking on the north side of Hay Parkway from Mintercrest Drive and Northstone Drive and also No Parking on the east side of Northstone Drive between Hay Parkway and Sandlewood Drive.

The roads throughout the neighborhood appear to be 25 feet wide. If cars were to park directly across from each other, there would likely not be enough room to get an emergency vehicle through. The roads requested to have the parking restriction do not seem to impact any houses directly, though, if it were to pass it might be something the Board may need to consider parking restrictions throughout the neighborhood.

Traffic Commission is talking about the value of making a city wide no parking if it's less than 30' or just keep bringing requests to the Board as they receive complaints. Board Member Landis would like to see a plan in place that limits continued requests from residents.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE NO PARKING REQUEST (PN: 2019-0007)**

Civil Traffic Engineer Leslie Biek requested Board approval for a parking restriction on Colorado Street on the south side of the road from Weymouth until it dead ends to the west.

Traffic Commission has approved a request to prohibit parking on one side of Colorado Street. It is currently a 25 foot wide road with parking on both sides. If vehicles were to park directly across from each other, that would leave around 9 feet for traffic, which is not enough room for an emergency vehicle to get through. All the mail boxes are currently on the south side of the road. Tramore already has no parking.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE CONDITIONAL OFFER OF EMPLOYMENT**

Legal Compliance Administrator Shannon Marks requested Board approval on behalf of the Police Department to extend a conditional offer of employment to Jade E. Murphy and execute the Conditional Offer of Employment Agreement which sets forth the prerequisites to beginning employment as a probationary patrol officer.

Jade has previous training and experience as an Indiana law enforcement officer and is eligible to receive a hiring bonus of the \$8,000.00. Ms. Murphy must first complete and pass the baseline statewide physical and mental examinations. The Board will be requested to confirm the offer of employment when a position opening becomes available in the Police Department.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**INFO ONLY – CHANGE OF NEXT BOARD OF WORKS MEETING**

Board Member Landis announced the regular Board of Works meeting will be moved to Friday, September 20, 2019 and will start at 10:00 a.m.

There will be no formal Board of Works meeting on Monday, September 23, 2019. There were bids advertised that have a September 23, 2019 due date. Attorney Barkes and assistant from the Clerk-Treasurer's office will be present at 2:00 to open any bids and will take no further action.

**PRIVILEGE OF THE FLOOR**

Street Commissioner David Gibbs reminded the Board and public that the Dial-A-Trailer program is closing September 20, 2019 and brush trailers will be available thru October 25, 2019.

There being no further business Board Member Landis moved to process claims and then to adjourn. Second by Board Member Day and motion passed unanimously.

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:**

**MAYOR JEREMY STUTSMAN** \_\_\_\_\_

**BOARD MEMBER MITCHELL DAY** *Mitchell Day*

**BOARD MEMBER MICHAEL A. LANDIS** *Michael A Landis*

**ATTEST** *Angie McKee*  
**CLERK-TREASURER ANGIE MCKEE**