

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD MEETING
HELD, APRIL 8th, 2019, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 E. Jefferson St., April 8th, 2019, at 2 p.m. for their weekly Board meeting. Mayor Jeremy Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Board Member Mike Landis, Board Member Mitch Day, Mayor Jeremy Stutsman

ABSENT:

OTHERS:

Clerk-Treas. Admin Assistants	Police Chief	Asst. Building Commissioner
Asst. Brownfield Coordinator	Utilities Office Manager	City Planner
Central Fleet Maint. Manager	Contracts & Claims Manager	Assistant City Planner
Fire Chief	Water & Sewer Superintendent	Legal Compliance Administrator
Street Commissioner	City Attorney	Communications Coordinator
Human Resources	Asst. Street Commissioner	Assistant Police Chief
Director of Public Works	Civil Traffic Engineer	Building Inspector
Wastewater Superintendent	Brownfield Coordinator	Parks Superintendent
Mayor's Admin Assistant	Asst. Fire Chief	Deputy Clerk Treasurer

There were no minutes from the meeting April 1st, 2019, presented.

OPEN BIDS FOR PURCHASE OF SCBA EQUIPMENT

Mayor Jeremy Stutsman opened the following bids:

COMPANY	BID-ITEM 1	ITEM 2	ITEM 3
5 ALARM FIRE & SAFETY	\$51,689.77	\$15,627.21	\$9120.90

Mayor Jeremy Stutsman moved to refer the request to the Legal Department for review and recommendation. Second by Board Member Landis and motion passed unanimously.

OPEN BIDS FOR PAINT SHERCK WATER TOWER- (B19-01-001)

Board Member Mike Landis opened the following bids:

COMPANY	BID
INDUSTRIAL PAINTING CONTRACTORS INC TAYLOR, MI 48180	\$109,800.00
FEDEWA INC. 4315 E. M79 HASTINGS, MI 49058	\$132,600.00
SEVEN BROTHERS PAINTING, INC SHELBY TWP MI 48315	\$151,700.00
MC SANDBLASTING & PAINTING INC PO BOX 802 CEDAR SPRINGS MI 49319	\$164,400.00
MK PAINTING INC 4157 SEVENTH ST WYANDOTTE MI 48192	\$190,000.00
D & M PAINTING CORP 1500 AMITY RIDGE ROAD WASHINGTON, PA 15301	\$232,2400.00
LC UNITED PAINTING CO INC 3525 BARBARA DRIVE STERLING HEIGHTS MI 48310	\$264,000.00
PRINCIPLE INDUSTRIAL SERVICES LLC 715 WESLEY AVENUE TARPO SPRINGS, FL 34689	\$315,000.00

Board Member Landis moved to refer the request to the Fire Department for review and recommendation. Second by Board Member Day and motion passed unanimously.

OPEN BIDS FOR JEFFERSON ST PARKING LOT- (PROJECT NO. 2017-0014)

Board Member Mike Landis opened the following bids:

COMPANY	BID	ALT #1
SELAH CONSTRUCTION	\$769,008.24	\$20,400.00
HRP CONSTRUCTION	\$745,126.48	\$19,200.00
REITH RILEY	\$852,033.23	\$19,200.00

Mayor Jeremy Stutsman moved to refer the request to the Legal Department for review and recommendation. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE 2018 ENCUMBRANCES- REVISION

Deputy Clerk Treasurer, Christina Cordell, requested Board approval of an adjustment to the 2018 encumbrances in the new total amount of \$6,632,325.08. The adjusted 2018 list total is requested to be paid in the calendar year 2019.

Board Member Landis moved to approve the request. Second by Board member Day and motion passed unanimously.

REQUEST TO AWARD BID FOR PURCHASE OF FIRE FIGHTER CLOTHING

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to award a quote for Purchase of Fire Fighter Clothing. On April 1, 2019, the Board of Public Works and Safety opened bids for Purchase of Fire Fighter Clothing for the years 2020, 2021, 2022. Upon review of the one bid received, it is recommended that the Board of Works award the contract to TJ Nowak Supply Co Inc. for a total contract price of \$156,292.20.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO AWARD BID AND EXTEND CONTRACT FOR POLICE TACTICAL BLDG

Legal Contracts and Claims Manager Keitha Windsor requested Board approval to award a bid and extend contract for further services by Frost Engineering and Consulting Company. On December 7, 2018, the City entered into an Agreement with Frost Engineering and Consulting Company to provide professional structural engineering services to assess for structural repairs necessary to the City's Police Department tactical Building at 717 East Lincoln Ave for the amount of 8,000.00.

The City now requires the development of design and calculations and details for the Cold-Formed Steel framing for the building. The total cost for the work is 3,500.00 for a total contract price of 11,500.00.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE ACCEPTANCE OF PLAT FOR KEYSTONE SQUARE
FOURTEENTH**

Planning and Zoning administrator, Rhonda L. Yoder, requested Board approval for an acceptance of Plat for Keystone Square Fourteenth. The subject property is general located at the southeast corner of Keystone Drive and Lincolnway East, and is zoned Commercial B-3 PUD, part of Keystone Square commercial subdivision that was granted primary approval by the Plan Commission on July 18, 2000.

Per SO Sections 512 and 812, an overall subdivision drainage plan shall be prepared and certified by a registered engineer and registered land surveyor, submitted to the City Engineer, and approved by the Board of Works before construction begins and secondary approval is granted. The developer has requested additional time to prepare the subdivision drainage plan, and this approval for additional time was granted through a Development Agreement accepted by the Board of Works on March 25th, 2019, and signed by the developer on April 4th, 2019.

No surety/performance bond is required, as all infrastructure is existing.

The plat does not include dedication of right of way, but does include a number of easements.

Board Member Day moved to approve the request with conditions. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE OCCUPANCY PERMIT WITH CAROL WEILAND AND
SCHROCK HOMES, INC.**

Legal Compliance Administrator Shannon Marks requested Board approval and authorization for the Mayor to execute an Occupancy Permit Agreement Carol Weiland and Schrock Homes, Inc. for the new residence constructed at 2118 Westoria Drive.

The construction project is now substantially complete except for certain exterior work that cannot be completed due to weather conditions. The owner agrees to complete all remaining work as soon as conditions permit, but no later than June 15, 2019. With the exception of the work to be completed under the agreement, once all Building Code requirements have been met, the agreement has been executed by all parties, and a surety in the amount of Seven Thousand Dollars (\$7000.00) is provided to the City to insure the timely completion of the remaining work, the City will issue a certificate of occupancy for the location.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

REQUEST TO APPROVE RESOLUTION 2019-11

Legal Compliance Administrator Shannon Marks requested Board approval for Resolution 2019-11 entitled, "APPROVING THE WATER AND SEWER AGREEMENT WITH GOSHEN REDEVELOPMENT COMMISSION."

BE IT RESOLVED by the Goshen Board of Public Works and Safety that:

- A. The terms and conditions of the Water and Sewer Agreement with the Goshen Redevelopment Commission attached to and made a part of this resolution are approved.
- B. Mayor Jeremy P. Stutsman is authorized to execute the Water and Sewer Agreement attached to and made a part of this resolution on behalf of the Goshen board of Public Works and Safety and the City of Goshen.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO ACKNOWLEDGE CDBG CONFLICT OF INTEREST DISCLOSURE

Legal Compliance Administrator Shannon Marks requested Board acknowledgement of CBDG Conflict of Interest Disclosure. Jannie F Mullins, owner and occupant (along with her husband) of the property located at 918 N 5th Street, has applied for assistance through LaCasa's owner-occupied housing rehabilitation program, which receives funding through the City of Goshen's Community Development Block Grant (CDBG) program.

A public disclosure and application to HUD for a waiver are required under the regulations which govern the CDBG program.

Board Member Landis moved to acknowledge COI disclosure. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE EMERGENCY DECLARATION ON FIFTH STREET –
(IN:2019-0016)**

Director of Public Works Dustin Sailor and Goshen Utilities are requesting the Goshen Board of Works to declare the Fifth Street sewer project an emergency, which will allow the work to be completed in advance of the pavement resurfacing work. It was determined the residential sanitary laterals in the 400 Block of Fifth Street are in disrepair and are causing depressions in the pavement.

Three quotes have been solicited to complete the work, and quotes are due back to the City on April 9, 2019. Goshen Utilities requests the Board to authorize the Mayor to enter into a contract with the lowest responsive and responsible quoter.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

REQUEST TO APPROVE ROAD CLOSURE—SOUTH 5TH

Water and Sewer Superintendent Kent Holdren requested Board approval for Road Closure on 5th Street to thru traffic, between the north entrance of the Library at Purl St and Monroc St from 8:00 am Tuesday, 4/9/19 and reopen for the weekend of 4/13/19. The Goshen Water/Sewer Department will be replacing sewer laterals for 513 and 515 South 5th St on Tuesday 4/9/19.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**PUBLIC HEARING ON ORDER OF THE CITY OF GOSHEN BUILDING
COMMISSIONER –711 CHICAGO AVE**

There was no one present on behalf of the property. Building Inspector Travis Eash inspected the property on April 8th, 2019. This property had minimal compliance to the repair list generated from the original inspection conducted August 8th, 2018. Upon the inspection Building Inspector Travis Eash did not make entrance to the property and the interior could not be assessed and the pictures of the interior are from the original inspection. The broken windows have been replaced and some areas of side have been replaced. All permits have expired and the owner hasn't contacted the Building Department for any inspections or to renew permits.

The following violations of Title 6, Article 3, and Chapter 1 of the Goshen City Code were cited by the Goshen Building Department inspection and have not been satisfactorily repaired or remedied:

1. All open wiring needs to be properly installed. Loose electric needs to be secured. Exposed open electric needs to be terminated.
2. Roof on the rear of house is not proper pitch for shingles. It needs to be re-roofed and the shingles need to be replaced.
3. All missing and/or damaged soffit and fascia needs to be replaced.
4. Damage due to fire and vehicle damage from a car running into the side of the structure.
5. Replace all damaged or missing siding.
6. Tuck pint cracks and open joints in foundation.
7. Replace all missing drywall and insulation in wall and ceiling.
8. Replace missing and broken windows.
9. Insure that all windows and doors are weather tight and secure
10. Replace over spanned roof rafters and load bearing support posts need to rest on proper footers.
11. Assess furnace and replace if necessary.
12. Install kitchen sink, no sink in any unit.
13. Install sinks and toilets in all units.
14. Install shower/tub in all units.
15. Assess Water heater and replace if necessary.

Board Member Landis moved for motion for next hearing date on July 11th, 2019 and will decide at that time if demolition is needed or if progress is actually being made and if the property is safe. Second by Board Member Day and motion passed unanimously.

PUBLIC HEARING ON ORDER OF THE CITY OF GOSHEN BUILDING
COMMISSIONER –418 RIVER AVE

There was no one present on behalf of the property. Building Inspector Travis Eash inspected the property on April 5th, 2019 with the owner, Reyna Garcia Eulogio. This property had minimal compliance to the repair list generated from the original inspection conducted April 27, 2018. The work that has been done, has been done without permits and inspections. Areas where violations have been covered with drywall and has not been inspected by the Building Department.

The following violations of Title 6, Article 3, and Chapter 1 of the Goshen City Code were cited by the Goshen Building Department inspection and have not been satisfactorily repaired or remedied:

16. The water heater need to be properly installed, including a chimney liner.
17. The rear porch ceiling coverings have been removed leaving flammable paper-backed insulation exposed.
18. The masonry chimney bricks are missing, lose or in need have repair.

19. The foundation walls are fieldstone and have not been properly maintained. There are open mortar joints allowing loose soil and small rodents to enter structure.
20. The second floor bedroom windows were replaced, but do not comply with the Indiana Energy Code.
21. The stairs to the second floor were rebuilt and do not have proper step rise, tread, and width and the basement stairs are encroached by a new heat duct that reduces egress to less than 24"
22. Both stairways do not have handrails
23. The rear porch does not properly support the loads imposed on it for its intended use.
24. The furnace was installed without permits and inspections.
25. No required permits have been obtained through the Building Department by the home owner.
26. There are overfilled device boxes, improperly spaced receptacles, and no fire blocking on the second floor.
27. The electrical rewiring has been covered with drywall and not inspected.
28. The water supply pipes are leaking in the basement and the soil pipes in the basement do not have adequate slope for proper drainage.
29. Improperly installed running trap in the drainage system that is leaking sewer water onto the dirt floor of the basement.
30. All of the smoke detectors have been removed throughout the house. The smoke detectors need to be hard-wired.

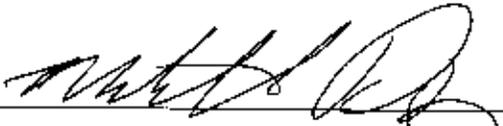
Board Member Landis moved for motion that all permits get pulled, further inspections happen as progress is made to property, and outside cleaned up. Follow up to be set for May 15th, 2019. Larry Barks Moved to have a review hearing with Legal department July 8th, 2019, if building department is satisfied with progress there is no need for a review hearing. Second by Board Member Day and motion passed unanimously.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member and motion passed unanimously.

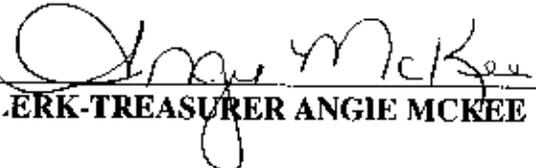
BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:

MAYOR JEREMY STUTSMAN



BOARD MEMBER MITCHELL DAY 

BOARD MEMBER MICHAEL A. LANDIS 

ATTEST 
CLERK-TREASURER ANGIE MCKEE