

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD  
MEETING HELD, JANUARY 7, 2019, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 E. Jefferson St., on January 7, 2019, at 2 p.m. for their weekly Board meeting. Board Member Landis was the presiding officer with members of the Board present or absent as follows:

**PRESENT:** Mayor Jeremy Stutsman, Board Member Mitch Day, Board Member Mike Landis

**ABSENT:**

**OTHERS:** Clerk-Treasurer Administrative Assistants, Central Fleet Maintenance Manager, Fire Chief, Street Commissioner, Director of Public Works, Mayor's Administrative Assistant, Police Chief, Contracts & Claims Manager, Utilities Office Manager, Water & Sewer Superintendent, City Attorney, Civil Traffic Engineer, Assistant Building Commissioner, Assistant City Planner, Communications Coordinator, Parks and Recreation Superintendent

Minutes of the meeting of December 21, 2018 and December 28, 2018, were presented. On motion of Board Member Mitch Day and second by Board Member Landis, the minutes were approved as presented.

**REQUEST TO APPROVE TEMPORARY BLOCK OF WEST LINCOLN AVENUE TO  
INSTALL UTILITIES**

Brad Rodman representing CDR Construction requested Board approval for a lane shift request on West Lincoln Avenue to connect the water service, fire protection, and install the driveway at The O, 702 W. Lincoln Ave., from January 8, 2019, to January 22, 2019. CDR Construction is trying to have the road back to five (5) lanes by Friday, January 18, 2019 before the weekend barring any issues or weather.

Board Member Landis emphasized the importance of constant work at the site (except for Sunday) to open the street as soon as possible.

Dustin Sailor Director of Public Works updated the Board with the following information; since the meeting on December 28, 2018, the contractor has:

1. Paid the site's utility tap fees for water and sewer.
2. Obtained a right-of-way permit for the excavation and provided a \$5000 bond.
3. Provided Goshen Engineering an updated traffic control plan.
4. Held an onsite meeting with Goshen Engineering, Goshen Street Department, and Goshen Utilities to discuss the project concerns.

Based on the completed tasks, Engineering supports the builder's request to shift the eastbound lanes of West Lincoln Avenue to permit the new utility taps to be installed. It should be noted the traffic control plan does block left turn movements into Lin-way off of West Lincoln Avenue. Signage along West Lincoln Avenue is included in the plan to direct patrons to enter Lin-way from either South Chicago Avenue or South Indiana Avenue.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**OPEN BIDS FOR SCBA EQUIPMENT**

Mayor Stutsman opened the following bids:

Bid Tabulation Purchase of SCBA Equipment B18-12-014			5 Alarm Fire & Safety 350 Austin Circle Delafield WI 53018		TJ Nowak supply Co. Inc. 302 W Superior St. Fort Wayne IN 46802	
ITEM NO.	DESCRIPTION	EST QUANTITY	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST
1	Self-Contained Breathing Apparatus Equipment	58	\$6,480.00	\$375,840.00	\$6,458.51	\$374,593.58
2	Self-Contained Breathing Apparatus Equipment with Cameras	50	\$6,995.00	\$349,750.00	\$7,324.89	\$366,244.50
3	Face Pieces	58	\$258.00	\$14,964.00	\$251.55	\$14,589.90
<b>TOTAL</b>				<b>\$740,554.00</b>		<b>\$755,427.98</b>
<b>OPTIONAL ITEMS</b>						
4	Strap to carry face piece in ready position	166	\$39.87	\$6,618.42	\$30.30	\$5,029.80
5	10 Year Extended Warranty on Camera	(50)	(\$1,000.00)	\$50,000.00	N/A	N/A

Mayor Stutsman moved to refer the request to the Legal Department for review and recommendation. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE SEWER RELIEF—1106 BAKER AVE.**

Polly York, resident at 1106 Baker Ave., requested sewer relief in the amount of \$212.70 due to a leak from a broken garden hose. Water and Sewer Superintendent Kent Holdren, inspected the site and recommended relief be given as the water did not enter the sewer.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE RESIDENTIAL WATER AND SEWER LINE  
MAINTENANCE REPAIR FUND ALLOCATIONS**

Water and Sewer Superintendent Kent Holdren requested Board approval for the Residential Water and Sewer Line Maintenance Repair Fund allocations for 2019. Per Ordinance 4531, the Board of Public Works and Safety and Stormwater Board is to annually review the Residential

Water and Sewer Line Maintenance Repair Fund balances and make a determination on how the \$0.70 repair fee is to be divided and assessed per the monthly water and sewer bills.

The total expenditure in 2018 for water repair costs was \$47,435.98 for water and \$46,206.69 for sewer.

Based on the expenditure and year-end balance information, it is the Water and Sewer Department Superintendent's recommendation that \$0.40 is allocated to the Water Fund and \$0.30 is allocated to the Sewer Fund in 2019.

Board Member Landis moved to approve the request. Second by Board Member Day and motion passed unanimously.

**REQUEST TO APPROVE MEMORANDUM OF UNDERSTANDING GRANT FOR ASSISTANCE TO FIREFIGHTERS GRANT**

Item was tabled until legal department has further time to review.

Mayor Stutsman moved to table the request. Second by Board Member Day and motion to table passed unanimously.

**ANNOUNCEMENT OF BOARD AND COMMISSION (RE)APPOINTMENTS**

Mayor Stutsman announced the following board and commission (re)appointments:

- Denny Richmond is reappointed to the Board of Aviation Commissioners for a four-year term. He has served since 1995.
- Kathy Marquis will serve on the Alcoholic Beverage Commission. This is her first term, and it is an annual appointment.
- David Newell is being reappointed to the Economic Development Commission.
- Dustin Sailor is being reappointed to the Elkhart Regional Sewer District. Dustin has been on this board since 2010.
- Rolando Ortiz has served on the Plan Commission since 2015. I am reappointing him for an additional four-year term.
- Redevelopment has three reappointments: Brian Krider, Tom Stump, and Vince Turner. They have served since 2018, 2000 and 2011 respectively.
- Mitch Day is being reappointed to the Department of Stormwater Management Board of Directors. He has served since 2015.

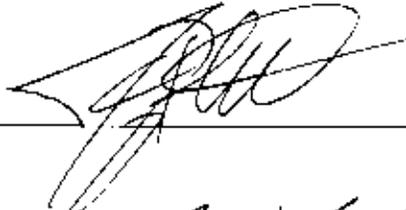
Mayor Stutsman is also nominating Connie Garber as the Board of Works' reappointment to the Plan Commission. She has served on the Commission since 2007. This is an annual appointment.

Mayor Stutsman moved to approve the request. Second by Board Member Landis and motion passed unanimously.

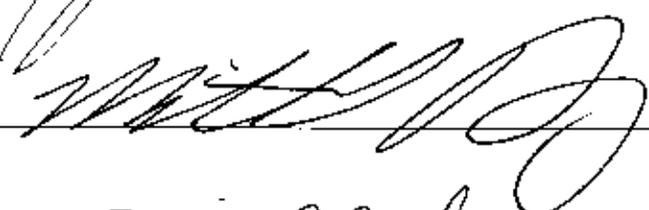
There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:**

**MAYOR JEREMY STUTSMAN**



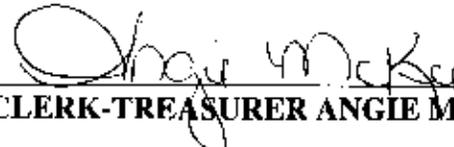
**BOARD MEMBER MITCHELL DAY**



**BOARD MEMBER MICHAEL A. LANDIS**



**ATTEST**



**CLERK-TREASURER ANGIE MCKEE**