

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD
MEETING HELD, NOVEMBER 26, 2018, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 E. Jefferson St. on, November 26, 2018, at 2 p.m. for their weekly Board meeting. Mayor Stutsman was the presiding officer with members of the Board present or absent as follows:

PRESENT: Mayor Jeremy Stutsman, Board Member Mike Landis

ABSENT: Board Member Mitch Day

OTHERS: Clerk-Treasurer Administrative Assistants, Central Fleet Maintenance Manager, Fire Chief, Street Commissioner, Director of Public Works, Waste Water Superintendent, Mayor’s Administrative Assistant, Assistant Police Chief, Utilities Office Manager, Water & Sewer Superintendent, City Attorney, Civil Traffic Engineer, Assistant Building Commissioner, Legal Compliance Administrator, Communications Coordinator, Parks and Recreation Superintendent

Minutes of the meeting of November 19, 2018, were presented. On motion of Mayor Stutsman and second by Board Member Landis, the minutes were approved as presented.

REQUEST TO HIRE—DEVAN A. GARCIA FIRE PRIVATE FIRST CLASS

Fire Chief Danny Sink requested Board approval to promote Devan A. Garcia. Garcia will complete his probationary year at Goshen Fire Department as of November 28, 2108. Based on his performance and recommendations from his shift Battalion Chief and Training Officer; it is requested that Garcia be promoted to Private First Class for the Goshen Fire Department, beginning November 28, 2018.

Board Member Landis moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

REQUEST TO OPEN BIDS FOR CHEMICALS

Mayor Stutsman opened the following bid:

	Item #1 Chlorine	Item #2 Hydrofluosilicic Acid	Item #3 Sodium Hypochlorite	Item #4 Sodium Bisulfite	Item #5 Ferric Chloride	Item #6 Mercury Free Sodium Hypochlorite	Item # 7 Mercury Free Ferric Chloride
Haviland Products Co.				\$0.18			
PVS Technologies, Inc.					\$0.76		
PVS Nolwood Chemicals, Inc.			\$1.65	\$0.265			
Alexander Chemical Corp	\$0.404	\$3.97	\$0.8171	\$0.199		\$0.8171**	
Rowell Chemical Corp			\$0.887			\$0.887	
Kemira Water Solutions Inc.					\$0.695		\$0.695**

Mayor Stutsman moved to refer the request to the Legal Department for review and recommendation. Second by Board Member Landis and motion passed unanimously.

REQUEST TO OPEN BIDS FOR SIX TRUCKS

No bids received.

REQUEST TO APPROVE INSTALLATION OF AWNING IN RIGHT-OF-WAY AT SERENDIPITOUS, 222 S. THIRD ST.

Randy Harvell representative for Awnings Unlimited requested Board approval to install an awning in the right-of-way at Serendipitous, 222 S. Third St. The City noted that the approval will become subject to the rules and requirements of the state of Indiana once the right-of-way is transferred under the State's jurisdiction.

Board Member Landis moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

REQUEST TO APPROVE TEMPORARY KERCHER ROAD CONSTRUCTION SPEED LIMIT (JN: 2012-0016)

Civil Traffic Engineer Leslie Biek requested Board approval for a lowered speed limit on East Kercher Road. The construction for phase one Kercher Road project is nearing completion for the year. Due to delays, the contractor was not able to complete paving the final surface layer on the roadway. The project was paved with base and binder and was wedged up to the gutter on the edges and around one structure. All but one structure was lowered to accommodate the lack of surface pavement. The road will be able to be opened next week, but due to its state, it is requested the speed limit be temporarily lowered for the winter to 30 MPH.

Board Member Landis moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

REQUEST TO APPROVE 2019 AGREEMENT FOR LEGAL SERVICES—BARKES, KOLBUS, RIFE & SHULER

Legal Compliance Administrator Shannon Marks requested Board approval for an agreement with Barkes, Kolbus, Rife & Shuler, LLP for attorney services in 2019. Under the agreement, Jim Kolbus will serve as Planning and Zoning Attorney and receive a bi-weekly salary of \$294.51 and the same health insurance benefits as other City employees. Additionally, Barkes, Kolbus, Rife & Shuler, LLP shall be compensated \$176 per hour for all services rendered on behalf of the City or its departments, including acting as local counsel for the issuance of bonds, provided such services are not covered by the salary paid to Jim Kolbus. The firm will be compensated \$225 per hour for projects where City's legal fees are paid from a non-City funding source.

Board Member Landis moved to approve the request. Second by Mayor Stutsman and motion passed unanimously.

REQUEST TO APPROVE OCCUPANCY PERMIT AGREEMENT WITH KELLEY JO LEEPER—840 DEERSTONE DR.

Legal Compliance Administrator Shannon Marks requested Board approval and authorization for the Mayor to execute an Occupancy Permit Agreement with Kelly Jo Leeper for the new residence constructed at 840 Deerstone Dr. The construction project is now substantially complete except for certain exterior work that cannot be completed due to weather conditions (stabilize site, plant two street trees and all required landscaping, and install sidewalks). Once all building code requirements have been met, the agreement has been executed by all parties, and a

surety in the amount of five thousand four hundred twenty dollars (\$5,420) is provided to the City to insure the timely completion of the remaining work, the City will issue a certificate of occupancy for the location. The remaining work will be completed as soon as conditions permit, but no later than June 15, 2019.

Mayor Stutsman moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE OCCUPANCY PERMIT AGREEMENT WITH
JOEL F. DALY AND BESS A. DALY AND WAYNE STREET BUILDERS, LLC—
211 EGBERT RD.**

Legal Compliance Administrator Shannon Marks requested Board approval and authorization for the Mayor to execute an Occupancy Permit Agreement with Joel F. Daly and Bess A. Daly and Wayne Street Builders, LLC for the new residence constructed at 211 Egbert Rd. The construction project is now substantially complete except for certain exterior work that cannot be completed due to weather conditions (stabilize site). Once all building code requirements have been met, the agreement has been executed by all parties, and a surety in the amount of five thousand dollars (\$5,000) is provided to the City to insure the timely completion of the remaining work, the City will issue a certificate of occupancy for the location. The remaining work will be completed as soon as conditions permit, but no later than June 15, 2019.

Mayor Stutsman moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE OCCUPANCY PERMIT AGREEMENT WITH
BRUCE CASHBAUGH AND DEBORAH DOMINE—405 NORTH GREENE RD.**

Legal Compliance Administrator Shannon Marks requested Board approval and authorization for the Mayor to execute an Occupancy Permit Agreement with Bruce Cashbaugh and Deborah Domine for the new residence constructed at 405 North Greene Rd. The construction project is now substantially complete except for certain exterior work that cannot be completed due to weather conditions (stabilize site and plant one street tree). Once all building code requirements have been met, the agreement has been executed by all parties, and a surety in the amount of one thousand one hundred fifteen dollars (\$1,115) is provided to the City to insure the timely completion of the remaining work, the City will issue a certificate of occupancy for the location. The remaining work will be completed as soon as conditions permit, but no later than June 15, 2019.

Mayor Stutsman moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE OCCUPANCY PERMIT AGREEMENT WITH
WINDSHIRE CORPORATION—2205 WESTORIA DR.**

Legal Compliance Administrator Shannon Marks requested Board approval and authorization for the Mayor to execute an Occupancy Permit Agreement with Windshire Corporation for the new residence constructed at 2205 Westoria Dr. The construction project is now substantially complete except for certain exterior work that cannot be completed due to weather conditions (stabilize site and plant two street trees and all required landscaping). Once all building code requirements have been met, the agreement has been executed by all parties, and a surety in the amount of five thousand dollars (\$5,000) is provided to the City to insure the timely completion

of the remaining work, the City will issue a certificate of occupancy for the location. The remaining work will be completed as soon as conditions permit, but no later than June 15, 2019.

Mayor Stutsman moved to approve the request. Second by Board Member Landis and motion passed unanimously.

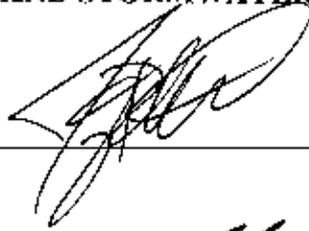
ANNOUNCEMENT OF FINAL 2018 LEAF PICKUP

Street Commissioner David Gibbs announced the last leaf pickup would begin on December 2, 2108.

There being no further business Mayor Stutsman moved to process claims and then to adjourn. Second by Board Member Landis and motion passed unanimously.

BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD:

MAYOR JEREMY STUTSMAN _____



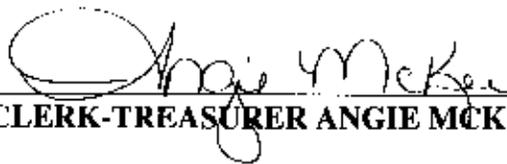
BOARD MEMBER MITCHELL DAY _____



BOARD MEMBER MICHAEL A. LANDIS _____



ATTEST



CLERK-TREASURER ANGIE MCKEE