

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD  
MEETING HELD, OCTOBER 22, 2018, GOSHEN, INDIANA**

The Board of Public Works and Safety and Stormwater Board of the City of Goshen met in the Council Chambers, 111 E. Jefferson St. on, October 22, 2018, at 2:00 P.M. for their weekly Board meeting. Mayor Stutsman was the presiding officer with members of the Board present or absent as follows:

**PRESENT:** Board Member Mitch Day, Board Member Mike Landis

**ABSENT:** Mayor Jeremy Stutsman

**OTHERS:** Clerk-Treasurer Administrative Assistant, Central Fleet Maintenance Manager, Fire Chief, Street Commissioner, Director of Public Works, Mayor's Administrative Assistant, Police Chief, Contracts and Claims Manager, Utilities Office Manager, Water & Sewer Superintendent, City Attorney, Assistant Street Commissioner, Civil Traffic Engineer, Assistant Building Commissioner, Legal Compliance Administrator, Communications Coordinator, Parks and Recreation Superintendent

Minutes of the meeting of October 15, 2018, were presented. On motion of Board Member Day, and second by Board Member Landis, the minutes were approved as presented.

**TEMPORARY LEAF STORAGE AGREEMENT WITH OZINGA**

Legal Claims and Contracts Manager Keitha Windsor requested Board approval to contract with Ozinga Ready Mix Concrete, Inc. to provide a temporary leaf storage site on their premises at 1700 Egbert Ave. The cost for the use of the storage site is \$10.00 per month.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**USE OF CITY RIGHTS-OF-WAY—ENCUENTRO IN THE ALLEY**

Amy Worsham, Arts Coordinator for Mayor's Arts Council, requested Board approval to host their second annual, "Encuentro in the Alley" event in Art Alley of Downtown Goshen on Saturday, October 27<sup>th</sup> from 12-5 pm. Encuentro in the Alley brings together a diverse mix of Anglo and Latino artists to celebrate visual and performance-based art in the alley. Worsham is requesting permission to have street signage to warn car traffic of additional pedestrian traffic during the event and to use caution.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**USE OF CITY RIGHTS-OF-WAY—THREE PARKING SPACES FOR FOOD TRUCK  
GOSHEN THEATER**

Amber Burgess, Managing Director of Goshen Theater, requested Board approval to allow the San Marcos food truck to park in the alley during a two free movie event on October 27 and November 17 from 12-6 p.m. The food truck would create more interest and activity for these Saturday afternoon events and would support local business.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE SEWER RELIEF—JULIA GAUTCHE**

Julia Gautche, resident at 601 S. 7<sup>th</sup> Street, requested sewer relief in the amount of \$342.75 due to the hose in their back yard not being turned off during their vacation from October 1-8, 2018. Kent Holdren, Water and Sewer Superintendent, inspected the site and recommended relief be given.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE REPAYMENT AGREEMENT—JONATHAN JUAREZ**

Legal Claims and Contracts Manager Keitha Windsor requested Board approval to enter into an agreement with Jonathan Juarez. On August 13, 2018, a vehicle operated by Jonathan Juarez hit and caused damage to a City owned electronic sign on 8<sup>th</sup> St. near Reynolds St. Mr. Juarez requested that he repays the City with a payment plan of \$100 per month for the damages that cost the City \$3,067.79.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE AGREEMENT WITH L.E.M., INC. DBA  
MAUST ARCHITECTURAL SERVICES—ARCHITECTURAL SERVICES FOR  
POLICE TRAINING FACILITY**

Legal Compliance Administrator Shannon Marks requested Board approval for agreement with L.E.M., Inc. doing business as Maust Architectural Services, to provide architectural design services for building plans and construction documents for the renovations to the Goshen Police Department Training Facility at 713 E. Lincoln Avenue. The compensation is based on a time and materials basis for an amount not to exceed \$8,250.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE AND SIGN THE SALE OF 204 CRESCENT STREET  
RES. 2018-29**

Legal Compliance Administrator Shannon Marks requested Board approval for the sale of 204 Crescent Street. WHEREAS the City of Goshen, Indiana acquired title to the Real Estate at 204 Crescent Street In February of 2014.

WHEREAS the City has determined the real estate has an assessed value of less than fifteen thousand dollars (\$15,000) and pursuant to Indiana Code 36-1-11-5 the highest and best use of the tract is a sale to the an abutting landowner.

NOW, THEREFORE, BE IT RESOLVED that the Goshen Board of Public Works and Safety approves the sale of 204 Crescent Street, in accordance with Indiana Code 36-1—11-5 and authorizes notice to be given to the abutting landowners of the sale of the property.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**REQUEST TO APPROVE 2018 PAVING SCHEDULE (JN: 2018-0002)**

Director of Public Works Dustin Sailor requested Board approval for temporary road closures for work on the 2018 paving program. Rich Riley will be milling and paving various streets throughout the city. Curb ramp removal and replacement has already begun. The estimated schedule is as follows:

Mill and Pave – Week of October 22

- Egbert from Main to Violet
- Emerson from Purl to Plymouth
- Douglas from SR 15 to 3<sup>rd</sup>
- Purl from SR 15 to 3<sup>rd</sup>

Mill and Pave – Week of October 29

- Purl from 5<sup>th</sup> to 9<sup>th</sup>
- 11<sup>th</sup> from Plymouth to Reynolds
- Riverside from US 33 to Berkey

Striping – Week of November 5

Traffic will remain open except for when workers are doing the milling and paving. On-street parking will be restricted during these times. It is requested the Board of Works approve temporary road restrictions for three weeks from October 22 – November 10.

Board Member Day moved to approve the request. Second by Board Member Landis and motion passed unanimously.

**MAIN STREET RAILROAD CLOSURE—WEEK OF OCTOBER 29**  
**(JN: STREETS—MAIN STREET)**

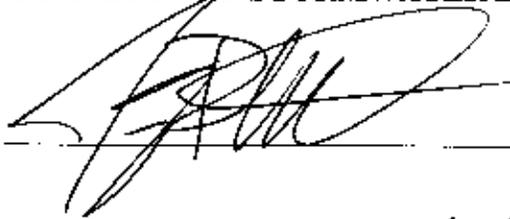
Director of Public Works Dustin Sailor, on behalf of Norfolk Southern's traffic coordinator, informed the Board of Public Works and Safety that the railroad will close the Main Street

tracks, north of Pike Street, beginning October 29, 2018, for approximately one week. The track closure will allow the railroad crew to rebuild the crossing.

There being no further business Board Member Landis moved to process claims and then to adjourn. Second by Board Member Day and motion passed unanimously.

**BOARD OF PUBLIC WORKS AND SAFETY AND STORMWATER BOARD.**

**MAYOR JEREMY STUTSMAN**



**BOARD MEMBER MITCHELL DAY**



**BOARD MEMBER MICHAEL A. LANDIS**



**ATTEST**



**CLERK-TREASURER ANGIE MCKEE**